


# **Memorandum**



To: **Gary Hartfield, Director**  
Small Business Development Division

From: **Kevin L. Guhl, CPPB - Procurement Contracting Officer**   
Procurement Management Department– Construction Services  
Jackson Health System

CC: Veronica Clark, Laurie Johnson, Eddy Etienne, Jhonnatan Escalante, Eugene Baer, Kenneth Robertson

Date: May 24, 2017

Re: RFQ 17-14982-KG –LTCC Showers Renovation

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## **Background:**

The project scope of work will consist of interior renovations including replacement of finishes and reconfiguring of showers at Jackson Long Term Care Center, located at 2500 NW 22 Avenue, Miami FL 33142. The scope is interior construction related and may be performed by a contractor which, at a minimum, holds a Building Specialties license from Miami-Dade County. The estimated cost for this project is \$97,000.00.

## **Minimum Requirements and Special Conditions:**

Bidders shall be required to possess, at a minimum, a Building Specialties license from Miami-Dade County and have experience with a minimum of (2) projects of a similar size, scope and complexity satisfactorily completed within the past (2) years. The contractor shall be familiar with current codes/requirements per authorities having jurisdiction (City of Miami). Bidders must provide this information together with his/her bid response.

## **Recommendation:**

It is the department's recommendation that the Construction Review Committee (RC) approve the Small Business Enterprise Construction (SBE-C) measure of 100% set-aside for the above-referenced contract.

If you have any questions regarding this matter, please contact my office at (305) 585-7829.

Regards,

**Kevin L. Guhl, CPPB**

Procurement Contracting Officer – Construction Services  
Procurement Management Department  
Jackson Health System

**DEPARTMENTAL INPUT**  
**CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

**Project Title:** LTCC Showers Renovation

**Contract/Project No.** RFQ 17-14982-KG

**DESCRIPTION:** To employ a qualified contractor to provide interior renovations to restroom showers for the Public Health Trust and Jackson Health System. This scope is for a qualified general contractor to provide interior renovations to finishes with plumbing renovations also included.

**DEPARTMENT:** Long Term Care Center Plant Operations      **CONTACT:** Eugene Baer      **PHONE :** (786) 466-3020 X63024

**ESTIMATED CONSTRUCTION PROJECT BUDGET COST:** \$97,000.00      **FUNDING SOURCE:** Department Operations

**ANALYSIS**

Commodity/Service No. 236220 (NAICS) 90924 - 90928 (NIGP)      SIC: \_\_\_\_\_

Trade/Commodity/Service Opportunities  
Commercial Building Contractor - Plumbing Sub-Contractor

Contract/Project History of Previous Purchases for Previous Three (3) Years

Check Here  if this is a New Contract/Purchase with no Previous History

	<u>Existing</u>	<u>2<sup>nd</sup> Year</u>	<u>1<sup>st</sup> Year</u>
Contractor	_____	_____	_____
Ethnicity/Race	_____	_____	_____
Gender	_____	_____	_____
Contract Value	_____	_____	_____

COMMENTS: JHS Procurement Construction Services is recommending 100% SBE/Cons Level 1 Set Aside

**RECOMMENDATIONS**

<u>CSBE GOAL</u>	<u>BID PREFERENCE</u>	<u>NO MEASURE</u>
<u>100 %</u>	<u>N/A</u>	_____

Analysis for Goal Recommendation

<u>Sub-Trade</u>	<u>Est. Cost</u>	<u>% of Item to base Bid</u>	<u>Availability</u>
<u>Building Construction-Interior</u>	<u>\$52,500</u>	<u>45 %</u>	_____
<u>Plumbing</u>	<u>\$44,500</u>	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
_____	_____	_____	_____
<u>TOTAL CSBE Recommendation</u>	<u>\$97,000</u>	<u>100 %</u>	_____
<u>TOTAL Project Budget</u>	<u>\$97,000</u>	<u>100%</u>	_____

**Basis for Recommendation:** There are multiple Level 1 General Contractor firms which can perform this scope of work

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<u>Eugene Baer, Maintenance Superintendent</u> <u>Long Term Care Center Plant Operations</u>	<u>Date: Small Business Development</u>
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