


# Memorandum



Date: December 18, 2020

To: Gary Hartfield, Assistant Director  
Small Business Development

From: Josenrique Cueto, P.E., Assistant Director  
Miami-Dade Water and Sewer Department 

Subject: Review Item: Integrated Master Plan and Engineering Technical Support Services -  
Project No. E20-WASD-08

The Miami-Dade Water and Department (WASD) is requesting that the subject project be reviewed for Small Business Enterprise (SBE) measures for Architectural and Engineering (A/E), in order to proceed with the advertisement and subsequent consultant selection for this project.

WASD intends to retain one (1) qualified consultant under a Non-Exclusive Professional Services Agreement for a five (5) year term at the County's sole discretion will be awarded under this solicitation. Maximum compensation is twelve million dollars (\$12,000,000), plus a ten percent (10%) contingency fee in accordance with Ordinance 00-65. No minimum amount of work or compensation will be assured to the retained consultant. The County reserves the right to re-use the work products of the retained consultant and to retain other consultants to provide the same or similar services at its sole discretion.

The firm providing engineering services must be certified in the following technical categories with the respective percentages of the disciplines as indicated below:

Technical Categories	Description	Percentage	
		Category	SBE %
6.01 PRIME	Water Distribution and Sanitary Sewage Collection and Transmission Systems	35	
6.02 PRIME	Major Water and Sanitary Sewage Pumping Facilities	25	
6.03 PRIME	Water and Sanitary Sewage Treatment Facilities	25	
17.00 PRIME	Engineering Construction Management	10	10
10.02 OTHER	Geology Services	2	2
10.09 OTHER	Wellfield, Groundwater and Surface Water Protection and Management	3	3
	Totals	100%	15%

WASD is recommending a fifteen percent (15%) SBE A/E goal. Attached are WASD's Departmental Input Worksheet and the Notice to Professional Consultants for your review and approval. Should you have any questions, please contact Patty Palomo, Chief, Intergovernmental Affairs Section at [patty.palomo@miamidade.gov](mailto:patty.palomo@miamidade.gov) or (786) 552-8040.

**DEPARTMENTAL INPUT**  
**CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

**Contract/Project Title:** Integrated Master Plan and Engineering Technical Support Services

**Contract/Project No.** E20-WASD-08

**Description:** Integrated master Plan and Engineering Technical Support Services

**DEPARTMENT:** Miami-Dade Water and Sewer Department (WASD) **CONTACT:** Patty Palomo  
**PHONE:** (786) 552-8040

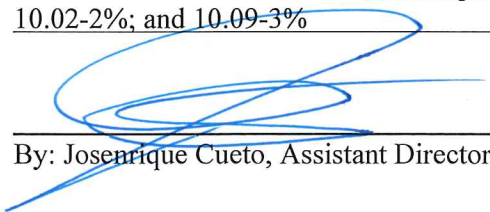
**Estimated Cost:** One (1) contract for \$12,000,000, plus a 10% contingency allowance in accordance with Ordinance 00-65.

**Funding Sources:** Various funding sources

**ANALYSIS**

Commodity/Service No. _____	SIC: _____
Trade/Commodity/Service Opportunities	
<b>Contract/Project History of Previous Purchases for Previous Three (3) Years</b>	
<b>Check Here</b>	<b>if this is a New Contract/Purchase with no Previous History</b>
<u>Existing</u>	<u>2<sup>nd</sup> Year</u>
<u>1<sup>st</sup> Year</u>	
Contractor _____	_____
Ethnicity/Race _____	_____
Gender _____	_____
Contract Value _____	_____
COMMENTS: _____	

**RECOMMENDATIONS**

<u>SBE GOAL</u>	<u>BID PREFERENCE</u>	<u>NO MEASURE</u>
15 %	_____	_____
0 G/S %		
<u>Analysis for Goal Recommendation</u>		
<u>Sub-Trade</u>	<u>Est. Cost</u>	<u>% of Item to Base Bid</u>
_____	_____	_____
_____	_____	_____
_____	_____	_____
_____	_____	_____
	Total: \$ _____	<u>Availability</u>
<b>Basis for Recommendation:</b> <u>WASD proposes that the goal can be achieved with SBE firms assisting with 17.00-10%; 10.02-2%; and 10.09-3%</u>		
	<u>12/18/20</u>	
By: Josenrique Cueto, Assistant Director	Date: _____	Internal Services Department Date: _____