



## Small Business Development Division Project Worksheet

**Project/Contract Title:** RFQ SIGNAGE FABRICATION AND INSTALLATION SERVICES  
**Project/Contract No:** RFQ NO. MDAD-15-03  
**Department:** AVIATION  
**Estimated Cost of Project/Bid:** \$15,000,000.00  
**Funding Source:** GENERAL OPERATING FUND/RES. MA

**Received Date:** 08/06/2015

**Description of Project/Bid:**

To establish a contract to provide Airport Signage, Fabrication and Installation services. Work will encompass a wide variety of airport signs and related services located throughout all County Airports. Work encompassed under this contract will include removal/disposal, salvaging, relocation of existing signs fabrication of signs, obtaining permits, engineering, and installation of signs. Signs include internally illuminated interior and exterior signs, interior and exterior static signs, roadway signage, parking garage signage, airfield signage, Americans with Disabilities Act (ADA) signage, tactile and braille signage, regulatory signs, monument signs, identification signs, way finding elements and various other airport/transportation related signage as required by MDAD.

**Resubmittal Date(s):**

### Contract Measures Recommendation

| <u>Measure</u>        | <u>Program</u> | <u>Goal Percent</u> |
|-----------------------|----------------|---------------------|
| No Measure            | SBE/CONS       |                     |
| No Measure            | SBE/GS         |                     |
| <b>Workforce Goal</b> | <b>CWP</b>     | 10.00%              |

### Reasons for Recommendation

An analysis of the factors as well as an analysis of the trade revealed insufficient availability. No SBE/Construction Measure and No SBE/Goods & Services Measure is applicable to this contract. Verification of Availability to Bid Letters were sent to the certified SBE/Cons. firms; none of them responded as being able to meet all of the contract's requirements. As of 9/1/2015, there are no SBE/G&S firms certified in the applicable commodity code. This is a single trade contract and there are no subcontracting opportunities.  
CWP Work Order Driven

Commodity Code: 90569-Signage Services, Aircraft And Airport  
Trade Category: 238210-Electrical Contractors And Other Wiring Installation Contractors

### Small Business Contract Measure Recommendation

| Subtrade                                                         | Cat.     | Estimated Value | % of Items to Base Bid | Availability |
|------------------------------------------------------------------|----------|-----------------|------------------------|--------------|
|                                                                  | SBE/GS   |                 |                        | 0            |
| Electrical Contractors and Other Wiring Installation Contractors | SBE/CONS |                 |                        | 110          |

**Total**

**Living Wages:** YES ☐ NO ☒

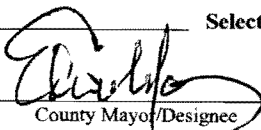
**Highway:** YES ☐ NO ☒ **Heavy Construction:** YES ☐ NO ☒

**Responsible Wages:** YES ☒ NO ☐

**Building:** YES ☒ NO ☐

*Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.*

### REVIEW RECOMMENDATION

|                                             |                                                                                                               |
|---------------------------------------------|---------------------------------------------------------------------------------------------------------------|
| <b>Tier 1 Set Aside</b> _____               | <b>Tier 2 Set Aside</b> _____                                                                                 |
| <b>Set Aside</b> _____ <b>Level 1</b> _____ | <b>Level 2</b> _____ <b>Level 3</b> _____                                                                     |
| <b>Trade Set Aside (MCC)</b> _____          | <b>Goal</b> _____ <b>Bid Preference</b> _____                                                                 |
| <b>No Measure</b> _____                     | <b>Deferred</b> _____ <b>Selection Factor</b> _____                                                           |
| <b>CWP</b> _____                            | <br>County Mayor/Designee |
|                                             | 9/8/15<br>Date                                                                                                |