

# Memorandum



**Date:** October 7, 2015

**To:** Gary Hartfield, Division Director  
ISD, Small Business Development

**From:** Vivian Forhat-Diaz  
Engineer 3 Miami-Dade Aviation, Facilities Management - Project Administration

**Subject:** Request for MCC 7360 Solicitation; RPQ# MDADRAS-002 – Roadway Striping  
All Operated MDAD Facilities Service Contract

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The Miami Dade Aviation Department (MDAD) respectfully requests that you review the attached recommendation to access the Miscellaneous Construction Contract MCC 7360 for the Roadway and Airside Striping project under the Work Based Program; RPQ No. MDADRAS-002.

On March 2015, MDAD advertised five (5) RPQs under MCC 7040 and invited a total of twenty two (22) companies to participate. Only two companies submitted bid and were awarded two of the five RPQs.

The scope of work for this Request for Price (RPQ) entail the provision of labor, all material, hand tools, and the minimum equipment required for the application of roadway acrylic or thermoplastic striping, arrows or gore lines, airfield taxiway and runway striping, airport pavement location or direction signs with or without beads, etc. at all the facilities operated by the Miami-Dade Aviation Department (MDAD).

The total contract allocation for this RPQ will be \$ 150,000.00 for a maximum term of 18 months (540 calendar days). Work shall be authorized on as needed basis via Work Orders by MDAD.

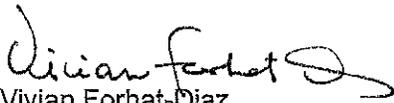
The minimum qualification and experience are:

- Contractors must hold a valid license required to perform Roadway Striping work.
- Contractors must have a minimum of 5 years' experience performing roadway striping work. In the event a new firm is established by executives, supervisors and other senior field staff (key employees) that would have met these minimum experience requirements with a prior firm, MDAD reserves the right to qualify the new firm, based on MDAD's sole determination and evaluation of the knowledge and prior experience of these key employees employed by the new firm.
- Contractors must be able to demonstrate that their firm or its key employees, as described above, have experience performing roadway striping within the company's noted history. Specifically contractors must submit proof that their respective firms have been regularly and successfully engaged in work related to striping for a minimum of one (1) year. These requirements shall be based on projects completed prior to the submission date. Contact information for projects and/or firms submitted as proof of experience shall be provided by prospective contractors.
- Contractors must have a minimum average total score of 3.0 in their Contractor Performance Evaluations in ISD's Capital Improvements Information System (CIIS). In the event a new firm has been created that does not have evaluations in the CIIS, the firm that previously

employed the key employees of the new firm must have had a minimum average total score of 3.0 in the CIIS Contractor Performance Evaluation Module or the new firm must provide, to MDAD's satisfaction, documentation that the new firm has performed satisfactorily on similar projects within their respective trade. Further, any incidence of project delays in a contractor performance evaluation must be justified to the satisfaction of MDAD.

As a result we request the Small Business Development Division of the Internal Service Department to allow this project to be advertised under MCC 7360 Plan due to lack of participation under MCC 7040 Plan with a No Measure recommendation.

Thank you in advance for your cooperation.



Vivian Forhat-Diaz,  
Engineer 3  
MDAD – Facilities Management

Attachments: Project Analysis

**DEPARTMENT INPUT**  
**CONSTRUCTION CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

Check applicable Ordinance(s):  90-143 Responsible Wage and Benefits       03-237 (formerly 03-1) Community Workforce Program

**PROJECT INFORMATION**      See attachment

Contract/Project/\*Work Order No.: MDADRAS-002

\*Reference corresponding project number when submitting a work order

Contract/Project Title: MDAD / MCC Work Order-Based Program-Emergency/Priority Fac. Mgmt. Roadway Striping

Description/Scope of Work: Labor, material, hand tools and the minimum equipment required for the application of Roadway and Airside Striping.

Estimated Cost: \$150,000.00      Funding Source: MDAD Reserve Maintenance Fund

Location of Project: (street address or beginning and ending points) i.e. 12345 NE 23<sup>rd</sup> Ct or Starts at 135 St. ends at 145 St.  
Various TBD locations throughout MDAD's facilities and cargo buildings

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CWP)** See attachment

Engineer/Department or Agency's estimated required workforce for Project  Work Order :

Trade/Skills Required	Est. # of workforce required per trade	Est. # of total days to complete job
Striping	TBD based on Work orders issued and scopes required	540 (18 months)

Comments: Only one company responded to a similar bid (RPQ# M718).

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CSBE)** See attachment

Sub-Trade	Est. Cost	% of Item to Base Bid	Availability

**RECOMMENDATION**

Set-Aside: Level 1  Level 2  Level 3  Trade Set-Aside  Sub-Contractor Goal  Workforce Goal  No Measure

Basis for Recommendation: Insufficient certified vendors

Date submitted to DBD: 10/07/15  
 Contact Person: Vivian Forhat-Díaz  
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