



April 6, 2015

Project No: **BP #44A – Miscellaneous Steel**

The above-referenced contract is being considered for small business contract measures. **PLEASE NOTE THAT YOUR PARTICIPATION IN THE AVAILABILITY TO BID PROCESS IS VITAL IN ORDER FOR MEASURES/GOALS TO BE PLACED ON THIS PROJECT.** If you are interested in participating as a SBE-Construction firm to perform work in connection with this project and meet the requirements listed in this letter, please complete and return the attached Verification of Availability to Bid by **TOMORROW: TUESDAY, APRIL 7, 2015 at 12:00 P.M. (DUE TO THE NATURE OF THE PROJECT).** It is asked that all pages are returned completed in its entirety. Failure to do so will result in this Verification of Availability to Bid Letter not being considered.

Please review the enclosed description of the project. **TIME IS OF THE ESSENCE.**

The letter of availability may be sent via facsimile transmission to (305) 375-3160 or via email to [kellyd@miamidade.gov](mailto:kellyd@miamidade.gov). If you have any questions, please contact me at (305) 375-3147.

Sincerely,

**Kelly Duncombe**  
Miami-Dade County Internal Services Dept.  
Small Business Development Division  
111 NW 1<sup>st</sup> St. 19 Floor Miami, FL 33176  
305-375-3147 (P) 305-375-3160 (F)  
[kellyd@miamidade.gov](mailto:kellyd@miamidade.gov)

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<http://www.miamidade.gov/internalservices/small-business.asp>

Please access the new Project Review Process at <http://www.miamidade.gov/business/contracting-opportunities.asp>



**VERIFICATION OF AVAILABILITY TO BID**

**CONTRACT TITLE:**           **Miscellaneous Steel**

**PROJECT NUMBER:**       **BP #44A**

**SEE ATTACHED:**       **Description, Qualifications, License Requirements**

**Contractor Qualifications Questionnaire**

This questionnaire will assist SBD in identifying the qualified contractors that “comply” to perform the aforementioned scope of work. Indicate yes “Y” or no “N” on the empty line on the left side of this questionnaire and forward it completely filled out to this e-mail address: [kellyd@miamidade.gov](mailto:kellyd@miamidade.gov) or via fax (305) 375-3160 attention Ms. Kelly Duncombe. (you may select more than one option)

\_\_\_\_\_ Prime has experience working on projects with a similar size and scope to this project, meets the requirements as indicated in the attached document and can perform the work as required.

\_\_\_\_\_ Prime DOES NOT have experience completing projects with similar size and scope as this project and DOES NOT meet the requirements as indicated in the attached document.

Similar contracts (Name of Project and Owner)	Project Completion Date	Contract Amount	Project Contact Person & Telephone for Verification

I certify that to the best of my knowledge all the information provided is verifiable and correct.

**COMPANY NAME:** \_\_\_\_\_

**NAME OF REPRESENTATIVE:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_

**TELEPHONE NUMBER:** \_\_\_\_\_ **E-MAIL ADDRESS:** \_\_\_\_\_



# **Bid Package Breakdown**

## **SUPPLEMENTAL INFORMATION**

### **For Specialty Contractor**

**BP #44A**

**Date: April 6, 2015**

**BP Name: Miscellaneous Steel**

**Bid Package Description: Fabricate and Install Structural & Miscellaneous Steel for New Concessions and Restrooms**

**Bid Package Value: .**

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#### **Specific Requirements and Scope:**

This scope includes Fabricate and install the Structural and Miscellaneous Steel for the New Concessions and Restrooms. The firms bidding this work as a Prime will need to have the ability to custom fabricate the material and install.

#### **Specific Skills Required:**

Bidder must have sufficient experience in this type of work as proven in comparable projects. Bidder must be familiar with fast track performance of project and understand that the design is ongoing. Bidder must have the financial capability to have the funds available to handle the project due to the fast track nature.

#### **Risks Associated with this Package:**

Work must be completed within the time frames established so as to not hold up the other trades.

**Firms must have a good safety record.**

#### **Experience and Licenses Required:**

Subcontractor must have five(5) years of experience performing this type of work including the magnitude and schedule conformance.

#### **Schedule/Performance and Manpower Requirements:**

Contractor must have the manpower capability to adhere to the fast track schedule while maintaining high quality work.

Subcontractor must have the manpower available to perform this work in the time frame allotted in this fast pace project.

**Participants in this package must be responsive to the direction and schedule needs and must be flexible to provide manpower as needed and when needed.**



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[www.huntconstructiongroup.com](http://www.huntconstructiongroup.com)

**Insurance Required:**

Subcontractor must be able to be enrolled in an OCIP program or be able to provide insurance limits of the project.

General Liability insurance will be required. (\$5M per occurrence)

**Bonding required:**

A 100% Payment and Performance Bond will be required (from an A rated size VIII or better).

**Contracting Required:**

Bidder must be able to execute the Hunt Subcontractor Agreement.

Bidder must have home office support that can maintain reporting requirements of the Construction Manager (SBD, CWP, Safety)

Bidder must have a clean record with regards to legal claims.

Due to the complexity of the bid package, contractor must have experience in managing and contracting lower tier subcontractors.

**Programs Required:**

SBD (CSBE) and CWP

The Stadium aspires to have at least 70% of the project's workers be residents of Miami-Dade County, 20% of which are from the County's Community Development Block Grant (CDBG) eligible areas.

The Stadium also aspires to hire a minimum of 10% of the project's workers from Miami – Gardens. Labor residing in zip codes 33056, 33055, 33054, 33169 and 33014 should be given first preference for hire.

The project also aspires to utilize as many local firms as reasonably practical and aspires to have at least 35% of the firms hired as subcontractors be firms located within Miami-Dade County.

