

Memorandum



Date: August 10th, 2016

To: Gary Hartfield, Division Director, Small Business Development Division
Internal Services Department

From: Katherine Naranjo, Manager, Contracts Administration **KN**
Parks, Recreation and Open Spaces Department

Subject: Gratigny Park – Playground Replacement – Project #213501-15-001

We respectfully request that you consider our recommendation for a SBE-Cons No-Measure.

General Descriptions of Work:

Design, permit, procure, and install a shade structure, (inclusive of required foundations), specified playground equipment, and specified Pour-In-Place (P.I.P) Rubber Surface.

Project Estimate: \$95,160.00

Project Criteria:

This project contains Federal Grant monies that require the following:

- Open and competitive bidding
- No State or Local Government Geographical Preferences

An analysis of the SBE-Cons Program Ordinance 97-52, amended and I.O 3-22 has been conducted and the Department suggests a SBE-Cons **No-Measure** due to the Federal requirements contained in the funding guidelines. The Department further suggests using the 7360 contract to be able to conform to Federal requirements.

Thank you in advance for your cooperation.