



April 14, 2015

Project No: **BP #88 – Broadcast Truck Area**

The above-referenced contract is being considered for small business contract measures. **PLEASE NOTE THAT YOUR PARTICIPATION IN THE AVAILABILITY TO BID PROCESS IS VITAL IN ORDER FOR MEASURES/GOALS TO BE PLACED ON THIS PROJECT.** If you are interested in participating as a SBE-Construction firm to perform work in connection with this project and meet the requirements listed in this letter, please complete and return the attached Verification of Availability to Bid by **TOMORROW: WEDNESDAY, APRIL 15, 2015 at 5:00 P.M. (DUE TO THE NATURE OF THE PROJECT).** It is asked that all pages are returned completed in its entirety. Failure to do so will result in this Verification of Availability to Bid Letter not being considered.

Please review the enclosed description of the project. **TIME IS OF THE ESSENCE.**

The letter of availability may be sent via facsimile transmission to (305) 375-3160 or via email to [kellyd@miamidade.gov](mailto:kellyd@miamidade.gov) . If you have any questions, please contact me at (305) 375-3147.

Sincerely,

**Kelly Duncombe**  
Miami-Dade County Internal Services Dept.  
Small Business Development Division  
111 NW 1<sup>st</sup> St. 19 Floor Miami, FL 33176  
305-375-3147 (P) 305-375-3160 (F)  
[kellyd@miamidade.gov](mailto:kellyd@miamidade.gov)

*miamidade.gov*  
*Delivering Excellence Every Day*

<http://www.miamidade.gov/internalservices/small-business.asp>

**VERIFICATION OF AVAILABILITY TO BID**

INTERNAL SERVICES DEPARTMENT (ISD)  
SMALL BUSINESS DEVELOPMENT (SBD) DIVISION  
SMALL BUSINESS ENTERPRISE-CONSTRUCTION PROGRAM  
111 N.W. 1ST STREET, 19<sup>th</sup> FLOOR  
MIAMI, FLORIDA 33128  
PHONE: 375-3111 FAX: 375-3160

PROGRAM COORDINATOR: **Kelly Duncombe**

I am herewith submitting this letter of verification of availability and capability to bid, provided the proposed scope of work attached. (NOTE: Please provide all the information requested; incomplete and/or incorrect verifications are not acceptable or usable.)

**CONTRACT TITLE:** Broadcast Truck Area

**PROJECT NUMBER:** BP #88

**(Scope of work and minimum requirements for this project is attached.)**

\_\_\_\_\_  
NAME OF SMALL BUSINESS ENTERPRISE-CONSTRUCTION (SBE-CONSTRUCTION)

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
CITY

\_\_\_\_\_  
ZIP CODE

Certification Expires: \_\_\_\_\_  
DATE

Telephone: \_\_\_\_\_ **\*\*\*Bonding Capacity:** \_\_\_\_\_

\_\_\_\_\_  
PRINT NAME AND TITLE

\_\_\_\_\_  
SIGNATURE OF COMPANY REPRESENTATIVE

\_\_\_\_\_  
DATE

Currently Awarded Projects (Name of Project and Owner)	Project Completion Date	Contract Amount	Anticipated Awards

**VERIFICATION OF AVAILABILITY TO BID**

**CONTRACT TITLE:**            **Broadcast Truck Area**

**PROJECT NUMBER:**        **BP #88**

**SEE ATTACHED:**        **Description, Qualifications, License Requirements**

**Contractor Qualifications Questionnaire**

This questionnaire will assist SBD in identifying the qualified contractors that “comply” to perform the aforementioned scope of work. Indicate yes “Y” or no “N” on the empty line on the left side of this questionnaire and forward it completely filled out to this e-mail address: kellyd@miamidade.gov or via fax (305) 375-3160 attention Ms. Kelly Duncombe. (you may select more than one option)

\_\_\_\_\_ Prime has experience working on projects with a similar size and scope to this project, meets the requirements as indicated in the attached document and can perform the work as required.

\_\_\_\_\_ Prime DOES NOT have experience completing projects with similar size and scope as this project and DOES NOT meet the requirements as indicated in the attached document.

Similar contracts (Name of Project and Owner)	Project Completion Date	Contract Amount	Project Contact Person & Telephone for Verification

I certify that to the best of my knowledge all the information provided is verifiable and correct.

**COMPANY NAME:** \_\_\_\_\_

**NAME OF REPRESENTATIVE:** \_\_\_\_\_

**TITLE:** \_\_\_\_\_ **SIGNATURE:** \_\_\_\_\_

**TELEPHONE NUMBER:** \_\_\_\_\_ **E-MAIL ADDRESS:** \_\_\_\_\_



HUNT Construction Group, Inc. - An AECOM Company  
2 Oakwood Blvd., Suite 125  
Hollywood, Florida 33020  
Phone: (305) 325-0577 Fax: (305) 325-0765  
[www.aecom.com](http://www.aecom.com)  
[www.huntconstructiongroup.com](http://www.huntconstructiongroup.com)

# Bid Package Breakdown

## SUPPLEMENTAL INFORMATION

### For Specialty Contractor

**BP # 88**

**Date: April 14, 2015**

**BP Name: Broadcast Truck Area**

**Bid Package Description: Furnish and Install Underground Drainage and Install Truck Dock Concrete.**

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#### **Specific Requirements and Scope:**

This scope includes the trade of Furnishing and Installing Underground Drainage and Furnish and Install the Truck Dock Concrete. The firms bidding this work as a Prime will be a specialty Contractor with the necessary experience to provide this type work.

#### **Specific Skills Required:**

Bidder must have sufficient experience in this type of work as proven in comparable projects. Bidder must be familiar with fast track performance of project and understand that the design is ongoing. Bidder must have the financial capability to have the funds available to handle the project due to the fast track nature.

#### **Risks Associated with this Package:**

Work must be completed within the time frames established so as to not hold up the other trades.

**Firms must have a good safety record.**

#### **Experience and Licenses Required:**

Subcontractor must have 5 years of experience with successful fabrication/installation of projects of similar scale and complexity with a successful performance.

#### **Schedule/Performance and Manpower Requirements:**

Contractor must have the manpower capability to adhere to the fast track schedule while maintaining high quality work.

Subcontractor must have the manpower available to perform this work in the time frame allotted in this fast pace project.



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[www.huntconstructiongroup.com](http://www.huntconstructiongroup.com)

**Insurance Required:**

Subcontractor must be able to be enrolled in an OCIP program or be able to provide insurance limits of the project.

General Liability insurance will be required. (\$5M per occurrence)

**Bonding required:**

A 100% Payment and Performance Bond will be required (from an A rated size VIII or better).

**Contracting Required:**

Bidder must be able to execute the Hunt Subcontractor Agreement.

Bidder must have home office support that can maintain reporting requirements of the Construction Manager (SBD, CWP, Safety)

Bidder must have a clean record with regards to legal claims.

**Programs Required:**

SBD (CSBE) and CWP

The Stadium aspires to have at least 70% of the project's workers be residents of Miami-Dade County, 20% of which are from the County's Community Development Block Grant (CDBG) eligible areas.

The Stadium also aspires to hire a minimum of 10% of the project's workers from Miami — Gardens. Labor residing in zip codes 33056, 33055, 33054, 33169 and 33014 should be given first preference for hire.

The project also aspires to utilize as many local firms as reasonably practical and aspires to have at least 35% of the firms hired as subcontractors be firms located within Miami-Dade County.



## Attachment II

### Subcontractor's Scope of Work

#### A. General Description of the Scope of Work:

Subcontractor shall perform the Subcontract Work generally described below (and as further described in the Contract Documents) to provide the following:

##### BP-88 Broadcast Truck Area

The intent of this Attachment II is to describe and clarify the Work required under this Agreement. It is the responsibility of this Subcontractor to provide the Site Demolition & Site Preparation work associated with the Miami Dolphins Stadium Renovation project in accordance with the Contract Documents and as described below.

#### B. Payment and Performance Bonds:

Bonds will be required: Yes  No

Bonds will be furnished in accordance with the provisions of Attachment VI.

#### C. Specific Requirements:

1. Subcontractor shall provide (furnish and install) all Work described by the following specification sections necessary for the proper completion of this Scope of Work as further clarified by this Attachment II:

- Division 00 – All Sections
- Division 01 – All Sections
- Section 03 10 00 – Earthwork

Drawings:

- C-2.0
- C-3.0
- C-4.0
- C-5.0
- TD-6

2. It is understood and agreed this SITE DEMOLITION & SITE PREPARATION Work includes all inclusions as described in the following subparagraphs regardless of whether or not they are in the above specifications or any other specification section or shown on the contract documents.

3. It is the intent of this Scope of Work that the Subcontractor provides for a fully inclusive Turnkey Package for all work which includes all demolition of existing facilities and site preparation, grading and drainage, remove and/or relocation of existing underground utilities as listed below and shown on the contract documents.

#### 4. Site Demolition:

It is understood that all site demolition inclusion listed below are only for the Miami Dolphins Stadium Renovations, which includes the areas within the limits of as shown on

## Attachment II

### Subcontractor's Scope of Work

the Contract Documents. Subcontractor shall preserve, demolish, remove, relocate and/or dispose of all items as shown on the contract documents and within the limits as stated above including, but not limited to the following:

- a) Existing curbs, islands and/or bollards at site and associated utilities to be removed/relocated.
- b) All asphalt pavement and concrete pavement areas shown on the contract documents including all car stops and associated signage. Saw cut and clean existing pavement where shown.
- c) Removal & disposal of existing 3' block wall & fence.
- d) This subcontractor shall include all grade/elevation, adjustments of all storm drainage including inlets, manholes etc. indicated on the contracted documents. This is to include plugging all lines as shown on the contract documents.
- e) Prior to all underground utility demolition subcontractor to notify, meet, and review demolition with the Authority having jurisdiction to coordinate all activities. Prior to any underground demolition it is required that this subcontractor verifies the location of all underground utilities, cut/cap them and provides Hunt with verification (ticket number, etc.) It is understood that this subcontractor is responsible for the repairs of existing utility damage that occurs during this subcontractors scope of work.
- f) This subcontractor shall provide dumpsters on site to remove all trash and debris.
- g) This scope does include the adjustment of manholes, catch basins to facilitate the installation of this scope of work.

### 5. Site Drainage, Grading and Prep Work:

This subcontractor shall perform all work necessary to provide all suitable fill, excavation, grading as required to receive concrete, stabilized subgrade, lime rock & asphalt to achieve the elevations as detailed in the Site Grading Plan included in the contract documents. The following list of requirements is a guide to the scope of services required; this list does not limit the necessity for a complete installation by this Subcontractor.

- a) Storm Drainage: This Subcontractor shall perform all work necessary for a complete installation of the storm drainage system as required by the contract documents as shown on the contract documents. The following list is a guide to the scope of services required, this list does not limit the necessity for a complete installation by this subcontractor.
  1. Subcontractor shall be responsible for the storm drainage system including the supply and installation and/or replacement of the manhole structures, drain basins, yard drains, catch basins, exfiltration trench and all piping associated with the complete operational system.
  2. Subcontractor shall be responsible to relocate rain water downspout and refer to MEP contract documents for any coordination and details.

## Attachment II

### Subcontractor's Scope of Work

3. This subcontractor will provide and install all pipe, fittings, accessories, supports, covers, grates, ladders, and restraints as required.
4. This subcontractor shall coordinate the installation for all drainage with the hardscape and landscape elevations and locations. This subcontractor to furnish and install the exfiltration trenches as shown on the contract documents; this subcontractor shall coordinate the installation of exfiltration trench with Hunt and other contractors as needed. This subcontractor shall inspect and verify the location of all structures and drain inlets prior to the installation of any hardscape or landscaping. It is understood that the exfiltration trenches are to be installed per the "Exfiltration Trench Detail" as shown on contract documents and that the concrete color to match the surrounding hardscape.
5. This subcontractor shall supply, install, and remove all temporary plugs for the drainage system to complete this scope of work.
6. This subcontractor understands that all catch basins and yard drains shall have inlet protection and maintenance until the project is completed.

#### b) Concrete & Pavement Work:

1. This subcontractor to provide heavy duty concrete reinforced with fiber mesh reinforcement per the contract documents including but not limited to all reinforcing, formwork, surface additives, finishes, concrete saw cut, lime rock base, etc. per contract documents
2. This subcontractor to provide asphaltic concrete, lime rock base and stabilized subgrade per detail shown on contract documents.
3. This subcontractor to provide all striping required as per the contract documents.
4. This subcontractor to provide chain link fence & vehicular chain link gate as indicated on plan.
5. This subcontractor to saw cut all existing asphalt pavement & concrete pavement.
6. This subcontract to provide all reinforcement required for all concrete work required per contract documents including but not limited to welded wire mesh.
7. All concrete surfaces that are to be left exposed are to have a concrete penetrating sealer per the contract documents.
8. This subcontractor to provide bollards as shown on contract documents including all required foundation work.
9. This subcontract includes the supply and installation of all miscellaneous site concrete including but not limited to concrete for all tree surround concrete edges, bollard lights, up lights, light poles, power poles, broadcast pedestals and

## Attachment II

### Subcontractor's Scope of Work

removable bollards. This subcontractor to provide all Excavation and backfilling required to install all miscellaneous foundations.

10. This subcontractor to backfill specific area with FDOT no. 57 stone as shown on plan.
11. All concrete area grading and preparation work to be coordinated with the Hunt.