

# Memorandum



**Date:** March 14, 2018

**To:** Gary Hartfield, Division Director  
Internal Services Department, Small Business Development

**From:** Milton L. Collins, Associate Director   
Miami-Dade Aviation Department, Minority Affairs Division

**Subject:** Compliance Review Request:  
MIA - Outfalls No. 2 and No. 3 Boom & Skimmer System  
RE-BID Package "C" Electrical  
Project No. MCC-R-023-A

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This is a request for SBD to review the attached Bidder's Schedule of Intent (SOI) forms for Compliance for the Re-Bid of Package "C" Electrical. A re-bid of the electrical package was necessary due to the single bid (only one bid) was received during the bidding process and was missing scope as per bid documents.

This project was approved as an SBE/Construction Trade Set-Aside on 09/19/2017. The CWP is applicable at 10%. The trades that are for review reflect the approved trades on the attached Project Worksheet dated September 19, 2018.

Attached for your review are the SBE/Construction program bid submittals by bidder(s) for the MIA-Outfalls No. 2 and No. 3 Boom & Skimmer System, project No. MCC-R-023-A.

We are requesting an SBE/Construction Program Compliance review memorandum from your office. To facilitate this process, the following documentation is attached:

- Munilla Construction Management, LLC (MCM) Compliance Request Memorandum
- SBD Project Worksheet (09/19/2017)
- MCM Bid Tabulation Sheet
- Bidder's Schedule of Intent Affidavit(s) SOI's – SBE/Construction Program Form(s)
- Bid submittal/Bid Opening/Mandatory PreBid/Mandatory Jobsite Walk-Thru Sign-In Sheet(s)

Request for Compliance is being requested for the lowest bidder(s) for the Trade Set-Aside package(s). Please advise if additional information is needed.

Attachment(s)

c: L. Johnson, SBD  
A. Calderin, MCM  
V. Mirabal, MCM  
R. Solorzano, MDAD  
C. Corrales, MDAD  
File



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**Date:** March 13, 2018  
**To:** Milton L. Collins, Associate Director, MDAD Min. Affairs  
**From:** Alberto Calderin – Munilla Construction Management, LLC (MCM) – MCC-8-10  
**Subject:** **Compliance Review Request – SBE/Construction**  
MIA – Outfalls No. 2 and No. 3 Boom & Skimmer System – RE-BID Pkg. C ELECTRICAL  
MCC-R-023-A

*[Handwritten signature and date 3/13/18]*

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This is a request to review the attached bidders Schedule of Intent (S.O.I) forms for compliance. The trades that are for review reflect the approved trades per DBD Worksheet attached dated September 19, 2017 as follows:

- Pkg. "C" Electrical – Clearview Electric, DC Electric, Jador International, Tesla Engineering, Thevenin Enterprises

Request for compliance is being requested for the low bidders for each of the above SBE/Construction trade set-aside packages listed above.

We have included the Schedule of Intent Affidavit Forms (SBD Form 504) for all bidders for each SBE/Construction trade along with MCM's Bid Tabulation and sign-in sheets.

We will defer submittal of the Project Order Proposal (POP) until we have received the compliance review memorandum from your office.

/gm

C: Ricardo Solorzano – MDAD  
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