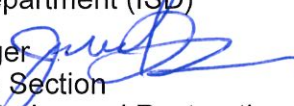


Memorandum



Date: January 19, 2017

To: Gary Hartfield, Division Director
Small Business Development Division
Internal Services Department (ISD)

From: Julie Balogh, Manager 
Airports & Contracts Section
Environmental Monitoring and Restoration Division
Division of Environmental Resources Management (DERM), RER

Subject: CSBE goal for E14-RER-01 Project #E14-RER-01-007-NOVA, Historic Hampton House (located at 4240 NW 27 AVE), Installation and Sampling of Two Monitoring Wells and Four Sampling Events, on behalf of the Department of Public Housing and Community Development (PHCD)

SENT VIA EMAIL

This is a request for Review Committee (RC) approval of the proposed Community Small Business Enterprise (CSBE) goal in order to proceed with monitoring well installation and sampling under the E14-RER-01 Professional Services Agreement for the Public Housing and Community Development (PHCD), Project #E14-RER-01-007-NOVA, Installation and Sampling of Two Monitoring Wells and Four Sampling Events.

The subject project consists of the installation of two groundwater monitoring wells (MWs); quarterly sampling of two MWs; and quarterly reports. This contract, a work order originating from the E14-RER-01 Professional Services Agreement, has been assigned to Nova Consulting, Inc. (NOVA).

The Department of Regulatory and Economic Resources, Division of Environmental Resources Management (DERM), RER staff has evaluated the project and recommends a 0.0% CSBE subcontractor goal for this project (please see attached Analysis for CSBE Goal Recommendation). At this time, DERM is not aware of any CSBE certified drilling companies on the CSBE list. Therefore, DERM requests an exemption from the requirement to utilize a CSBE subcontractor for this project. Please advise DERM in the event of availability of CSBE drilling companies.

Thank you for your attention to this matter. If additional information is required, please call Victor Mendez, the project manager, or me at (305) 372-6700.

KM
Attachments

ec: Laurie Johnson, ISD

ANALYSIS FOR CSBE GOAL RECOMMENDATION

PROJECT TITLE: Historic Hampton House, Installation and Sampling of Two Monitoring Wells and Four Sampling Events, on behalf of the Department of Public Housing and Community Development (PHCD)

PROJECT NUMBER: E14-RER-01-007-NOVA

DEPARTMENT: RER

ESTIMATED COST OF CONSTRUCTION: \$ 26,101.60 **FUNDING SOURCE:** Public Housing and Community Development

DESCRIPTION OF PROJECT: Project #E14-RER-01-007-NOVA, Historic Hampton House (located at 4240 NW 27 AVE) - Installation and Sampling of Two Monitoring Wells and Four Sampling Events, consists of the installation of two groundwater monitoring wells (MWs); quarterly sampling of two MWs; and quarterly reports.

TASK DESCRIPTION	ESTIMATED QUANTITY	UNITS	ESTIMATED COST	CSBE COSTS	CSBE %
Eng/Planning/Mgmt/Oversight/Reporting	L.S.	L.S.	\$ 7,124.21	\$ -	0.00%
Equipment & Materials (Drilling)	L.S.	L.S.	\$ 2,922.97	\$ -	0.00%
Labor	L.S.	L.S.	\$ 2,632.11	\$ -	0.00%
Sampling/Lab Analysis/Disposal	L.S.	L.S.	\$ 9,072.05	\$ -	0.00%
Contingency/Allowance	L.S.	L.S.	\$ 4,350.27	\$ -	0.00%
TOTAL CONSTRUCTION			\$ 26,101.60	\$ -	0.00%

DTA: The above location is within a Designated Target Area.

Project duration: Less than 30 days for construction related work (drilling/MW installation).

CWP: Is not applicable due to project duration and cost.


 Julie Balogh, Manager
 Airport & Contracts Section, RER


 Date Submitted to ISD-RER