

Memorandum



Date: March 20, 2015

To: Gary Hartfield, Division Director
ISO Small Business Development

From: Vivian Forhat-Diaz
Engineer 3
Miami-Dad Aviation, Facilities Maintenance

Subject: Request for MCC 7360 Solicitation - Drywall Trades
MDAD CSBE/MCC Work Order-Based Pilot Program for Maintenance Construction at
MDAD Facilities

Regarding the subject, we respectfully request that SBD review the attached recommendation for advertising under the MCC 7360 Plan.

The scope of work for this project is the performance of on-call maintenance construction services in the Drywall trade throughout MDAD's facilities, as required, under MDAD's CSBE/MCC Work Order-Based Pilot Program for Maintenance Construction at MDAD Facilities (Pilot Program).

Recommendation

As per the attached project measure analysis, the nature of the scope of work (Single trade) and the vendors listed under the Drywall Trade in CIIS, there is a lack of availability under the MCC 7040 Plan. MDAD is looking for a more robust rotation that will allow participation of more local companies, as well as introduce the CSBE program to those companies willing and available to get certify.

Previously a RPQ with similar scope of work was advertised and only one vendor submitted bid.

Cost Breakdown

The contracts in the Pilot Program are for a maximum contract amount of \$200,000. The RPQ will be work order driven and MDAD will issue five (5) identical RPQs and plan to award to five (5) different vendors.

Thank you in advance for your cooperation.

A handwritten signature in black ink that reads "Vivian Forhat-Diaz".

Vivian Forhat-Diaz
Engineer 3
MDAD

Attachment:
Project Measure Analysis

DEPARTMENT INPUT
CONSTRUCTION CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Check applicable Ordinance(s): 90-143 Responsible Wage and Benefits 03-237 (formerly 03-1) Community Workforce Program

PROJECT INFORMATION See attachment

Contract/Project/*Work Order No.: MDADDW-001 thru 005

*Reference corresponding project number when submitting a work order

Contract/Project Title: MDAD CSBE/MCC Pilot Program – Maintenance Construction

Description/Scope of Work: Drywall Trade; 18 month Pilot Program for on-all services at various locations (Landside & Airside) at MDAD's facilities

Estimated Cost: \$200,000.00 **Funding Source:** MDAD Reserve Maintenance Fund

Location of Project (street address or beginning and ending points) i.e. 12345 NE 23rd Ct or Starts at 135 St. ends at 145 St.
Various location throughout MDAD's facilities TBD

PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CWP) See attachment

Engineer/Department or Agency's estimated required workforce for Project Work Order :

Trade/Skills Required	Est. # of workforce required per trade	Est. # of total days to complete job
Drywall	TBD based on Work orders issued and scopes required	18 months

Comments: Only one company is listed in CIIS for this particularly trade.

PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CSBE) See attachment

Sub-Trade	Est. Cost	% of Item to Base Bid	Availability

RECOMMENDATION

Set-Aside: Level 1 Level 2 Level 3 Trade Set-Aside Sub-Contractor Goal Workforce Goal No Measure

Basis for Recommendation: Pilot program is for Single Trade contractors and the scope of work will only include self-performed maintenance work at MDAD Facilities.

Date submitted to DBD: 03/23/15
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