

Memorandum



Date: Oct. 14, 2013,

To: Jack Osterholt, Interim Director
Sustainability, Planning, and Economic
Enhancement Department (SPEED)

From: Jose E. Arnaez PM Public Housing and Community
Development

Subject: Review Committee - Notification Only for Federally Funded Project New
Smathers Plaza UFAS FLA 5-018

SENT VIA EMAIL

PHCD respectfully requests that the following **federally funded** item be submitted to the Review Committee (RC) for **information purposes only** for Smathers Plaza UFAS FLA 5-018

Project RPQ 146526 Smathers Plaza UFAS

Thank you for your assistance, I can be reached at (786) 469-4128 Email:
jarnaez@miamidade.gov

ANALYSIS FOR CSBE GOAL RECOMMENDATION

PROJECT TITLE: FLA 5-018 RPQ 146526
PROJECT NUMBER: PHCD
DEPARTMENT: \$ 385,000.00
ESTIMATED COST OF CONSTRUCTION: Federal
FUNDING SOURCE:
DESCRIPTION OF PROJECT: Smathers Plaza UFAS

TASK DESCRIPTION

**ESTIMATED UNITS ESTIMATED CSBE COSTS CSBE QUANTITY
COST**

TOTAL CONSTRUCTION



Jose Arnaez PHCD, Asset Project Manager

10/14/2013

Date Submitted to DBD

DEPARTMENT INPUT
CONSTRUCTION CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Check applicable Ordinance(s): Davis Bacon 03-237 (formerly 03-1) Community Workforce Program

PROJECT INFORMATION See attachment

Contract/Project/*Work Order No.: Smathers Plaza UFAS RPO 146526 MCC 7360 Plan CICC 7360-0/08 *Reference corresponding project number when submitting a work order

Contract/Project Title: MCC 7360 Plan-CICC7360-0/08 RPO 146526

Description/Scope of Work: Description of the Work (Project):

The Contractor must provide all required documentation and processing to obtain all required permits to perform the job. He/she shall supply all necessary labor, tools, materials and equipment needed for the completion of the Scope of Work as specified by PHCD. All work shall be in compliance with the latest edition of the Florida Building Code, including revisions and updates, and all applicable Federal, State, local regulations and ordinances referenced there in, and any other Code having jurisdiction on the project.

Project consists of UFAS Compliance for Smathers Plaza

Approximate Construction Budget for this project is: \$ 385,000.00

Estimated Cost: \$385,000.00 Funding Source: US HUD

Location of Project (street address or beginning and ending points) i.e.
 935 SW 30th Avenue Miami, Fla. 33135

PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CWP) See attachment

Engineer/Department or Agency's estimated required workforce for Project Work Order :

Trade/Skills Required	Est. # of workforce required per trade	Est. # of total days to complete job
General Contractor		240

Comments: _____

PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CSBE) See attachment

Sub-Trade	Est. Cost	% of Item to Base Bid	Availability

RECOMMENDATION

Set-Aside: Level 1 Level 2 Level 3 Trade Set-Aside Sub-Contractor Goal Workforce Goal No Measure

Basis for Recommendation: _____

Date submitted to DBD: _____
Contact Person: _____
Telephone No.: _____

**Public Housing and
Community Development**
701 NW 1st Court
Miami, Fla. 33136
Miami, FL 33136



MIAMI-DADE COUNTY, FLORIDA
REQUEST FOR PRICE QUOTATION (RPQ)
Contract No: MCC 7360 Plan - CICC 7360-0/08
RPQ No: 146526

This RPQ is issued under the terms and conditions of the MCC 7360 Plan .

Date Issued: 10/14/2013 Bid Date Due: 11/19/2013 Time Due: 10:00 AM

Bid shall be Submitted Via: Sealed Envelope to:

Name: MDPH Email:

Address: 701 NW 1st Court 16th Floor Miami, Fla. 33136 Fax:

RPQ Added: 10/15/2013 User Bidder Request: N/A Bond Adm./OMB Approval: N/A Bidders Added: N/A

Project Number: FLA 5-018 Estimated Value: \$385,000.00
(excluding contingencies and dedicated allowances)

Project Name: Smathers Plaza UFAS Emergency: N

Project Location: 935 SW 30 Ave Miami, Fla. 33135 ESP: N UAP: N

Department Contact: Jose Arnaez Phone No: 786-469-4128 Fax No:

Project Manager: Jose Arnaez Phone No: 786 469 4128 Fax No: 786 469 4151

Document Pickup: Contact: Jose E. Arnaez Phone: 786 469 4128 Date: 10/28/2013

Document Pickup: Location: 701 NW 1st Court 16th Floor Miami, Fla. 33136

	Y/N:	Mandatory:	Date:	Time:	Location:
PreBid Meeting:	<u>Y</u>	<u>N</u>	<u>11/8/2013</u>	<u>10:00 AM</u>	<u>935 SW 30 Ave Miami, Fla. 33135</u>
Site Meeting:	<u>Y</u>	<u>N</u>	<u>11/8/2013</u>	<u>10:00 AM</u>	<u>935 SW 30 Ave Miami, Fla. 33135</u>

Type of Contract: Multiple Trade Method of Award: Lowest Responsible Bidder
Performance/Payment Bond Required: Y Bid Bond Required: Y Insurance Required: Y
Addition Insurance Required: N Addition Insurance Amount: \$0.00
Comm Dist: District 7 Davis Bacon: Y AIPP: N \$0.00
Prevailing Wage Rate Requirements: N/A SBD Subcontract Forms Required: N

Date Advertised: Review Committee Date: 10/14/2013

CSBE Requirements: N 0.00% Trade Set-a-side: N

DBE Requirements: N 0.00% DBE Subcontract Forms Required: N

CWP Requirements: N 0.00%

Trade(s): General Building Contractor (Primary) Electrical Contractor (Sub) Plumber, Master (Sub)
Air Conditioning Unlimited (Sub)

Anticipated Start Date: 1/19/2014 Calendar Days for Project Completion: 240

Liquidated Damages / \$\$ Per day: Y \$300.00 Method of Payment: Scheduled Monthly Payments

CAPITAL BUDGET PROJECT # - DESCRIPTION	MCC ESTIMATE
803250- SITE IMPROVEMENTS AND DWELLING STRUCTURES CAPITAL FUND PROGRAMS (CFP)	\$385,000.00

FUNDING SOURCE:

SOURCE	PROJECT NUM	SITE #	MCC ESTIMATE
Capital Funds Program (CFP) - 710	<u>N/A</u>	<u>N/A</u>	<u>\$385,000.00</u>

Awarded To: CSBE Exp Date: Paid Amt: \$0.00

Collusion Affidavit Received: <u>N</u>		Date Collusion Affidavit Received:	
Base Amt: <u>\$0.00</u>	Cont Amt: <u>\$0.00</u>	Ded Amt: <u>\$0.00</u>	Award Amt: <u>\$0.00</u>
Insurance:	ISD Reviewed: <u>N</u>	Date Approved:	GL Ins Exp Dt:
Bid Bond:	Risk Approved: <u>N</u>	Date Approved:	AL Ins Exp Dt:
P & P Bond:	Risk Approved: <u>N</u>	Date Approved:	WC Ins Exp Dt:

Scope of Work: (Contractor must obtain and submit all permits prior to performing any work.)

Description of the Work (Project): UFAS BARRIER REMOVAL AT THE DEVELOPMENT LISTED ABOVE.

The Contractor must provide all required documentation to obtain all required permits to perform the job. He/she shall supply all necessary labor, tools, materials and equipment needed for the completion of the Scope of Work as specified by MDPHA Bid Documents and/or Consultant plans and specifications. All work shall be in compliance with the latest edition of the Florida Building Code, including revisions and updates, and all applicable Federal, State, local regulations and ordinances referenced there in, and any other Code having jurisdiction on the project.

Project consists on providing accessibility for the physically impaired standards to 10 (ten) units scattered at the site, and parking areas, Toilets at the Community Center and the Administration Building as shown in the permit plans. Site accessibility include revisions to parking stalls, concrete walkways and ramps connecting daily use facilities to each unit.

Accessibility within the units' interiors includes:

- revisions to partitions and doorways throughout, mainly to meet wheelchair access, etc.
- revisions to bathrooms requiring gutting and installation of plumbing fixtures & fittings with their accompanying grab bars.
- revisions to kitchens requiring gutting and installation of cabinetwork, plumbing and appliances.

The contractor shall provide an asbestos survey report for all units in this contract. This will be included in this contract as part of your Base Bid. There will be an allowance of \$70,000.00 dollars in the event that suspect materials were found on some of the existing unit components, the contractor must remove and dispose the asbestos containing materials if they are to be disturbed by renovation activities. The removal of asbestos containing materials is required to be performed by trained/or licensed personnel in compliance with F.S. 469.001.015. (The \$70,000.00 dollars allowance will not be included in your Base Bid).

There will be an allowance of \$90,000.00 dollars for code changes associated with the dry run/permit process, and or any unforeseen conditions found underground or in the building, including electrical, plumbing and mechanical that need replacement or repairs. (The \$90,000.00 dollars allowance will not be included in your Base Bid).

Approximate Construction Budget for this project is: \$ 385,000.00

Design Drawings Included: <u>Y</u>	Shop Drawings Included: <u>N</u>	Specifications Included: <u>Y</u>
Project Qualifier: Lissette Martinez	Phone No: <u>786-469-4127</u>	Email: <u>lpmar01@miamidade.gov</u>

Comments:

SEALED BIDS for the project designated below will be received for and on behalf of MIAMI-DADE COUNTY, BY PUBLIC HOUSING AND COMMUNITY DEVELOPMENT, ADMINISTRATIVE SERVICES DIVISION, 701 NW 1ST COURT, 16TH FLOOR, FRONT DESK, MIAMI, FLORIDA, 33136 UNTIL 10:00 A.M. Local time, Tuesday, November 19 ,2013 at 701 NW 1 CT. 16th floor where they will be publicly opened and read aloud.

Development Name: Smathers Plaza

Development Address: 935 SW 30 Ave Miami, Florida 33135

Development No.: FLA 5-018

Bid Documents prepared by: Jose E. Arnaez and Ideal Architectural Design

Description of the Work (Project): UFAS BARRIER REMOVAL AT THE DEVELOPMENT LISTED ABOVE.

The Contractor must provide all required documentation to obtain all required permits to perform the job. He/she shall supply all necessary labor, tools, materials and equipment needed for the completion of the Scope of Work as specified

by MDPHA Bid Documents and/or Consultant plans and specifications. All work shall be in compliance with the latest edition of the Florida Building Code, including revisions and updates, and all applicable Federal, State, local regulations and ordinances referenced there in, and any other Code having jurisdiction on the project.

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Approximate Construction Budget for this project is: \$ 385,000.00

(Refer to Document 00800, Special Conditions, paragraph 1.02, concerning Approximate Construction Budget).

Bidder's License Requirements:

Bidders must hold at the time of bid submission (and maintain same throughout duration of the contract) a current valid license. See Sec. 2.12, MCC 7360 PLAN as checked below:

1 Certificate of General Building issued by the State of Florida Construction Industry Licensing Board or the Miami-Dade County Construction Trades Qualifying Board, or have a State of Florida Certified General Contractor's License.

0 The following trade license: _____

Bids/Proposals received after 10:00 A.M. will not be opened or considered. The responsibility for submitting a Bid (Proposal response to RPQ) to the Public Housing and Community Development before the stated time and date is solely and strictly the responsibility of the bidder. Public Housing and Community Development is not responsible for delays caused by any mail, package or courier service, including the U.S. Mail, or caused by any other occurrence.

Section 3:

This is a Section 3 covered activity. Section 3 requires that job training and employment opportunities be directed to low- and very-low income persons and contracting opportunities be directed to businesses that are owned by, or that substantially employ, low- or very-low income persons. FAILURE TO PROVIDE SECTION 3 DOCUMENTS ON OR BEFORE PHCD REQUESTED DUE DATES MAY RENDER BID NON-RESPONSIVE.

Cone of Silence:

Miami-Dade County's "Cone of Silence", Ordinance 98-106 (Section 2-11.1(t) of the Code) approved by the Board of County Commissioners as of July 21, 1998, and amended Jan. 29, 2002, is adopted herein. This ordinance specifically prohibits communication in regard to this bid solicitation with County staff except by written means with copy filed with the Clerk of the Board. Certain exceptions are made such as oral communications during pre-bid conferences and communications with those persons defined in the ordinance regarding matters of process or procedure already contained in the solicitation document. PHCD staff and bidders may communicate orally while a bid is in progress and prior to award of bid to clarify Section 3 definitions, requirements and business preference procedures, pursuant the Miami-Dade Commission on Ethics ruling on March 10, 2004. Under MCC 7360 PLAN, the "Cone of Silence" takes effect upon advertisement for bids and terminates when recommendation for Award is made by Public Housing and Community Development. The ordinance is attached in Section 00999-3. (Note that Section 3 coordinator is not in Cone of Silence).

Contractor Registration and Award:

Any contractor not registered to participate in the County's miscellaneous construction contract (MCC) program – 7040 &

7360 Plan, but interested in bidding and being awarded work for PHCD, must be registered and approved by the Internal Services Department (ISD), in order to be able to receive an award. To register contractors must contact ISD, Vendor Services Section - MCC 7040/7360, 111 N.W. 1st Street, 13th Floor, Miami Florida 33128, (305) 375-5289 or go to www.miamidade.gov/procurement/miscellaneous-construction-contracts.asp for instructions.

Notwithstanding the above, it is highly recommended that contractor be registered before the date of the bid opening.

Subcontractors – Race, Gender and Ethnic Makeup of Owners and Employees:

Pursuant to Sections 2-8.1, 2-8.8 and 10.34 of the County Code (as amended by Ordinance No. 11-90), for all contracts which involve the expenditure of one hundred thousand dollars (\$100,000) or more, the entity contracting with the County must report to the County the race, gender and ethnic origin of the owners and employees of its first tier subcontractors using the Subcontractor/Supplier Listing form. In the event that the successful bidder demonstrates to the County prior to award that the race, gender and ethnic information is not reasonably available at that time, the successful bidder shall be obligated by contract to exercise diligent efforts to obtain that information and to provide the same to the County not later than ten (10) days after it becomes available and, in any event, prior to final payment under the contract (Refer to Document 00999-3, item #3).

Bid Guarantee:

Bid Guarantee shall accompany each bid in the amount of 5% of Base Bid, in accordance with Instructions to Bidders. The bid guarantee may be a certified check, bank draft, U.S. Government Bonds at par value, or a bid bond secured by a surety company acceptable to U.S. Government and authorized to do business in the state where the work is to be performed.

Performance and Payment Bond:

A 100% Performance and Payment Bond is required if: the total Bid, including contingency (10% of Base Bid) and PHCD allowances (if applicable) exceeds \$100,000.00.

Bid Documents:

Obtain Bid Documents from PHCD, Facilities & Development Division, 701 NW 1st Court 16th Floor Miami, Florida 33136 as of October 28, 2013 Amount: \$ 25.00 (non-refundable) per Bid Document Set. Contractors shall provide separate money orders or cashier's checks per contracts. Only Money Orders or Cashier's Checks payable to Public Housing and Community Development will be accepted to acquire bid documents.

Contractor(s) shall also be able to obtain free electronic copies of the specifications and drawings at the following link: <https://app.box.com/s/ivbrci2a2xqfbhd5edzd>

Contractor's inability to access this web site shall not be considered just cause for a bid protest. It is the responsibility of the contractor(s) to advise PHCD in writing, a minimum of fourteen (14) calendar days before the bid opening, of any difficulty in accessing above link and obtaining printed bid documents from PHCD.

Pre-Bid Meeting:

A pre-bid meeting will be held at the job site, 935 S.W. 30 Avenue Miami, Florida 33135 at 10:00 AM on Wednesday November 8, 2013.

The County reserves the right to waive any informalities or irregularities in any bid, or to reject any or all bids.

IF YOU HAVE ANY QUESTIONS,
CONTACT PHCD

Jose E. Arnaez- PROJECT MANAGER

E-mail jarnaez@miamidade.gov

FOR SECTION 3 RELATED QUESTIONS

PLEASE CONTACT SECTION 3 COORDINATOR

Penelope Bivins

E-mail: Section3@miamidade.gov

Fax: (786) 469-4151

Duncombe, Kelly (RER)

From: Arnaez, Jose (PHCD)
Sent: Wednesday, October 16, 2013 8:39 AM
To: Duncombe, Kelly (RER)
Subject: Emailing: 201310160834
Attachments: 201310160834.pdf

Kelly enclosed are the documents you requested. See PDF file enclosed.
Thank You Kindly

Jose Arnaez PM

Jose E. Arnaez
Asset Project Manager
Facilities and Development Division
Public Housing and Community Development (PHCD)
701 NW 1st Ct. 16th Floor
Miami, Fla. 33136-3914
Ph: (786) 469-4128 Fax: (786) 469-4151
e-mail jarnaez@miamidade.gov
www.miamidade.gov/housing
"Delivering Excellence Every Day"