

Memorandum



Date: June 3, 2021

To: Gary Hartfield, Division Director Internal Services Department
Small Business Development Division.

From: Jorge Bello, Executive Senior Bureau Commander
Fiscal Administration Bureau

Subject: Recommendation for Construction Contract Services for the Roof Replacement of the Miami-Dade Police Department (MDPD) Off-Site Maintenance Shop No. MDPDW21006 / FEMA Project No. 35442

MDPD respectfully requests that the Division of Small Business Development (SBD) review and evaluate for measures Project No. MDPDW21006 – Roof Replacement of the MDPD Off-Site Maintenance Shop, which in part will receive federal grant funds.

Roof Replacement of the MDPD Off-Site Maintenance Shop: This project will seek reimbursement, in part or whole from federal funds through the FEMA Public Assistance Program, and as such, bidder must comply with all applicable Federal Law, Regulations, Executive Orders, FEMA policies, procedures and directives. The prospective bidder shall examine carefully the site conditions of the work and be satisfied as to all observable conditions. The scope of work consists of removing existing roof assembly to replace with a new Miami-Dade Approved Product Control Roof System.

The probable construction cost estimate for the project is **\$210,000** which in part will receive federal grant funds.

We appreciate your assistance, in order to proceed with the advertisement and subsequent bidding of the project. Should you have any questions, please feel free to contact Frank Zuloaga at 305- 471—2579, (fzuloaga@mdpd.com).

c: Frank Zuloaga RRC,
Construction Manager 3