



April 2, 2014

Re: Project No. ITB 14-11792-JE – **Backflow & Bypass Domestic Water Project**

Dear Sir or Madam:

The above-referenced contract is being considered for small business contract measures. If you are interested in participating as a CSBE to perform work in connection with this project and meet the requirements listed in this letter, please complete and return the attached Verification of Availability to Bid by **Monday, April 7, 2014, at 1:00 P.M.** It is asked that all pages are returned completed in its entirety. Failure to complete will result in this Verification of Availability to Bid Letter not being considered.

Please review the enclosed description of the project.

The letter of availability may be sent **via facsimile transmission to (305) 375-3160 or via email to coralee@miamidade.gov.** If you have any questions, please contact me at (305) 375-3115.

Sincerely,

Coralee Taylor, Contract Development Specialist 2

Internal Services Department

Small Business Development Division

111 NW 1st Street, 19 fl

Miami, FL 33128

☎ (305) 375-3115 | 📠 (305) 375-3160

coralee@miamidade.gov

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VERIFICATION OF AVAILABILITY TO BID

INTERNAL SERVICES DEPARTMENT (ISD)
SMALL BUSINESS DEVELOPMENT (SBD) DIVISION
COMMUNITY SMALL BUSINESS ENTERPRISE PROGRAM
111 N.W. 1ST STREET, 19th FLOOR
MIAMI, FLORIDA 33128
PHONE: 375-3111 FAX: 375-3160

PROGRAM COORDINATOR: **Coralee Taylor**

I am herewith submitting this letter of verification of availability and capability to bid, provided the proposed scope of work attached. (**NOTE:** Please provide all the information requested; incomplete and/or incorrect verifications are not acceptable or usable.)

CONTRACT TITLE: Backflow & Bypass Domestic Water Project

PROJECT NUMBER: ITB 14-11792-JE

Estimated Contract Amount: \$375,000.00

(Scope of work and minimum requirements for this project is attached.)

NAME OF COMMUNITY SMALL BUSINESS ENTERPRISE (CSBE)

ADDRESS CITY ZIP CODE

Certification Expires: _____
DATE

Telephone: _____ *****Bonding Capacity:** _____

PRINT NAME AND TITLE

SIGNATURE OF COMPANY REPRESENTATIVE DATE

Currently Awarded Projects (Name of Project and Owner)	Project Completion Date	Contract Amount	Anticipated Awards

VERIFICATION OF AVAILABILITY TO BID

CONTRACT TITLE: Backflow & Bypass Domestic Water Project

PROJECT NUMBER: ITB 14-11792-JE

ESTIMATED CONTRACT AMOUNT: \$375,000.00

PROJECT DESCRIPTION

The project scope of work includes the installation of six (6) new reduced pressure zone domestic water backflow preventers in existing domestic water lines using hot taps, line stops and by-pass lines in order to avoid any flow interruption.

These backflow preventers will be installed downstream of existing water meters in order to satisfy an existing MDC WASA violation. The work will take place at the following locations; 1) 1630 NW 10th Avenue; 2) 1611 NW 12th Avenue; 3) 1704 NW 10th Avenue; 4) 1730 NW 10th Avenue; 5) 950 NW 18th Street; and 6) 1701 NW 12th Avenue, Miami, Florida. The estimated time of completion for this project is 120 calendar days upon issuance of Notice to Proceed.

Minimum Requirements and Special Conditions:

Bidders (**Underground Utility Contractors**) shall hold a current underground utility license from the State of Florida. The Underground Utility Contractor must provide **evidence being in business a minimum of eight (8) years** and have successfully completed a **minimum of four (4) projects** similar in size and scope as this project. Bidders shall provide evidence of experience providing installation of water mains, water meters and backflow devices, to include installation of bypass lines, and service lines on existing water mains, and installation of line stop valves maintaining water service to existing buildings. Bidders shall also provide evidence they are familiar with local water main installation requirements as noted in Miami Dade Water & Sewer Department Standards and Specifications, Miami Dade County Health Department Standards, City of Miami Building Department Standards (Plumbing Dept.), and Miami Dade County's Regulatory and Economic Resources Department.

Contractor Qualifications Questionnaire

This questionnaire will assist SBD in identifying the qualified contractors that “comply” to perform the aforementioned scope of work. Indicate yes “Y” or no “N” on the empty line on the left side of this questionnaire and forward it completely filled out to this e-mail address: coralee@miamidade.gov or via fax (305) 375-3160 attention Mrs. Coralee Taylor.

_____ **Proposer (Underground Utility Contractors)** holds a current underground utility license from the State of Florida. The Underground Utility Contractor must provide **evidence of being in business a minimum of eight (8) years** and have successfully completed a **minimum of four (4) projects** similar in size and scope as this project.

_____ **Proposer (Underground Utility Contractors) does NOT** meet the requirements as specified in the Project Description and Minimum Requirements & Special Conditions above:

4 Similar contracts completed with similar size and scope: (Name of Project and Owner)	Project Completion Date	Contract Amount	Project Contact Person & Telephone for Verification

I certify that to the best of my knowledge all the information provided is verifiable and correct.

COMPANY NAME: _____

NAME OF REPRESENTATIVE: _____

TITLE: _____ SIGNATURE: _____

TELEPHONE NUMBER: _____ E-Mail Address: _____