



August 23, 2013

Re: Project No. ITB 13-11261-KG  
Jackson Memorial Hospital PPE Mixed Use Retail Phase I

Dear Sir or Madam:

The above-referenced contract is being considered for small business contract measures. Please review the enclosed description of the project and requirements. If you are interested in participating as a CSBE to perform work in connection with this project and meet the requirements listed in this letter, please complete and return the attached Verification of Availability to bid **by Tuesday, August 27, 2013, at 4:00 P.M.** It is asked that **Pages 2 and 4 are returned completed in their entirety.** Failure to complete will result in this Verification of Availability to Bid Letter not being considered.

The letter of availability may be sent **via facsimile transmission to (305) 375-3160 or via email at kellyd@miamidade.gov.** If you have any questions, please contact me at (305) 375-3136.

Sincerely,

A handwritten signature in cursive script that reads "Kelly Duncombe".

Kelly Duncombe  
Department of Regulatory and Economic Resources (RER)  
Small Business Development (SBD) Division

Please access the new Project Review Process at <http://www.miamidade.gov/business/contracting-opportunities.asp>

**VERIFICATION OF AVAILABILITY TO BID**

DEPARTMENT OF REGULATORY AND ECONOMIC RESOURCES (RER)  
SMALL BUSINESS DEVELOPMENT (SBD) DIVISION  
COMMUNITY SMALL BUSINESS ENTERPRISE PROGRAM  
111 N.W. 1ST STREET, 19<sup>th</sup> FLOOR  
MIAMI, FLORIDA 33128  
PHONE: 375-3111 FAX: 375-3160

PROGRAM COORDINATOR: **Kelly Duncombe**

I am herewith submitting this letter of verification of availability and capability to bid, provided the proposed scope of work attached. (**NOTE:** Please provide all the information requested; incomplete and/or incorrect verifications are not acceptable or usable.)

**CONTRACT TITLE:** Jackson Memorial Hospital PPE Mixed-Use Retail Phase I

**PROJECT NUMBER:** ITB 13-11261-KG

**Estimated Contract Amount:** \$1,184,478.00

**(Scope of work and minimum requirements for this project is attached.)**

\_\_\_\_\_  
NAME OF COMMUNITY SMALL BUSINESS ENTERPRISE (CSBE)

\_\_\_\_\_  
ADDRESS

\_\_\_\_\_  
CITY

\_\_\_\_\_  
ZIP CODE

Certification Expires: \_\_\_\_\_  
DATE

Telephone: \_\_\_\_\_ **\*\*\*Bonding Capacity:** \_\_\_\_\_

\_\_\_\_\_  
PRINT NAME AND TITLE

\_\_\_\_\_  
SIGNATURE OF COMPANY REPRESENTATIVE

\_\_\_\_\_  
DATE

Currently Awarded Projects (Name of Project and Owner)	Project Completion Date	Contract Amount	Anticipated Awards

## **VERIFICATION OF AVAILABILITY TO BID**

### **Jackson Memorial Hospital PPE Mixed Use Retail Phase I Project No. ITB 13-11261-KG**

**SCOPE OF WORK:** To establish a Construction Services Agreement to employ a qualified General Contractor to provide construction management and general contracting services per the construction documents for the associated renovation of the Park Plaza East Retail Main Corridor at Jackson Memorial Hospital main campus. This renovation includes new public restrooms, replacement of lighting, new finishes including doors and hardware, new flooring and metal ceiling modernizations, HVAC, and electrical updates.

**Estimated Cost:**        \$1,184,478.00

#### **MINIMUM REQUIREMENTS AND SPECIAL CONDITIONS:**

Bidders (General Contractors) shall hold a current Certificate of Competency and/or license from the State of Florida as either a RGC or CGC (Registered or State Certified General Contractor). The General Contractor shall have experience of successfully completing a minimum of two (2) projects with similar (in size and scope as this project) of retail mixed-use development projects, experience of successfully completing a minimum of one (1) project within the last five (5) years, a Retail development project of approximately 10,000 square feet. Bidders shall also have knowledge, experience, and familiarity with current codes and requirements of authorities having jurisdiction; Agency for Healthcare Administration (AHCA) and City of Miami, and knowledge and experience of construction phasing and re-routing access path due to high traffic areas.

**GENERAL CONTRACTORS**

The General Contractor shall have experience of successfully completing a minimum of two (2) projects with similar (in size and scope as this project) of retail mixed-use development projects, experience of successfully completing a minimum of one (1) project within the last five (5) years, a Retail development project of approximately 10,000 square feet.

Does your company meet with these requirements?  
 YES \_\_\_\_ NO \_\_\_\_

Bidders shall also have knowledge, experience, and familiarity with current codes and requirements of authorities having jurisdiction; Agency for Healthcare Administration (AHCA) and City of Miami, and knowledge and experience of construction phasing and re-routing access path due to high traffic areas.

Does your company meet with these requirements?  
 YES \_\_\_\_ NO \_\_\_\_

Similar Completed Retail Mixed-Use Development Projects of approx. 10,000 s.f. (Name of Project and Owner) in Past 5 Years	Project Completion Date	Contract Amount	<u>REFERENCES</u> Contact Name and Phone Number of Reference for Project

\_\_\_ I "AM" interested in this solicitation.

\_\_\_ I am "NOT" interested in this solicitation.

**Cost Estimate Breakdown**

Stucco	\$26,000.00
Paint	\$26,700.00
Misc. Electrical	\$53,400.00
Framing	\$30,037.50
Plumbing	\$40,050.00
Structural	\$26,700.00
Mechanical	\$20,025.00
Demolition	\$20,025.00
Roll Down Gates	\$34,710.00
Tile	\$23,028.75
Specialty Metal Ceiling by H.D.	\$467,250.00
Fire Alarm/Protection	\$20,025.00
Specialty Flooring by Stonhard	\$253,650.00
Elevators Cab Finishes	\$142,177.50

Name of Firm: \_\_\_\_\_ CSBE Exp. Date: \_\_\_\_\_

Owner's Name: \_\_\_\_\_ Signature: \_\_\_\_\_