

# Memorandum



**Date:** November 28, 2018

**To:** Gary Hartfield, Division Director  
Internal Services Department, Small Business Development

**From:** Milton L. Collins, Associate Director *MLC*  
Miami-Dade Aviation Department, Minority Affairs Division

**Subject:** Recommendation of Contract Measures Request:  
MIA - OPF Custom Building Remodeling  
Project No. MCC-V-102-A

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## RECOMMENDATION:

This is a request for Small Business Development (SBD) to approve the subject project in order for the Department to proceed with the approval to receive a Project Worksheet for the MIA – OPF Custom Building Remodeling, Project No. MCC-V-102-A.

The Minority Affairs Division and the Contractor's staff have evaluated the subject project and recommend an SBE/Construction Trade Set-Aside for the following trades:

- Package "A" – Miscellaneous General Work
- Package "B" – Casework/Millwork
- Package "C" – Door and Hardware
- Package "D" – Glass & Glazing
- Package "E" – Tiles
- Package "F" – Awning/Canopy
- Package "G" – Fire Sprinkler
- Package "H" – Plumbing
- Package "I" – HVAC
- Package "J" – Electrical

This request is for SBD to review the following recommendation in order for the MCC-8-10 Contractor to proceed with the work associated with this project. The purpose of this project is to build modifications and interior finishes updates to accommodate the addition of a new ADA compliant toilet room with sanitary tie-in, remodeling of an existing toilet room, installation of a new "one way" vision wall partition, replacement of the exterior store front, new security cameras, airside ramp rework, and addition of a pre-fabricated canopy.

The project estimated amount is \$794,700.06. The total suggested SBE/Construction participation for this project is 100% or \$669,187.29 (Trade Set-Aside). This project is to be completed in approximately two-hundred and forty (240) calendar days.

The suggested SBE/Construction subcontract items are listed on the Department Contract Measures Recommendation and Analysis form attached. This evaluation is based on the SBE/Construction Certification List as of September 21, 2018 from the Department of Small Business Development.

The MDAD Miscellaneous Construction Contract (MCC-8-10) requires that the General Contractor shall enter into subcontract agreements to perform the work. Prior to the issuance of each Project Order Draft, or in the event of an emergency, as soon thereafter as practicable, per Ordinance 97-52, Miami Dade County will review each project for the establishment of contract measures relevant to the

Recommendation of Contract Measures Request:  
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Community Small Business Enterprise (SBE/Construction) participation in the work to be performed, and will establish on each Project Order Draft as it is transmitted to the Contractor.

Please advise our office if additional information is needed to complete this process.

#### Attachments

c: L. Johnson, SBD  
A. Calderin, MCM  
V. Mirabal, MCM  
D. Mustafa, MDAD  
C. Corrales, MDAD  
Project File

**DEPARTMENT CONTRACT MEASURES RECOMMENDATION AND ANALYSIS  
CSBE**

To: Miton Collins - Associate Director  
MDAD - Minority Affairs Division

From: Alberto Calderin MCC-8-10  
General Manager/Munilla Construction Management,LLC (MCM) MCC-8-10

Project/Contract Title: MIA - OPF Custom Building Remodeling

Contract Number: MCC-V-102-A

Department: Aviation

Estimated Cost of Project/Bid: 794,700.06 Funding Source: Aviation Bonds

Description of Project/Bid: The purpose of this project is to build modifications and interior finishes updates to accommodate the addition of a new ADA compliant toilet room with sanitary tie-in, remodeling of an existing toilet room, installation of a new "one way" vision wall partition, replacement of the exterior store front, new security cameras, airside ramp rework, and additional of a pre-fabricated canopy.

**Contract Measures Recommendations**

Set aside  Trade Set aside | 669,187 | Bid Preference   
Goal  No Measures

**Reasons for Recommendation**

This is a reasonable contract measure, based on the availability of CSBE firms for the trades available on this project.

**Analysis for Recommendation of a Goal**

<u>Subtrade</u>	<u>Estimated Cost</u>	<u>% Of Item to Base Bid</u>	<u>SBE/Construction Availability</u>
Misc. General Work - Pkg "A"	167,961	25.1%	
Casework/Millwork - Pkg "B"	28,101	4.2%	
Door and Hardware - Pkg "C"	36,973	5.5%	
Glass & Glazing - Pkg "D"	90,706	13.6%	
Tiles - Pkg "E"	21,243	3.2%	
Awning/Canopy - Pkg "F"	13,324	2.0%	
Fire Sprinklet - Pkg "G"	15,597	2.3%	
Plumbing - Pkg "H"	38,560	5.8%	
HVAC - Pkg "I"	27,712	4.1%	
Electrical - Pkg. "J"	229,012	34.2%	
<b>Total</b>	<input type="text" value="669,187"/>	<input type="text" value="100%"/>	
Project cost	669,187	input from bid line item	
Allow. & Fee	125,513	input from bid line item	
Pre-Const. Svcs	0		
<b>Goal basis</b>	<input type="text" value="794,700"/>		

**DEPARTMENT INPUT**  
**CONSTRUCTION CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

Check applicable Ordinance(s):  90-143 Responsible Wage and Benefits       03-237 (formerly 03-1) Community Workforce Program

**PROJECT INFORMATION**      See attachment

Contract/Project/\*Work Order No.: MCC-V-102-A

\*Reference corresponding project number when submitting a work order

Contract/Project Title: MIA - OPF Custom Building Remodeling

**Description/Scope of Work:** The purpose of this project is to build modifications and interior finishes updates to accommodate the addition of a new ADA compliant toilet room with sanitary tie-in, remodeling of an existing toilet room, installation of a new "one way" vision wall partition, replacement of the exterior store front, new security cameras, airside ramp rework, and additional of a pre-fabricated canopy.

Estimated Cost: \$794,700.06      Funding Source: Aviation

Location of Project (street address or beginning and ending points) i.e. 12345 NE 23<sup>rd</sup> Ct or Starts at 135 St. ends at 145 St.  
Opa-Locka Executive Airport

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CWP)**      See attachment

Engineer/Department or Agency's estimated required workforce for Project  Work Order :

Trade/Skills Required	Est. #.of workforce required per trade	Est. # of total days to complete job

Comments: \_\_\_\_\_

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CSBE)**      See attachment

Sub-Trade	Est. Cost	% of Item to Base Bid	Availability

**RECOMMENDATION**

Set-Aside: Level 1  Level 2  Level 3  Trade Set-Aside  Sub-Contractor Goal  Workforce Goal  No Measure

Basis for Recommendation: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date submitted to DBD: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone No.: \_\_\_\_\_

# PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CWP)

## Construction Contract/Project Measure Analysis & Recommendation

Project Name: MIA - OPF Custom Building Remodeling

Project Number: MCC-V-102-A

Trade/Skills Required	Estimated # of Workforce Required	Estimated # of Total Days to Complete
Misc. General Work - Pkg "A"	5 men	200 days
Casework/Millwork - Pkg "B"	4 men	15 days
Door & Hardware - Pkg "C"	3 men	10 days
Glass & Glazing - Pkg "D"	4 men	30 days
Tiles - Pkg "E"	3 men	7 days
Awning/Canopy - Pkg "F"	4 men	3 days
Fire Sprinklet - Pkg "G"	4 men	10 days
Plumbing - Pkg "H"	4 men	60 days
HVAC - Pkg "I"	5 men	45 days
Electrical - Pkg. "J"	5 men	90 days



November 27, 2018

Mr. David Mustafa  
Project Manager  
Miami Dade Aviation Department  
P.O. Box 025504  
Miami, Florida 33102-5504

RE: OPF Custom Building Remodeling  
MCC- V-102-A

Dear Mr. Mustafa:

We are pleased to present to you the following **Project Construction Packaging Plan** for the above referenced project, based on 100 % completed drawing and notes prepared by:

Keith Martin  
Architect Incorporated  
15165 N.W 77 Ave #2001  
Miami Lakes, Florida 33014

Project Estimate: **\$794,700.06** (Seven Hundred Ninety Four Thousand Seven Hundred Dollars And Six Cents.)

Liquidated Damages / Liquidated Indirect Costs: N/A

This project is to be completed in approximately 240 calendar days.

This estimate is broken down on the attached spreadsheet, and is based on the following conditions.

Drawing	Title	Date
	Cover Sheet	11/17/17
A-0.1	Index of Drawings and Symbol Legend	01/18/18
A-0.2	General Notes	11/17/17
A-0.3	General Accessibility Information	11/17/17
A-0.4	General Specifications	11/17/17
A-1.0	Architectural Site Plan	11/17/17
A-1.1	Building Alterations Scope of Work Floor Plan	11/17/17
A-1.2	Architectural Demolition Floor Plan	01/18/18
A-1.3	Architectural Demolition Reflected Ceiling Plan	11/17/17
A-1.4	Architectural Demolition Exterior Elevation	11/17/17
A-1.5	Life Safety Floor Plan Code Summary	11/17/17
A-2.0	Architectural Renovated Floor Plan	01/18/18
A-2.1	Architectural Renovated Reflected Ceiling Plan	11/17/17
A-2.2	Architectural Floor Finish Plan	11/17/17
A-3.0	Architectural Renovated Exterior Elevation	01/18/18

A-3.1	Typical Partition Details	01/18/18
A-3.2	Architectural Typical Partition Type	01/18/18
A-4.0	Enlarged Toilet Rooms	01/18/18
A-4.1	Architectural Finish Schedule Interior Millwork	01/18/18
A-4.2	Millwork Sections	11/17/17
A-4.3	Door and Window Schedules	01/18/18
A-4.4	Storefront Types Schedules	11/17/17
A-5.0	Existing Railing Chain-Link Fence New Dumpster	01/18/18
A-5.1	Storefront Typical Details	11/17/17
A-5.2	Store front Door and Mullion Details	11/17/17
A-5.3	Store front Typical Jamb Details	11/17/17
A-5.4	Store Front Mullion Details	11/17/17
S-0.0	Structural Notes	10/16/17
S-1.0	Floor Plan Details	10/16/17
M-1.0	Mechanical Symbols and Notes	05/31/17
DM-1.0	Mechanical Demolition	05/31/17
M-2.0	Mechanical Renovated Reflected Ceiling	05/31/17
M-3.0	Mechanical Details	05/31/17
E-0.1	Electrical Symbol and Abbreviations	05/24/18
E-2.0	Scope of Work, General Electrical Demolition & Fire Alarm Notes	05/31/17
DE-1	Electrical Demolition Lighting Plan	05/31/17
DE-2	Electrical Demolition Power and System Plan	05/31/17
E-3.0	New Electrical Lighting Plan	01/19/18
E-4.0	New Electrical Power Plan	01/19/18
E-4.01	System CCTV/ Comm.	05/24/18
E-5.0	One Line Diagram	01/19/18
E-6.0	Lighting Panel Schedules	01/19/18
E-7.0	Transformer Schedule and Details	05/31/17
E-8.0	Electrical Details and Telephone Riser	05/31/17
E-9.0	Electrical Details	01/19/18
FA-1.0	Fire Alarm System Notes	05/31/17
FA-2.0	Fire Alarm Devices Plan	01/19/18
P-1.0	Plumbing Legend and Notes	05/31/17
DP-1.0	Plumbing Demolition Floor Plan	05/31/17
P-2.0	Plumbing New Scope Floor Plan	01/19/18
P-3.0	Plumbing Isometrics And Details	01/19/18
FP-1.0	Fire Protection General Notes Symbols and Details	05/31/17
DFP-1.0	Fire Protection Demolition Reflected Ceiling Plan	05/31/17
FP-2.0	Fire Protection Renovated Reflected Ceiling Plan	05/31/17
FP-3.0	Fire Protection Details	05/31/17

1. Work to begin, after approved Project Order and after receipt of approved Building Permits and Notice to Proceed.

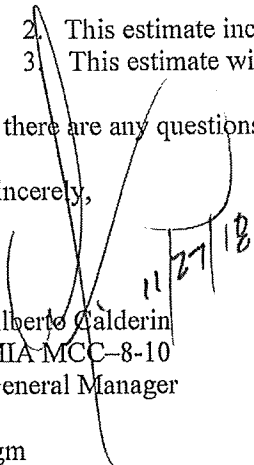
Mr. David Mustafa  
Miami Dade Aviation Department  
MCC-V-102-A

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2. This estimate includes an allowance account for unforeseen conditions.
3. This estimate will stay in effect for a period of not more than thirty (30) days from the date of this correspondence.

If there are any questions, please do not hesitate to contact me.

Sincerely,

  
Alberto Calderin  
MIA-MCC-8-10  
General Manager

/gm

Cc: Mr. David Mustafa – Project Manager  
File



# Munilla Construction Management, LLC (MCM)

## Bid Line Item Sheet

**Project Name:** OPF Custom Building Remodeling

**Project No.:** MCC-V-102-A

ITEM NO.	DESCRIPTION	PKG.	Set Aside	AMOUNT
02-00100	Miscellaneous General Work	A	SBE/C	\$167,960.92
06-00400	Casework/Millwork	B	SBE/C	\$28,101.23
08-00397	Door and Hardware	C	SBE/C	\$36,972.50
08-00800	Glass & Glazing	D	SBE/C	\$90,705.56
09-00310	Tiles	E	SBE/C	\$21,242.57
10-00536	Awning / Canopy	F	SBE/C	\$13,324.12
15-00300	Fire Sprinkler	G	SBE/C	\$15,596.94
15-00400	Plumbing	H	SBE/C	\$38,560.06
15-00500	HVAC	I	SBE/C	\$27,711.55
16-00100	Electrical	J	SBE/C	\$229,011.84
	<b>Subtotal</b>			\$669,187.29
	Allowance Account (10%)			\$66,918.73
	<b>Subtotal</b>			\$736,106.02
	MCC Fee (7.96% )			\$58,594.04
	<b>TOTAL</b>			\$794,700.06