



April 14, 2015

Project No: **BP #74 – Shade Canopy Metal Panels**

The above-referenced contract is being considered for small business contract measures. **PLEASE NOTE THAT YOUR PARTICIPATION IN THE AVAILABILITY TO BID PROCESS IS VITAL IN ORDER FOR MEASURES/GOALS TO BE PLACED ON THIS PROJECT.** If you are interested in participating as a SBE-Construction firm to perform work in connection with this project and meet the requirements listed in this letter, please complete and return the attached Verification of Availability to Bid by **TOMORROW: WEDNESDAY, APRIL 15, 2015 at 11:00 A.M. (DUE TO THE NATURE OF THE PROJECT).** It is asked that all pages are returned completed in its entirety. Failure to do so will result in this Verification of Availability to Bid Letter not being considered.

Please review the enclosed description of the project. **TIME IS OF THE ESSENCE.**

The letter of availability may be sent via facsimile transmission to **(305) 375-3160** or via email to **kellyd@miamidade.gov**. If you have any questions, please contact me at (305) 375-3147.

Sincerely,

Kelly Duncombe  
Miami-Dade County Internal Services Dept.  
Small Business Development Division  
111 NW 1<sup>st</sup> St. 19 Floor Miami, FL 33176  
305-375-3147 (P) 305-375-3160 (F)  
[kellyd@miamidade.gov](mailto:kellyd@miamidade.gov)

*miamidade.gov*  
*Delivering Excellence Every Day*

<http://www.miamidade.gov/internalservices/small-business.asp>

**VERIFICATION OF AVAILABILITY TO BID**

INTERNAL SERVICES DEPARTMENT (ISD)  
SMALL BUSINESS DEVELOPMENT (SBD) DIVISION  
SMALL BUSINESS ENTERPRISE-CONSTRUCTION PROGRAM  
111 N.W. 1ST STREET, 19<sup>th</sup> FLOOR  
MIAMI, FLORIDA 33128  
PHONE: 375-3111 FAX: 375-3160

PROGRAM COORDINATOR: **Kelly Duncombe**

I am herewith submitting this letter of verification of availability and capability to bid, provided the proposed scope of work attached. (NOTE: Please provide all the information requested; incomplete and/or incorrect verifications are not acceptable or usable.)

**CONTRACT TITLE:**           **Shade Canopy Metal Panels**

**PROJECT NUMBER:**       **BP #74**

**(Scope of work and minimum requirements for this project is attached.)**

\_\_\_\_\_  
NAME OF SMALL BUSINESS ENTERPRISE-CONSTRUCTION (SBE-CONSTRUCTION)

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
CITY

\_\_\_\_\_  
ZIP CODE

Certification Expires: \_\_\_\_\_  
DATE

Telephone: \_\_\_\_\_ **\*\*\*Bonding Capacity:** \_\_\_\_\_

\_\_\_\_\_  
PRINT NAME AND TITLE

\_\_\_\_\_  
SIGNATURE OF COMPANY REPRESENTATIVE

\_\_\_\_\_  
DATE

| <b>Currently Awarded Projects<br/>(Name of Project and Owner)</b> | <b>Project<br/>Completion<br/>Date</b> | <b>Contract<br/>Amount</b> | <b>Anticipated Awards</b> |
|---|--|----------------------------|---------------------------|
|   |  |                            |                           |
|   |  |                            |                           |
|   |  |                            |                           |

**VERIFICATION OF AVAILABILITY TO BID**

**CONTRACT TITLE:**           **Shade Canopy Metal Panels**

**PROJECT NUMBER:**       **BP #74**

**SEE ATTACHED:**       **Description, Qualifications, License Requirements**

**Contractor Qualifications Questionnaire**

This questionnaire will assist SBD in identifying the qualified contractors that “comply” to perform the aforementioned scope of work. Indicate yes “Y” or no “N” on the empty line on the left side of this questionnaire and forward it completely filled out to this e-mail address: [kellyd@miamidade.gov](mailto:kellyd@miamidade.gov) or via fax (305) 375-3160 attention Ms. Kelly Duncombe. (you may select more than one option)

\_\_\_\_\_ Prime has experience working on projects with a similar size and scope to this project, meets the requirements as indicated in the attached document and can perform the work as required.

\_\_\_\_\_ Prime DOES NOT have experience completing projects with similar size and scope as this project and DOES NOT meet the requirements as indicated in the attached document.

| Similar contracts<br>(Name of Project and Owner) | Project<br>Completion<br>Date | Contract<br>Amount | Project Contact Person & Telephone<br>for Verification |
|--|-------------------------------|--------------------|--|
|  |                               |                    |  |
|  |                               |                    |  |
|  |                               |                    |  |

I certify that to the best of my knowledge all the information provided is verifiable and correct.

COMPANY NAME: \_\_\_\_\_

NAME OF REPRESENTATIVE: \_\_\_\_\_

TITLE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ E-MAIL ADDRESS: \_\_\_\_\_



HUNT Construction Group, Inc. - An AECOM Company  
2 Oakwood Blvd., Suite 125  
Hollywood, Florida 33020  
Phone: (305) 325-0577 Fax: (305) 325- 0765  
[www.aecom.com](http://www.aecom.com)  
[www.huntconstructiongroup.com](http://www.huntconstructiongroup.com)

# **Bid Package Breakdown**

## **SUPPLEMENTAL INFORMATION**

### **For Specialty Contractor**

**BP # 74**

**Date: April 13, 2015**

**BP Name: Shade Canopy Metal Panels**

**Bid Package Description: Custom Fabricate and Install Shade Canopy Metal Panels**

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#### **Specific Requirements and Scope:**

This scope includes the specialized trade of Custom Fabrication and Installation of the Shade Canopy Metal Panels. The firms bidding this work as a Prime will be a Highly Specialized Contractor with the necessary experience to provide this type work.

#### **Specific Skills Required:**

Bidder must have sufficient experience in this type of work as proven in comparable projects. Bidder must be familiar with fast track performance of project and understand that the design is ongoing. Bidder must have the financial capability to have the funds available to handle the project due to the fast track nature.

#### **Risks Associated with this Package:**

Work must be completed within the time frames established so as to not hold up the other trades.

**Firms must have a good safety record.**

#### **Experience and Licenses Required:**

Subcontractor must have 5 years of experience with successful fabrication/installation of projects of similar scale and complexity with a successful performance.

#### **Schedule/Performance and Manpower Requirements:**

Contractor must have the manpower capability to adhere to the fast track schedule while maintaining high quality work.

Subcontractor must have the manpower available to perform this work in the time frame allotted in this fast pace project.

**Insurance Required:**



HUNT Construction Group, Inc. - An AECOM Company  
2 Oakwood Blvd., Suite 125  
Hollywood, Florida 33020  
Phone: (305) 325-0577 Fax: (305) 325- 0765  
[www.aecom.com](http://www.aecom.com)  
[www.huntconstructiongroup.com](http://www.huntconstructiongroup.com)

Subcontractor must be able to be enrolled in an OCIP program or be able to provide insurance limits of the project.

General Liability insurance will be required. (\$5M per occurrence)

**Bonding required:**

A 100% Payment and Performance Bond will be required (from an A rated size VIII or better).

**Contracting Required:**

Bidder must be able to execute the Hunt Subcontractor Agreement.

Bidder must have home office support that can maintain reporting requirements of the Construction Manager (SBD, CWP, Safety)

Bidder must have a clean record with regards to legal claims.

**Programs Required:**

SBD (CSBE) and CWP

The Stadium aspires to have at least 70% of the project's workers be residents of Miami-Dade County, 20% of which are from the County's Community Development Block Grant (CDBG) eligible areas.

The Stadium also aspires to hire a minimum of 10% of the project's workers from Miami – Gardens. Labor residing in zip codes 33056, 33055, 33054, 33169 and 33014 should be given first preference for hire.

The project also aspires to utilize as many local firms as reasonably practical and aspires to have at least 35% of the firms hired as subcontractors be firms located within Miami-Dade County.



**A. General Description of the Scope of Work:**

Subcontractor shall perform the Subcontract Work generally described below (and as further described in the Contract Documents) to provide the following:

**BP-74 Shade Canopy Metal Panel**

The intent of this Attachment II is to describe and clarify the Work required under this Agreement. It is the responsibility of this Subcontractor to provide the Shade Canopy Metal Panel Work associated with the Miami Dolphins Stadium Renovation project in accordance with the Contract Documents and as described below.

**B. Payment and Performance Bonds:**

Bonds will be required: Yes   X   No \_\_\_\_\_

Bonds will be furnished in accordance with the provisions of Attachment VI.

**C. Specific Requirements:**

1. Subcontractor shall provide (furnish and install) all Work described by the following specification sections necessary for the proper completion of this Scope of Work as further clarified by this Attachment II:
    - Division 00 – All Sections
    - Division 01 – All Sections
    - Section 05 12 00 – Structural Steel
    - Section 05 40 00 – Cold-Formed Metal Framing
    - Section 05 50 00 – Metal Fabrications
    - Section 06 10 00 – Rough Carpentry
    - Section 07 21 00 – Thermal Insulation
    - Section 07 42 13.13 – Formed Metal Wall Panels
    - Section 07 42 13.19 – Insulated Metal Panels
    - Section 07 62 00 – Sheet Metal Flashing and Trim
    - Section 07 92 00 – Joint Sealants
    - Section 09 96 00 – High-Performance Coatings
  2. Subcontractor shall, without limitation, furnish and install, materials, labor, supervision, services, survey, layout, field measurements, tools, equipment, supplies, fuel, transportation, installation, applicable taxes, insurance, permits, temporary facilities, clean-up, etc. and all items or services of any kind whatsoever necessary to fully perform and complete Subcontractor's Work. Subcontractor shall pay for all costs of the performance of all its obligations under the Contract, even if those costs exceed the Subcontract Price.
  3. Subcontractor shall be responsible for all necessary system design, engineering, fabrication and installation of complete watertight metal panel façade system and other related components for the project in accordance with the design intent or criteria established by the Contract Drawings and this
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Scope of Work. When required by the Contract Documents or applicable codes, all engineering will be provided by a Professional Engineer licensed in the State of Florida.

4. Subcontractor shall work in an Design-Assist role with Architect and Structural Engineer of Record to complete Construction Documents to meet Subcontractor's Price. Subcontractor shall send personnel to Architect's and Engineer's office to review and coordinate Construction Documents as required.
  5. Subcontractor shall engineer, furnish, and install Metal Panel System complete, including insulated steel wall panel system and associated painted steel structure. Primary steel design by others.
  6. Subcontractor shall engineer, furnish, and install Metal Panel Wall System type "W8" complete, including concealed fastener Type 2 metal wall panel system, continuous horizontal zee girts, waterproofing, and additional accessories. Note that supporting CMU and/or concrete walls will be furnished and installed by others. It is understood that the CMU/concrete wall provides NOA at wall type W8.
  7. Subcontractor shall engineer, furnish, and install Metal Panel Soffit System complete, including insulated steel wall panel system and associated painted steel structure, parapet ready to receive roofing system (installed by others).
  8. Subcontractor shall engineer, furnish, and install Metal Panel Soffit System complete, Water Proofing Underlayment, Gypsum Sheathing Board, and additional accessories as required to complete installation.
  9. Contractor shall engineer, furnish, and install corrugated metal panel at retractable roof including associated copings, caps, closures, anchors, clips, girts, fasteners, trim, flashings, sealants, etc. Panels attached directly to structural steel furnished and installed by others.
  10. Subcontractor shall furnish and install all structural steel with a shop applied paint system.
  11. Field and laboratory testing per specifications and required for NOA approval.
  12. Special warranties per specifications.
  13. Subcontractor agrees to perform detail development subject to review and approval of Architect.
  14. Engineer, furnish, and install all loose erection hardware and support framing necessary for anchorage and support to the structure as required by Contract Documents and for complete installation of exterior work. Provide design drawings and structure calculations signed and sealed by Professional Engineer registered in the State of Florida.
  15. Caulking, sealant, and joint sealer to provide a weather-tight seal that are integral to the metal panel system, including caulking panels to adjacent work and other exterior façade materials (i.e. curtainwall, roofing, stucco, etc.) and perimeter.
  16. All flashings, extruded metal, and bent metal and/or break metal including sills, closures, trims, drips, copings, etc. as required for your work, to match metal panel material and color, as indicated on the Contract Documents and additional as required for a complete, finished and watertight installations.
  17. Expansion joint assembly within subcontractors work.
  18. Subcontractor shall be responsible for cleaning all metal panel aluminum and other exposed components of the work of this Subcontract at time of installation. This includes removal of all dirt,
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MDSR: Attachment II  
BP-74 Shade Canopy Metal Panels  
April 13, 2015

excess caulking or sealants, foreign materials, protective tape, bumpers, labels, erections marks and sticker.

