

Memorandum



To: **Gary Hartfield, Director**
Small Business Development Division

From: **Kevin L. Guhl, CPPB - Procurement Contracting Officer**
Procurement Management Department– Construction Services
Jackson Health System

CC: Veronica Clark, Laurie Johnson, Eddy Etienne, Natalie Lamberton, Herb Martinez,
Kenneth Robertson

Date: March 30, 2017

Re: RFQ 17-14853-KG –JNMC Curbs Repairs

Background:

The project scope of work will consist of repairs and/or replacement of concrete parking lot curbs Jackson North Medical Center, located at 160 NW 170th Street, North Miami Beach, Florida. The scope is concrete related and may be performed by contractor which, at a minimum, holds a Building Specialties license from Miami-Dade County. The estimated cost for this project is \$45,000.00.

Minimum Requirements and Special Conditions:

Bidders shall be required to possess, at a minimum, a Building Specialties license from Miami-Dade County and have experience with a minimum of (2) projects of a similar size, scope and complexity satisfactorily completed within the past (2) years. The contractor shall be familiar with current codes/requirements per authorities having jurisdiction (City of Miami). Bidders must provide this information together with his/her bid response.

Recommendation:

It is the department's recommendation that the Construction Review Committee (RC) approve the Small Business Enterprise Construction (SBE-C) measure of 100% set-aside for the above-referenced contract.

If you have any questions regarding this matter, please contact my office at (305) 585-7829.

Regards,

Kevin L. Guhl, CPPB

Procurement Contracting Officer – Construction Services
Procurement Management Department
Jackson Health System

DEPARTMENTAL INPUT
CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Project Title: Jackson North Medical Center Curbs Repairs

Contract/Project No. RFQ 17-14853-KG

DESCRIPTION: To employ a qualified contractor to provide concrete repair and/or replacement services for the Public Health Trust and Jackson Health System. This contract is for a qualified general contractor to provide concrete repair or replacement of concrete parking lot curbs as required.

DEPARTMENT: JNMC Plant Operations **CONTACT:** Herb Martinez **PHONE :** (305) 469-0928

ESTIMATED CONSTRUCTION PROJECT BUDGET COST: \$45,000.00 **FUNDING SOURCE:** Department Operations

ANALYSIS

Commodity/Service No. <u>236220 - 238190 (NAICS)</u>		SIC: _____	
<u>Trade/Commodity/Service Opportunities</u>			
<u>Commercial Building Contractor – Cast in Place Concrete Contractor</u>			
<u>Contract/Project History of Previous Purchases for Previous Three (3) Years</u>			
Check Here <input type="checkbox"/>		if this is a New Contract/Purchase with no Previous History	
	<u>Existing</u>	<u>2nd Year</u>	<u>1st Year</u>
Contractor	_____	_____	_____
Ethnicity/Race	_____	_____	_____
Gender	_____	_____	_____
Contract Value	_____	_____	_____
COMMENTS: JHS Procurement Construction Services is recommending 100% SBE/Cons Level 1 Set Aside			

RECOMMENDATIONS

<u>CSBE GOAL</u>	<u>BID PREFERENCE</u>	<u>NO MEASURE</u>	
<u>100 %</u>	<u>N/A</u>	_____	
<u>Analysis for Goal Recommendation</u>			
<u>Sub-Trade</u>	<u>Est. Cost</u>	<u>% of Item to base Bid</u>	<u>Availability</u>
Concrete	\$45,000	100 %	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
<u>TOTAL CSBE Recommendation</u>	<u>\$45,000</u>	<u>100 %</u>	_____
<u>TOTAL Project Budget</u>	<u>\$45,000</u>	<u>100%</u>	_____
<u>Basis for Recommendation:</u>			
_____		_____	
Herb Martinez, Project Manager		Date: Small Business Development	
Associate Director JNMC Plant Operations			