



February 24, 2015

Project No: **BP #46 – Millwork, Casework for Concessions**

The above-referenced contract is being considered for small business contract measures. **PLEASE NOTE THAT YOUR PARTICIPATION IN THE AVAILABILITY TO BID PROCESS IS VITAL IN ORDER FOR MEASURES/GOALS TO BE PLACED ON THIS PROJECT.** If you are interested in participating as a SBE-Construction firm to perform work in connection with this project and meet the requirements listed in this letter, please complete and return the attached Verification of Availability to Bid by **TOMORROW: WEDNESDAY, FEBRUARY 25, 2015 at 2:00 P.M. (DUE TO THE NATURE OF THE PROJECT).** It is asked that all pages are returned completed in its entirety. Failure to do so will result in this Verification of Availability to Bid Letter not being considered.

Please review the enclosed description of the project. **TIME IS OF THE ESSENCE.**

The letter of availability may be sent via facsimile transmission to (305) 375-3160 or via email to [kellyd@miamidade.gov](mailto:kellyd@miamidade.gov) . If you have any questions, please contact me at (305) 375-3147.

Sincerely,

Kelly Duncombe  
Miami-Dade County Internal Services Dept.  
Small Business Development Division  
111 NW 1<sup>st</sup> St. 19 Floor Miami, FL 33176  
305-375-3147 (P) 305-375-3160 (F)  
[kellyd@miamidade.gov](mailto:kellyd@miamidade.gov)

*miamidade.gov*  
*Delivering Excellence Every Day*

<http://www.miamidade.gov/internalservices/small-business.asp>

**VERIFICATION OF AVAILABILITY TO BID**

INTERNAL SERVICES DEPARTMENT (ISD)  
SMALL BUSINESS DEVELOPMENT (SBD) DIVISION  
SMALL BUSINESS ENTERPRISE-CONSTRUCTION PROGRAM  
111 N.W. 1ST STREET, 19<sup>th</sup> FLOOR  
MIAMI, FLORIDA 33128  
PHONE: 375-3111 FAX: 375-3160

PROGRAM COORDINATOR: **Kelly Duncombe**

I am herewith submitting this letter of verification of availability and capability to bid, provided the proposed scope of work attached. (**NOTE:** Please provide all the information requested; incomplete and/or incorrect verifications are not acceptable or usable.)

**CONTRACT TITLE:** Millwork, Casework for Concessions

**PROJECT NUMBER:** BP #46

(Scope of work and minimum requirements for this project is attached.)

\_\_\_\_\_  
NAME OF SMALL BUSINESS ENTERPRISE-CONSTRUCTION (SBE-CONSTRUCTION)

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
CITY

\_\_\_\_\_  
ZIP CODE

Certification Expires: \_\_\_\_\_  
DATE

Telephone: \_\_\_\_\_ **\*\*\*Bonding Capacity:** \_\_\_\_\_

\_\_\_\_\_  
PRINT NAME AND TITLE

\_\_\_\_\_  
SIGNATURE OF COMPANY REPRESENTATIVE

\_\_\_\_\_  
DATE

Currently Awarded Projects (Name of Project and Owner)	Project Completion Date	Contract Amount	Anticipated Awards

**VERIFICATION OF AVAILABILITY TO BID**

**CONTRACT TITLE:** Millwork, Casework for Concessions

**PROJECT NUMBER:** BP #46

**SEE ATTACHED:** Project Description, Qualifications; License Requirements, Etc.

**Contractor Qualifications Questionnaire**

This questionnaire will assist SBD in identifying the qualified contractors that “comply” to perform the aforementioned scope of work. Indicate yes “Y” or no “N” on the empty line on the left side of this questionnaire and forward it completely filled out to this e-mail address: kellyd@miamidade.gov or via fax (305) 375-3160 attention Ms. Kelly Duncombe. (you may select more than one option)

\_\_\_\_\_ Prime has experience working on projects with a similar size and scope to this project, meets the requirements as indicated in the attached document and can perform the work as required.

\_\_\_\_\_ Prime DOES NOT have experience completing projects with similar size and scope as this project and DOES NOT meet the requirements as indicated in the attached document.

Similar contracts (Name of Project and Owner)	Project Completion Date	Contract Amount	Project Contact Person & Telephone for Verification

I certify that to the best of my knowledge all the information provided is verifiable and correct.

**COMPANY NAME:** \_\_\_\_\_

**NAME OF REPRESENTATIVE:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_

**TELEPHONE NUMBER:** \_\_\_\_\_ **E-MAIL ADDRESS:** \_\_\_\_\_



**HUNT**  
An AECOM Company

HUNT Construction Group, Inc. - An AECOM Company  
2 Oakwood Blvd., Suite 125  
Hollywood, Florida 33020  
Phone: (305) 325-0577 Fax: (305) 325-0765  
[www.aecom.com](http://www.aecom.com)  
[www.huntconstructiongroup.com](http://www.huntconstructiongroup.com)

## **Bid Package Breakdown**

### **SUPPLEMENTAL INFORMATION**

#### **For Specialty Contractor**

**BP #46**

**Date: February 23, 2015**

**BP Name: Millwork, Casework for concessions**

**Bid Package Description: Furnish and Install Millwork and Casework for Concessions**

**Bid Package Value:**

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#### **Specific Requirements and Scope:**

This scope includes furnish and install Millwork and Casework for Concessions. The firms bidding this work as a Prime will need to have the ability to custom fabricate the material and install.

#### **Specific Skills Required:**

Bidder must have sufficient experience in this type of work as proven in comparable projects. Bidder must be familiar with fast track performance of project and understand that the design is ongoing. Bidder must have the financial capability to have the funds available to handle the project due to the fast track nature.

#### **Risks Associated with this Package:**

Work must be completed within the time frames established so as to not hold up the other trades.

**Firms must have a good safety record.**

#### **Experience and Licenses Required:**

Subcontractor must have five(5) years of experience performing this type of work including the magnitude and schedule conformance.

#### **Schedule/Performance and Manpower Requirements:**

Contractor must have the manpower capability to adhere to the fast track schedule while maintaining high quality work.

Subcontractor must have the manpower available to perform this work in the time frame allotted in this fast pace project.

**Participants in this package must be responsive to the direction and schedule needs and must be flexible to provide manpower as needed and when needed.**



HUNT Construction Group, Inc. - An AECOM Company  
2 Oakwood Blvd., Suite 125  
Hollywood, Florida 33020  
Phone: (305) 325-0577 Fax: (305) 325-0765  
[www.aecom.com](http://www.aecom.com)  
[www.huntconstructiongroup.com](http://www.huntconstructiongroup.com)

**Insurance Required:**

Subcontractor must be able to be enrolled in an OCIP program or be able to provide insurance limits of the project.

General Liability insurance will be required. (\$5M per occurrence)

**Bonding required:**

A 100% Payment and Performance Bond will be required (from an A rated size VIII or better).

**Contracting Required:**

Bidder must be able to execute the Hunt Subcontractor Agreement.

Bidder must have home office support that can maintain reporting requirements of the Construction Manager (SBD, CWP, Safety)

Bidder must have a clean record with regards to legal claims.

Due to the complexity of the bid package, contractor must have experience in managing and contracting lower tier subcontractors.

**Programs Required:**

SBD (CSBE) and CWP

The Stadium aspires to have at least 70% of the project's workers be residents of Miami-Dade County, 20% of which are from the County's Community Development Block Grant (CDBG) eligible areas.

The Stadium also aspires to hire a minimum of 10% of the project's workers from Miami — Gardens. Labor residing in zip codes 33056, 33055, 33054, 33169 and 33014 should be given first preference for hire.

The project also aspires to utilize as many local firms as reasonably practical and aspires to have at least 35% of the firms hired as subcontractors be firms located within Miami-Dade County.



## Attachment II

### Subcontractor's Scope of Work

#### A. General Description of the Scope of Work:

Subcontractor shall perform the Subcontract Work generally described below (and as further described in the Contract Documents) to provide the following:

BP-46 – Millwork/Casework for Concessions and Main Concourse Levels

The intent of this Attachment II is to describe and clarify the Work required under this Agreement. It is the responsibility of this Subcontractor to provide the (General Statement of Work (i.e. millwork)) associated with the Miami Dolphins project in accordance with the Contract Documents and as described below.

#### B. Payment and Performance Bonds:

Bonds will be required: Yes  No

Bonds will be furnished in accordance with the provisions of Attachment VI.

#### C. Specific Requirements:

1. Subcontractor shall provide (furnish and install) all Work described by the following specification sections necessary for the proper completion of this Scope of Work as further clarified by this Attachment II:
  - Division 00-All Sections
  - Division 01-All Sections
  - Spec Section 05 50 00 - Metal Fabrications (As Applicable)
  - Spec Section 06 10 00 - Rough Carpentry
  - Spec Section 06 16 00 - Sheathing
  - Spec Section 06 20 00 - Finish Carpentry
  - Spec Section 06 40 23 - Architectural Woodwork
  - Spec Section 06 41 13 - Wood Veneer Faced Architectural Cabinets
  - Spec Section 06 41 16 - Plastic Laminate Faced Architectural
  - Spec Section 06 42 16 - Flush Wood Paneling
  - Spec Section 06 64 00 - Plastic Paneling
  - Spec Section 07 92 00 - Joint Sealants (As Applicable)
  - Spec Section 12 34 50 - Solid Composite Exterior Casework
  - Spec Section 12 36 16 - Metal Countertops
  - Spec Section 12 36 23.13 - Plastic-Laminated Clad Countertops
  - Spec Section 12 36 40 - Stone Countertops
  - Spec Section 12 36 61 - Simulated Stone Countertops
- A. Subcontractor shall furnish and install all casework, millwork, and finish carpentry, in accordance with the Contract Documents, including but not limited to all details as shown on drawings A-0001 thru A-823 on drawings.

## Attachment II

### Subcontractor's Scope of Work

- B. Subcontractor shall include all casework at concession areas. Refer to Attachment III. For concessions, reference drawings A-110 thru A-305.032. On the 400 Level there are 6 concessions, 400 Level quad D 2 concessions, 400 Level Quad C 1 concession, 100 Level 8 concessions and 2 taps and 2 novelties. At the 400 Level Quad A there is one concessions (A-140A. 100 Level A-140B Quad B there are 2 concessions and 2 taps.
- C. Subcontractor shall include all millwork, including but not limited to, options as indicated on drawing A-823 and in accordance with applicable finish schedules. Included are the new concessions (location detail is provided in this bid package scope of work). Refer to Bid Form.
- D. Subcontractor shall provide all support bracing and supports, shimming, brackets, clips, anchorage devices, exposed and/or surface blocking, hardware, hinges, pulls, etc. as required.
- E. Subcontractor shall furnish and install the following items in accordance with the contract documents as follows: Install cabinet hardware and accessories, locks and drawers, shelves, doors (provide keys for locks). Furnish and install fire retardant-treated and water resistant materials where required, furnish and install plastic-laminated cabinets, plastic laminated countertops, countertop edging, and construction adhesive, where required, for a complete installation.
- F. Subcontractor shall provide all work of this scope for a complete installation including all required trim pieces, closure pieces, caulking, grommets, covers, caps, etc. related to the scope of this work.
- G. Subcontractor shall furnish and install all countertops, in accordance with the Contract Documents.
- H. Subcontractor shall furnish and install all wood trim and base, in accordance with the Contract Documents.
- I. Should there be instances where the plan drawings indicate an elevation reference and there is no "depiction" on the plan drawings, this subcontractor shall provide scope as identified on the elevation details.
- J. Subcontractor shall coordinate with the drywall subcontractor for all location of concealed backing/blocking prior to installation of drywalls. Subcontractor shall provide shop drawings with locations to drywall subcontractor in time frame as to not delay drywall or blocking work.
- K. Subcontractor shall provide all concealed and exposed caulking as required for a complete installation of this subcontract.
- L. Coordinate all work with other Subcontractors and Owner for cutouts and FF&E.
- M. Subcontractor shall coordinate with the plumbing subcontractor the cutting of openings in the casework for plumbing fixtures. Cutting the openings shall be by this Subcontractor.
- N. Subcontractor shall coordinate with the electrical subcontractor for the installation of light fixtures and/or other electrical components that will become part of the case work. Cutting of openings shall be by this subcontractor.
- O. Subcontractor shall implement all means of protection after it is installed until the Owner accepts the finished product and any adjacent exposed or non-exposed work. Any surfaces that are disturbed or damaged by Subcontractor's work shall be properly cleaned and/or repaired to ensure continuity and integrity between surfaces.
- P. Subcontractor shall provide justification of compliance for the fabricator and installer qualifications as a certified participant in AWT's Quality Certification Program, in accordance with the Contract Documents.
- Q. Subcontractor shall be responsible for cleaning of all surfaces for this Subcontractor's work.