


# Memorandum



**Date:** July 25, 2017

**To:** Gary Hartfield, Director  
Small Business Development Division  
Internal Services Department

**From:** Michael Liu, Director   
Public Housing and Community Development (PHCD)

**Subject:** RFP No. 2017-01 - DD  
Developer Services for Elizabeth Virrick I

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## RECOMMENDATION

Public Housing and Community Development (PHCD) is forwarding this memorandum to the Miami-Dade Internal Services Department/Small Business Development (SBD) for informational purposes regarding the referenced project.

Assistant County Attorney, Terrence Smith, has previously determined that federal regulations governing the use of federal funds prohibit the use of geographical preferences; therefore, the application of measures based on geographical preferences cannot be applied to projects that contain HUD funding.

## SCOPE OF WORK

PHCD will be soliciting a Request For Proposal (RFP) for developer services to develop the Elizabeth Virrick I vacant site. The development will contain public housing units, which incorporate federal funding for capital and operating expenses. The balance of the units will be affordable units.

Due to federal funding requirements, the work will utilize Davis-Bacon wages, apply Uniform Federal Accessibility (UFAS) requirements, and implement Section 3 hiring requirements to ensure economic opportunities generated by HUD funded projects shall, to the greatest extent feasible, and consistent with existing Federal and State laws, be directed to low and very low income persons (Section 3 residents), and to the businesses (Section 3 businesses) that provide economic opportunities to these persons.

The developer will be responsible for furnishing all services to develop the detailed project scope, financing, preparing and submitting construction drawings for permitting and all development activities required to construct the project in accordance with the selected proposal and other applicable requirements.

Should you require additional information, please contact Jorge Cibran, Development Division Director, at 786-469-4118.

c: Jorge R. Cibran, PHCD  
José A. Rodríguez, PHCD