

**Date:** January 30, 2020

# Memorandum



**To:** Gary Hartfield, Director  
Small Business Development Division

**From:** Monique Perez Medina, PROS Contract Administrator  
Parks, Recreation and Open Spaces Department

A handwritten signature in blue ink, appearing to be the initials "MPM" with a stylized flourish.

**Subject:** Concord Park – Playground Renovation C40180019002

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We respectfully request that you review the attached recommendation for CSBE and SBE Construction goals.

The Concord Park - Playground Renovation project scope includes but is not limited to Contractor shall furnish and install a playground replacement as described in the contract documents. Including: all labor, equipment and materials needed for: installation and construction of a new "Nature Based Play Style" Playground including: play equipment, engineered wood fiber surfacing, concrete curbs, vinyl covered protective mats, special play area structures and spaces, benches, and receptacles. Tree disposition and installation of new trees, sod, and plant materials and restoration as needed. Contractor shall provide and install all Playground and Park Equipment by a CPSI certified installer. Additional scope as identified in Contract Documents. Project No. 40180019002

Estimated Cost: \$275,877.67

Miami-Dade County Parks, Recreation and Open Spaces Department (PROS) is requesting that the General Contractor be in business at least five (5) years, having completed at least two (2) comparable projects similar in size and scope to the subject project, with a Certified Playground Safety Inspector (CPSI) Certification held by Owner, principal or direct employee of the company actively engaged in the scope of work.

Due to the specialized nature in the scope of the work involved, PROS respectfully requests that SBD consider a 3.706% SBE Construction Goal for Site Demolition and 1.981% for Concrete Pads for Benches/Paths. Landscape is approximately 12.97% of the project. PROS' believes that the referenced demolition and site earthwork can be performed by SBE Construction single trade firms without the required experience. The rest of the work will require the experience detailed above.

Thank you in advance for your cooperation.

Attachments: Exhibit "A" Construction Breakdown  
Exhibit "B" General Conditions / Site Work Breakdown  
Project Measure Analysis and Recommendation

PARK NAME: Concord Park  
 PROJECT TITLE: Playground Renovation  
 Cost Estimate Prepared by: Parks, Recreation and Open Spaces

Date: 1/29/2020 Exhibit A  
 P & R #: C40180019002  
 WKO No.:

ITEM #	TASK DESCRIPTION	TOTALS	%
1	GENERAL REQUIREMENTS	\$30,696.33	11.38%
2	SITework	\$50,346.00	18.66%
3	CONCRETE	\$0.00	0.0%
4	MASONRY	\$0.00	0.0%
5	METAL	\$0.00	0.0%
6	WOOD AND PLASTIC	\$0.00	0.0%
7	THERMAL AND MOISTURE PROTECTION	\$0.00	0.0%
8	DOORS AND WINDOWS	\$0.00	0.0%
9	FINISHES	\$0.00	0.0%
10	SPECIALTIES	\$142,438.14	52.8%
11	EQUIPMENT	\$0.00	0.0%
12	FURNISHINGS	\$0.00	0.0%
13	SPECIAL CONSTRUCTION	\$0.00	0.0%
14	CONVEYING SYSTEMS (NOT USED)	\$0.00	0.0%
15	PLUMBING, HEATING, A/C	\$0.00	0.0%
16	ELECTRICAL	\$0.00	0.0%
	<b>DIVISION SUBTOTAL</b>	\$223,480.47	83%
	OVERHEAD AND PROFIT (15%)	\$33,522.07	12.42%
	BASE ESTIMATE (B.E.)	\$257,002.54	
	( 5% )CONTINGENCY ALLOWANCE (.5 * B.E.)	\$12,850.13	4.76%
	BASE ESTIMATE (B.E.) + CONTINGENCY ALLOWANCE	\$269,852.67	100.00%
	DEDICATED ALLOWANCE	\$6,025.00	
<b>TOTAL ESTIMATED CONSTRUCTION COST</b>		<b>\$275,877.67</b>	

Concord Park - Playground Renovation  
 # C40180019002  
 PRELIMINARY BREAKDOWN  
 EXHIBIT "B"

**A. General Requirements**

1 Performance Bond	
2 Insurances	
3 Project Supervision	
4 Surveyor	
5 Equipment/Mobilization	
6 Temporary Utilities	
7 Trash removal/Clean up	
8 Project records as-built	
Total	\$30,696.33

**B. Site Work**

1 Site - Demolition		\$10,000.00
2 Conc. Areas (Benches / paths)		\$5,346.00
3		\$0.00
4		\$0.00
5		\$0.00
6		\$0.00
7		\$0.00
8		\$0.00
9		\$0.00
4 Landscape Trees & Shrubs	12.97%	\$35,000.00
	5.69%	
Total		\$50,346.00

**DEPARTMENT INPUT**  
**CONSTRUCTION CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

Check applicable Ordinance(s):  90-143 Responsible Wage and Benefits  03-1 Community Workforce Program (CWP)

**PROJECT INFORMATION**    See attachment

**Project No.:** 40180019002    **Contract No.** C40180019002

**Contract/Project Title:** Concord Park – Playground Renovation

**Description/Scope of Work:** This playground renovation project scope includes but is not limited to the purchase and installation of new playground equipment, nature based elements installation and construction of a new "Nature Based Play Style" Playground including play equipment, engineered wood fiber surfacing, concrete curbs, vinyl covered protective mats, special play area structures and spaces, benches, and receptacles. Tree disposition and installation of new trees, sod, and plant materials and restoration as needed. Contractor shall provide and install all Playground and Park Equipment by a CPSI certified installer.

**Estimated Cost:** \$275,877.67    **Funding Source:** CIIP

**Location of Project:** Concord Park - 3301 SW 114th Ave, Miami, FL 33165

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CWP)**    See attachment

Engineer's Estimate of required Workforce:

Trade/Skills Required	Est. # of workforce required	Est. # of total days to complete job
N/A		

Comments: \_\_\_\_\_

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CSBE)**    See attachment

Sub-Trade	Est. Cost	% of Item to Base/Contingency	Availability
Site Work - Demolition	\$10,000.00	3.706%	
Concrete – Benches and paths	\$5,346.00	1.981%	
<b>Total</b>	<b>\$15,346.00</b>	<b>5.69%</b>	

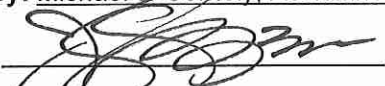
**RECOMMENDATION**

**Set-Aside:** Level 1  Level 2  Level 3  Trade Set-Aside  Sub-Contractor Goal  Workforce Goal  No Measure

**Basis for Recommendation:** An analysis of the CSBE Program Ordinance 97-52 as amended and by I.O. 3-22 has been conducted and indicates that a 5.69% measure is appropriate for this project.

**Prepared By:** Monique Perez Medina, PROS Contracts Administrator

**Approved By:** Michael J. Cornely, Assistant Director

**Signature:** 

**Date submitted to SBD:** \_\_\_\_\_