

Memorandum



Date: May 10, 2017

To: Gary Hartfield, Division Director, Small Business Development Division
Internal Services Department

From: Joanne Menoher Case, Special Projects Administrator
Parks, Recreation and Open Spaces Department

Subject: Olympic Park Fitness Zone - Walkway and Pavers – Project #493300-17-001

JMCase

We respectfully request that you consider our recommendation for a SBE-Cons No-Measure.

General Description of Work:

Furnish all labor, equipment and materials required to comply with the intent of the work described in the contract documents included but not limited to: Fitness Zone Walkway and Pavers.

Estimated Total Value: \$29,967.00

Project Criteria:

This project contains Federal Grant monies that require the following:

- Full and open competitive bidding
- No State or Local Government Geographical Preferences

An analysis of the CSBE Program Ordinance 97-52, amended and I.O 3-22 has been conducted and the Department suggests a SBE-Cons **No-Measure** due to the Federal requirements contained in the funding guidelines. The Department further suggests using the 7360 contract to be able to conform to Federal requirements.

Thank you in advance for your cooperation.