

Memorandum



Date: May 31, 2017

To: Gary Hartfield, Division Director
Small Business Development Division
Internal Services Department (ISD)

From: Julie Balogh, Manager
Airports & Contracts Section
Environmental Monitoring and Restoration Division
Division of Environmental Resources Management (DERM), RER

*Verice Mj K Martinez for
J. Balogh*

Subject: CSBE goal for E14-RER-03 Project #004-D14/03-CEI, Monitoring Well Installation and Groundwater Sampling at the BLDG 180 site, located within the Opa-locka Executive Airport, on behalf of the Miami-Dade Aviation Department (MDAD)

SENT VIA EMAIL

This is a request for Review Committee (RC) approval of the proposed Community Small Business Enterprise (CSBE) goal in order to proceed with monitoring well installation and sampling (drilling) under the E14-RER-03 Professional Services Agreement for Project #004-D14/03-CEI, Monitoring Well Installation and Groundwater Sampling at the BLDG 180 site, on behalf of the Miami-Dade Aviation Department (MDAD)

The subject project consists of the installation of two monitoring wells, groundwater sampling, and reporting. This contract, a work order originating from the E14-RER-03 Professional Services Agreement, has been assigned to Cherokee Enterprises, Inc. (CEI).

The Department of Regulatory and Economic Resources, Division of Environmental Resources Management (DERM), RER staff has evaluated the project and recommends a 0.0% CSBE subcontractor goal for this project (please see attached Analysis for CSBE Goal Recommendation). At this time, DERM is not aware of any CSBE certified monitoring well installation/drilling companies on the CSBE list. Therefore, DERM requests an exemption from the requirement to utilize CSBE subcontractors for this project. Please advise DERM in the event of availability of CSBE excavation or drilling companies.

Thank you for your attention to this matter. If additional information is required, please call Becky Varley, the project manager, or me at (305) 372-6700.

KM
Attachments

ec: Laurie Johnson, ISD

ANALYSIS FOR CSBE GOAL RECOMMENDATION

Monitoring Well Installation and Groundwater Sampling at the BLDG 180 site, located within the Opa-locka Executive Airport, on behalf of the Miami-Dade Aviation Department

PROJECT TITLE: E14-RER-03-004-CEI
 PROJECT NUMBER: RER
 DEPARTMENT: RER
 ESTIMATED COST OF CONSTRUCTION: \$ 11,669.74 FUNDING SOURCE: Miami-Dade Aviation Department

DESCRIPTION OF PROJECT: Project #004-D14/03-CEI, Monitoring Well Installation and Groundwater Sampling at the BLDG 180 site, located within the Opa-locka Executive Airport, including installation of two monitoring wells, groundwater sampling, and reporting.

TASK DESCRIPTION	ESTIMATED QUANTITY	UNITS	ESTIMATED COST	CSBE COSTS	CSBE %
Eng/Planning/Mgmt/Oversight/Reporting/Review fee	L.S.	L.S.	\$ 4,055.02	\$ -	0.00%
Equipment & Materials (Drilling)	L.S.	L.S.	\$ 1,887.42	\$ -	0.00%
Labor	L.S.	L.S.	\$ 1,298.30	\$ -	0.00%
Lab Analysis/Disposal	L.S.	L.S.	\$ 429.00	\$ -	0.00%
Contingency/Allowance	L.S.	L.S.	\$ 4,000.00	\$ -	0.00%
TOTAL CONSTRUCTION			\$ 11,669.74	\$ -	0.00%

Project duration: Less than 30 days for construction related work (monitoring well installation).

CWP: Is not applicable due to project duration and cost.

[Signature]
 Julie Balogh, Manager
 Airport & Contracts Section, RER

[Signature]
 J. Balogh

[Signature]
 Date Submitted to ISD-RER