

# Memorandum



**Date:** March 18, 2015

**To:** Laurie Johnson, SPEE Manager, Business Opportunity Support Services  
Internal Services Department

**From:** John Gutierrez, Special Projects Administrator 1 *JG*  
Parks, Recreation and Open Spaces Department

**Subject:** Southridge Park - Running Track Project #129695

---

We respectfully request that you review the attached recommendation for a CSBE No-Measure.

#### General Descriptions of Work:

Furnish all labor, equipment and materials required to: Top Coating/Structural Spray (Red) with Line/Hash Striping to Existing 8 Lane Track Surface.

#### Project Criteria:

This project contains Federal Grant monies that require the following:

- Full and open competitive bidding
- No State or Local Government Geographical Preferences

An analysis of the CSBE Program Ordinance 97-52 as Amended by A.O 3-22 has been conducted and the Department suggests a CSBE No-Measure due to the Federal requirements contained in the funding guidelines. The Department further suggests using the 7360 contract to be able to conform to Federal requirements.

Thank you in advance for your cooperation.