

Memorandum



Date: September 11, 2014

To: Gary Hartfield, Division Director
Internal Services Department, Small Business Development

From: Milton L. Collins, Associate Director
Miami-Dade Aviation Dept., Minority Affairs Division *MJC*

Subject: CSBE Recommendation
MIA - NTD BHS Parts Storage Ramp Level MEP
Project #MCC-781-016R0

The Minority Affairs Division has reviewed the subject project for the recommendation of contract measures and concurs with the MCC-8-10 Contractor's Recommendation of a **No Measure** as per the attached CSBE Schedule of Intent Affidavits for the following trades:

- **Package "A" HVAC – Coakley Mechanical, Inc. CSBE Cert. No. 14239**
- **Package "C" Electrical – Thevenin Enterprises, Inc. CSBE Cert. No. 11717**

Total suggested Community Small Business Enterprise participation for this project is: **62% - \$159,000.00 of the total contract amount of \$256,034.75.**

The review process for contract measures was omitted as the MCC-8-10 Contractor' was directed by MDAD to proceed on an emergency basis. Therefore, the bidding process was expedited and local contractors were called to submit proposals for immediate review and recommendation to award for emergency work to commence immediately after.

The Community Workforce Program (CWP) breakdown and recommendation is attached.

If additional information is needed, please call me at (305) 876-7221 or C. Corrales at (305) 876-7991.

Attachments (15)

cc: E. Perez, MDAD
A. Calderin, MCM
V. Mirabal, MCM
L. Johnson, SBD
C. Taylor, SBD
C. Corrales, MDAD
Project File



Date: August 27, 2014
To: Milton L. Collins, Associate Director, MDAD Minority Affairs
From: Alberto Calderin, Munilla Construction Management, LLC (MCM) - MCC-8-10
Subject: **CSBE Recommendation**
MIA – NTD BHS Parts Storage Ramp Level MEP – Project # MCC-781-016R0

This is a request for review of the following recommendation for CSBE contract measures, in order for the MCC-8-10 Contractor to proceed with the necessary emergency work. The work consists of the demolition, disconnection and disposal of all electrical and HVAC system as well as fire alarm devices. The contractors will also perform new electrical, HVAC, and fire sprinkler work. Per a directive from the Owner, the MCC contractor was asked to proceed on an emergency manner in order to secure contracts. The bidding process was expedited in order to have contractors perform the work as soon as possible. Therefore, the contractors have already been recommended to the Owner, and work is expected to begin shortly. Attached you will find copies of sign in sheets for the bidding process.

The Contractor's staff has evaluated the project and recommends a CSBE trade set-aside measures as per the attached CSBE Schedule of Intent Affidavits for the following trades:

- Package "A" HVAC – Coakley Mechanical Inc. (CSBE)
- Package "C" Electrical – Thevenin Enterprises, Inc. (CSBE)

The suggested CSBE subcontract items are listed on the Department Contract Measures Recommendation and Analysis form attached. This evaluation is based on the CSBE Certification List as of August, 8, 2012 from the County Small Business Development Department.

Total suggested Community Small Business Enterprise participation for this project is:
62% - \$159,000.00 of the total contract amount of \$256,034.75.

The Community Workforce Program (CWP) breakdown and recommendation is attached.

The MDAD Miscellaneous Construction Contract (MCC-8-10) requires that the General Contractor shall enter into subcontractor agreements to perform the work. Prior to the issuance of each Project Order Draft, or in the event of an emergency, as soon thereafter as practicable, per Ordinance 97-52, Miami Dade County will review each project for the establishment of contract measures relevant to Community Small Business Enterprise (CSBE) participation in the work to be performed, and will establish on each Project Order Draft as it is transmitted to the Contractor.

Cc: Enrique Perez - MDAD
File

**DEPARTMENT CONTRACT MEASURES RECOMMENDATION AND ANALYSIS
CSBE**

To: Milton Collins - Associate Director
MDAD - Minority Affairs Division

From: Alberto Calderin MCC-8-10
General Manager/Munilla Construction Management,LLC (MCM) MCC-8

Project/Contract Title: MIA - NTD BHS Parts Storage Ramp Level MEP

Contract Number: MCC- #781-016R0

Department: Aviation

Estimated Cost of Project/Bid: 256,034.76 *Funding Source:* Aviation Bonds

Description of Project/Bid: Demolition of existing gardening planters and portion of roof due to planters to remediate roof leak problem.

Contract Measures Recommendations

Set aside Trade Set aside | 159,000 | Bid Preference
Goal No Measures

Reasons for Recommendation

This is a reasonable contract measure, based on the availability of CSBE firms for the trades available on this project.

Analysis for Recommendation of a Goal

<u>Subtrade</u>	<u>Estimated Cost</u>	<u>% Of Item to Base Bid</u>	<u>CSBE Availability</u>
Pkg. "A" HVAC	102,000	39.8%	
Pkg. "C" Electrical	57,000	22.3%	

Total	159,000	62%
<i>Project cost</i>	163,250	input from bid line item
<i>Allow. & Fee</i>	91,197	input from bid line item
<i>Pre-Const. Svcs</i>	1,588	input from bid line item
<i>Goal basis</i>	256,035	

DEPARTMENT INPUT
CONSTRUCTION CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Check applicable Ordinance(s): 90-143 Responsible Wage and Benefits 03-237 (formerly 03-1) Community Workforce Program

PROJECT INFORMATION See attachment

Contract/Project/*Work Order No.: MCC-#781-01680
 *Reference corresponding project number when submitting a work order

Contract/Project Title: MIA-NTD BHS Parts Storage Ramp Level MEP

Description/Scope of Work: Demolition of existing fire sprinklers, HVAC, and electrical equipment. Contractors to replace with new equipment

Estimated Cost: \$256,034.75 Funding Source: _____

Location of Project (street address or beginning and ending points) i.e. 12345 NE 23rd Ct or Starts at 135 St. ends at 145 St.

PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CWP) See attachment

Engineer/Department or Agency's estimated required workforce for Project Work Order :

Trade/Skills Required	Est. # of workforce required per trade	Est. # of total days to complete job

Comments: _____

PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CSBE) See attachment

Sub-Trade	Est. Cost	% of Item to Base Bid	Availability

RECOMMENDATION

Set-Aside: Level 1 Level 2 Level 3 Trade Set-Aside Sub-Contractor Goal Workforce Goal No Measure
 Basis for Recommendation: _____

Date submitted to DBD: _____
 Contact Person: _____
 Telephone No.: _____



August 27, 2014

Mr. Enrique Perez
Project Manager
Miami Dade Aviation Department
P.O. Box 025504
Miami, Florida 33102-5504

RE: MIA – NTD BHS Parts Storage Ramp Level MEP
Project # MCC- #781-016R0

Dear Mr. Perez:

We are pleased to present to you the following **Project Order Proposal** for the above referenced project, based on 100% completed drawing and specifications prepared by:

Southeast Design Associates, Inc.
627 Eldron Dr., Suite 101
Miami Springs, FL 33166
305-871-1648

Project Order Proposal: \$256,034.75 (Two Hundred Fifty Six Thousand Thirty Four Dollars and Seventy Five Cents).

This project is to be completed in approximately **70 calendar days**.

This estimate is broken down on the attached spreadsheet, and is based on the following conditions.

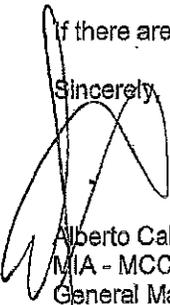
Drawing	Title	Date
DM-1	Partial Ramp Level Plan – Mechanical Demo	06/10/14
M-1	Partial Ramp Level Plan - Mechanical	06/10/14
M-2	Partial Roof Plan - Mechanical	06/10/14
M-3	Legend & Schedules	06/10/14
M-4	Details	06/10/14
M-5	Details	06/10/14
DE-1	Partial Demolition Plan	06/10/14
E-1	General Notes	06/10/14
E-2	Partial Electrical Power Plan	06/10/14
E-3	Partial Electrical Power Plan	06/10/14
E-4	Panel Schedules & Riser	06/10/14
FX-1	Partial Ramp Level Plan - Demolition	06/10/14
FX-2	Fire Protection – General Notes	06/10/14
DM-1	Partial Ramp Level Plan – Mechanical Demo	06/10/14
M-1	Partial Ramp Level Plan - Mechanical	06/10/14
M-2	Partial Roof Plan - Mechanical	06/10/14
M-3	Legend & Schedules	06/10/14
	Addendum No. 1	

1. Work to begin, after approved Project Order and after receipt of approved Building Permits and Notice to Proceed.

2. This proposal includes an allowance account for unforeseen conditions.
3. This proposal will stay in effect for a period of not more than thirty (30) days from the date of this correspondence.

If there are any questions, please do not hesitate to contact me.

Sincerely,



Alberto Calderin
MIA - MCC-8-10
General Manager

/gm

Cc: File