

Memorandum



To: **Gary Hartfield, Director**
Small Business Development Division

From: **Kevin L. Guhl, Senior Procurement Specialist** 
Procurement Management Department— Construction Services, Jackson Health System

CC: Veronica Clark, Laurie Johnson, Jaime Cruz, Kenneth Robertson

Date: December 6, 2016

Re: RFQ 16-14518-KG –JMT 14th Floor Offices Renovations

Background:

The project scope of work will consist of the selective demolition and replacement of tile flooring, drywall partitions, door frame and door installation, acoustical ceiling installation, patching and painting at Jackson Medical Towers 14th Floor, at Jackson Memorial Hospital, located at 1500 NW 12th Avenue, Miami, Florida. The scope is interior construction related and may be performed by either a Building Specialties contractor or General Contractor. The estimated cost for this project is \$50,000.00.

Minimum Requirements and Special Conditions:

Bidders shall be required to possess, at a minimum, a Building Specialties license from the Miami-Dade County Construction Trades Qualifying Board, or a Registered or State Certified General Contractor (CGC) license and have experience with a minimum of (2) similar projects. The contractor shall be familiar with current codes/requirements per authorities having jurisdiction (City of Miami). Bidders must provide this information together with his/her bid response.

Recommendation:

It is the department's recommendation that the Construction Review Committee (RC) approve the Small Business Enterprise Construction (SBE-C) measure of Level 3 set-aside for the above-referenced contract.

If you have any questions regarding this matter, please contact my office at (305) 585-7829.

Regards,

Kevin L. Guhl

Senior Procurement Specialist – Construction Services
Procurement Management Department
Jackson Health System

DEPARTMENTAL INPUT

CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Project Title: JMT 14th Floor Offices Renovation

Contract/Project No. 16-145XX-KG

DESCRIPTION: To engage a qualified General Contractor to provide construction services for the Public Health Trust and Jackson Health System to perform interior renovations to office space at Jackson Medical Towers.

DEPARTMENT: JMH-Engineering Services **CONTACT:** Jaime Cruz **PHONE :** (305) 585-6037

ESTIMATED CONSTRUCTION PROJECT BUDGET COST: \$50,000.00 **FUNDING SOURCE:** Department Operational

ANALYSIS

Commodity/Service No. 90922, 90945 (NIGP) SIC: 1542 NAICS: 236220

Trade/Commodity/Service Opportunities
General Contractor

Contract/Project History of Previous Purchases for Previous Three (3) Years

Check Here if this is a New Contract/Purchase with no Previous History

| | <u>Existing</u> | <u>2nd Year</u> | <u>1st Year</u> |
|----------------|-----------------|----------------------------|----------------------------|
| Contractor | _____ | _____ | _____ |
| Ethnicity/Race | _____ | _____ | _____ |
| Gender | _____ | _____ | _____ |
| Contract Value | _____ | _____ | _____ |

COMMENTS: We recommend that the measures include Level 3, SBE-Cons contractors.

RECOMMENDATIONS

| <u>CSBE GOAL</u> | <u>BID PREFERENCE</u> | <u>NO MEASURE</u> | |
|------------------|-----------------------|-------------------|-------|
| <u>100 %</u> | _____ | _____ | _____ |
| <u>N/A</u> | _____ | _____ | _____ |

Analysis for Goal Recommendation

| <u>Sub-Trade</u> | <u>Est. Cost</u> | <u>% of Item to base Bid</u> | <u>Availability</u> |
|---------------------------|------------------|------------------------------|---------------------|
| <u>General Contractor</u> | <u>\$50,000</u> | <u>100%</u> | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |
| _____ | _____ | _____ | _____ |

| | | | |
|----------------------------------|-----------------|-------------|--|
| TOTAL CSBE Recommendation | <u>\$50,000</u> | <u>100%</u> | |
| TOTAL Project Budget | <u>\$50,000</u> | <u>100%</u> | |

Basis for Recommendation:

| | |
|---|---|
| <u>Jaime Cruz, Director, Engineering Services</u> | <u>Date: Small Business Development</u> |
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