

Memorandum



Date: 04/30/15

To: Gary Hartfield, Division Director
ISD, Small Business Development

From: Vivian Forhat-Diaz
Engineer 3
Miami-Dade Aviation, Facilities Management

Subject: Request for MCC 7360 Solicitation – Glass & Glazing Trade at all Operated MDAD
Facilities Service Contract; RPQ# 10027602

The Miami Dade Aviation Department (MDAD) respectfully requests that you review the attached recommendation to access the Miscellaneous Construction Contract MCC 7360 for the Glass and Glazing Service Contract which will replace RPQ No. 1301-243462.

The scope of work for this Request for Price (RPQ) consist of installation, repair and/or full replacement of glass panes, windows, entry doors, mirrors, Plexiglas structures, curtain walls, exterior and interior panels, glass blocks and any other glazing structures at all the facilities operated by the Miami-Dade Aviation Department (MDAD). The total contract allocation for this project will be \$900,000.00 which includes 10% contingency account for a maximum term of three (3) years. Work shall be authorized on as needed basis via Work Orders by MDAD.

Due to the low participation received on a similar MDAD contract, RPQ (RPQ# M718) we request the Small Business Development Division of the Internal Service Department to allow this project to be advertised under MCC 7360 Plan.

Thank you in advance for your cooperation.

A handwritten signature in cursive script, appearing to read "Vivian Forhat-Diaz".

Vivian Forhat-Diaz,
Engineer 3
MDAD – Facilities Management

Attachments: Project Analysis

DEPARTMENT INPUT
CONSTRUCTION CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Check applicable Ordinance(s): 90-143 Responsible Wage and Benefits 03-237 (formerly 03-1) Community Workforce Program

PROJECT INFORMATION See attachment

Contract/Project/*Work Order No.: 10027602

*Reference corresponding project number when submitting a work order

Contract/Project Title: MDAD Glazing Service Contract

Description/Scope of Work: Repair/replacement of broken glass panes, windows, entry doors, mirrors, plexiglass structures, curtain walls, exterior and interior panels, glass blocks and any other glazing structures as needed.

Estimated Cost: \$900,000.00 **Funding Source:** MDAD Reserve Maintenance Fund

Location of Project: (street address or beginning and ending points) i.e. 12345 NE 23rd Ct or Starts at 135 St. ends at 145 St.
Various TBD locations throughout MDAD's facilities and cargo buildings

PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CWP) See attachment

Engineer/Department or Agency's estimated required workforce for Project Work Order :

Trade/Skills Required	Est. # of workforce required per trade	Est. # of total days to complete job
Glass & Glazing	TBD based on Work orders issued and scopes required	1095 (18 months)

Comments: Only one company responded to a similar bid (RPO# M718).

PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CSBE) See attachment

Sub-Trade	Est. Cost	% of Item to Base Bid	Availability

RECOMMENDATION

Set-Aside: Level 1 Level 2 Level 3 Trade Set-Aside Sub-Contractor Goal Workforce Goal No Measure

Basis for Recommendation: Similar Project (RPO# M718) was advertised and only one contractor responded

Date submitted to DBD: 04/30/15

Contact Person: Vivian Forhat-Diaz

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