

Memorandum



Date: August 1, 2014

To: Gary Hartfield, Division Director
ISD Small Business Development

From: Ralph Cutié *RC 8/1/14*
Division Director
Miami-Dade Aviation, Facilities management – Project Administration

Subject: Request for MCC 7360 Solicitation – Drywall and Stucco Trades
MDAD CSBE/MCC 7040 Work Order-Based Pilot Program for Maintenance
Construction at MDAD Facilities

Regarding the subject, we respectfully request that SBD review the attached recommendation for advertising under the MCC 7360 Plan.

The scope of work for this project is the performance of on-call maintenance construction services in the drywall and masonry trades throughout MDAD's facilities, as required, under MDAD's CSBE/MCC 7040 Work Order-Based Pilot Program for Maintenance Construction at MDAD Facilities (the Pilot Program).

Recommendation

As per the attached justification, these trades, based on a lack of availability under the MCC 7040 Plan, were advertised under a solicitation for a Building Contractor (BC). The 12 active BC contractors in the MCC 7040 Plan were invited to bid. Three (3) of these BCs attended the mandatory pre-bid conference and one (1) BC submitted a bid. This sole bidder ultimately was awarded a contract under the pilot program. However, as a result of the limited response and in order to provide for a more robust rotation, we would like to bid out the drywall and masonry scopes again and request your authorization to solicit from the MCC 7360 Plan, either as separate drywall and masonry trades or again as a BC contractor. Contractors must be registered in the MCC Program – 7360 Plan as a condition of award.

Cost Breakdown

The contracts in the Pilot Program are for a maximum contract amount of \$200,000. The breakdown of the trades is as follows:

70% Masonry
30% Drywall

Thank you in advance for your cooperation.

Ralph Cutié 8/1/14
Ralph Cutié, Division Director
MDAD

Attachments:
E-mail justifications

DEPARTMENT INPUT
CONSTRUCTION CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Check applicable Ordinance(s): 90-143 Responsible Wage and Benefits 03-237 (formerly 03-1) Community Workforce Program

PROJECT INFORMATION See attachment

Contract/Project/*Work Order No.: MDAD BC-70
*Reference corresponding project number when submitting a work order

Contract/Project Title: MDAD CSBE/MCL 7040 PILOT PROGRAM - MAINTENANCE CONSTN.

Description/Scope of Work: DRYWALL AND MASONRY TRADES - 18 MONTH PILOT PROGRAM FOR ON-CALL SERVICES

Estimated Cost: \$ 200,000 Funding Source: MDAD RESERVE MAINTENANCE FUND

Location of Project (street address or beginning and ending points) i.e. 12345 NE 23rd Ct or Starts at 135 St. ends at 145 St.
VARIOUS TBD LOCATIONS THROUGHOUT MDAD'S FACILITIES

PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CWP) See attachment

Engineer/Department or Agency's estimated required workforce for Project Work Order :

Trade/Skills Required	Est. # of workforce required per trade	Est. # of total days to complete job
<u>DRYWALL</u>	<u>TBD BASED ON WORK ORDERS</u>	<u>18 MOS.</u>
<u>MASONRY</u>	<u>ISSUED AND SCOPES REQUIRED</u>	<u>18 MOS.</u>

Comments: PROJECT WAS BID PREVIOUSLY UNDER MCL 7040 PLAN. ONLY ONE CONTRACTOR SUBMITTED A BID. LACK OF AVAILABILITY IS PRIMARY REASON FOR THIS REQUEST. SEE ATTACHED SURVEY CONDUCTED BY SBD AND E-MAILS.

PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CSBE) See attachment

Sub-Trade	Est. Cost	% of Item to Base Bid	Availability
<u>N/A</u>	<u>—</u>	<u>—</u>	<u>—</u>

RECOMMENDATION

Set-Aside: Level 1 Level 2 Level 3 Trade Set-Aside Sub-Contractor Goal Workforce Goal No Measure

Basis for Recommendation: PILOT PROGRAM IS FOR SINGLE-TRADE CONTRACTORS FOR PERFORMANCE OF SELF-PERFORMED MAINTENANCE WORK AT MDAD FACILITIES.

Date submitted to DBD: 7/29/14
 Contact Person: RALPH CUTIE
 Telephone No.: 305-876-0830

Ralph, please confirm

- Project Number will be MDAD BC-001; if you already used this number in CIIS the system will not allow to use the same number. **MDADBC-10**
- Project Title will be MDAD CSBE/MCC7040 Pilot Program – Maintenance & Construction; Are you sure you want MCC7040 in the title? **MDAD CSBE Pilot Program – Maintenance & Construction**
- Any Special requirements other than license? **Contractors must be CSBE certified and registered in the MCC Program as a condition of award.**

Vivian Forhat-Diaz
Construction Project Manager
Internal Services Department
Small Business Development
111 N.W. 1st Street – 19th Floor
Miami, Fl. 33128-1906
Phone (305) 375-4441
Forhat@miamidade.gov

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Please consider the environmental before printing this e-mail

From: Cutie, Ralph (Aviation) [<mailto:rcutie1@miami-airport.com>]
Sent: Tuesday, July 29, 2014 11:31 AM
To: Forhat-Diaz, Vivian (ISD)
Cc: Finol, Ana (Aviation)
Subject: FW: RPQ# MDADBC-001 Survey of Contractors/MCC 7360 Request

Vivian,

Attached as requested is the request memo and back-up justification. Thanks again.

Ralph.

Ralph Cutié
Division Director – Facilities Management - Project Administration
Miami-Dade Aviation Department
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4331 N.W. 22nd Street
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From: Cutie, Ralph (Aviation)
Sent: Tuesday, July 29, 2014 9:35 AM
To: Forhat-Diaz, Vivian (ISD)
Cc: Johnson, Laurie (ISD); Finol, Ana (Aviation)
Subject: RE: RPQ# MDADBC-001 Survey of Contractors/MCC 7360 Request

Good morning Vivian. Attached is our request with pertinent back-up on the form that you provided. Once again, thank you for all your help.

Ralph.

Ralph Cutié
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From: Forhat-Diaz, Vivian (ISD) [<mailto:Forhat@miamidade.gov>]
Sent: Monday, July 28, 2014 2:57 PM
To: Cutie, Ralph (Aviation)
Cc: Johnson, Laurie (ISD); Finol, Ana (Aviation)
Subject: RE: RPQ# MDADBC-001 Survey of contractors

Good afternoon Ralph, please submit the Memo with the required information for evaluation. I have attached copy of the Project Analysis form for your use.

Call me if you have any questions.

Regards,

Vivian Forhat-Diaz
Construction Project Manager
Internal Services Department
Small Business Development
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From: Cutie, Ralph (Aviation) [<mailto:rcutie1@miami-airport.com>]
Sent: Monday, July 28, 2014 1:19 PM
To: Forhat-Diaz, Vivian (ISD)
Cc: Johnson, Laurie (ISD); Finol, Ana (Aviation)
Subject: RE: RPQ# MDADBC-001 Survey of contractors

Good afternoon Vivian. Thank you for all your help.

Based on the responses below, the continued lack of availability and response by drywall and masonry contractors (under the MCC 7040 Plan), the previous BC bid where only one (1) bid was received and the fact that our pilot program is geared towards self-performing single trades (not GCs), we respectfully request that we be allowed to advertise the drywall and masonry trades separately under the MCC 7360 Program. Please call me or Ana with any questions and thank you again for your help.

Ralph.

Ralph Cutié
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"Delivering Excellence Every Day"

From: Forhat-Diaz, Vivian (ISD) [<mailto:Forhat@miamidade.gov>]

Sent: Wednesday, July 23, 2014 8:53 AM

To: Cutie, Ralph (Aviation); Finol, Ana (Aviation)

Cc: Johnson, Laurie (ISD)

Subject: RPQ# MDADBC-001 Survey of contractors

Good morning Ralph and Ana, as per your request we have conducted the survey of contractors under NAICS Code 236220, Commercial & Institutional Building Construction which compile State General Contractors and MDC Building Contractors Licensees. The results are as follow:

- 346 companies were surveyed (See attached)
- 61 companies responded to our email and only one was not interested in the pilot program
- 53 companies are State General Contractor License
- 8 companies possess the MDC Building Contractors License and four (4) of them were invited to the first solicitation

From the responses received, my recommendation is:

- Advertise under MCC 7040 Plan using contractors with a GC license or advertise two (2) solicitations, one using Drywall Contractors and the other one using GC contractors for the masonry scope of work.

Let me know if I can further assist you.

Regards,

Vivian Forhat-Diaz
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