

**DEPARTMENT INPUT**  
**CONSTRUCTION CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

Check applicable Ordinance(s):  Davis Bacon  03-237 (formerly 03-1) Community Workforce Program

**PROJECT INFORMATION** See attachment

Contract/Project/\*Work Order No.: MCC 7360 Plan - CICC7360-0/08 RPO No. 170328-R

\*Reference corresponding project number when submitting a work order.

Contract/Project Title: Fence Repair for NSP1 Single Family Homes 245 and 5661

**Description/Scope of Work:**

To establish a contract for the installation of new, repair, and replacement services needed in order to repair/replace various sections of wood fencing (to match the existing fence) and the wood entrance gates, within, and along the perimeter of the lots for two (2) PHCD single family homes located at 245 NW 22nd St, Homestead, FL 33030 and 5661 NW 187th St, Miami Gardens, FL 33055).

Estimated Cost: \$8,000.00 Funding Source: 100% Federally Funded (US HUD)

Location of Project: 245 NW 22nd St, Homestead, FL 33030 and 5661 NW 187th St, Miami Gardens, FL 33055

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CWP)** See attachment

Engineer/Department or Agency's estimated required workforce for Project  Work Order :

Trade/Skills Required	Est. # of workforce required per trade	Est. # of total days to complete job

Comments: \_\_\_\_\_

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CSBE)** See attachment

Sub-Trade	Est. Cost	% of Item to Base Bid	Availability

**RECOMMENDATION**

Set-Aside: Level 1  Level 2  Level 3  Trade Set-Aside  Sub-Contractor Goal  Workforce Goal  No Measure

Basis for Recommendation: This project is 100% federally funded (US HUD), which precludes the application of MDC Small Business Contract Measures.

Date submitted to DBD: 3/4/16

Contact Person: Delores Holley

Telephone No.: 786-469-2117

Public Housing and  
Community Development  
701 NW 1st Court  
16th Floor  
Miami, FL 33136



MIAMI-DADE COUNTY, FLORIDA  
REQUEST FOR PRICE QUOTATION (RPQ)  
Contract No: MCC 7360 Plan - CICC 7360-0/08  
RPQ No: 170328-R

This RPQ is issued under the terms and conditions of the MCC 7360 Plan .

Date Issued: 3/3/2016 Bid Date Due: 3/21/2016 Time Due: 10:00 AM

Bid shall be Submitted Via: E-Mail to:

Name: Public Housing and Community Development EMail: dxg@miamidade.gov

Address: 701 NW 1st Court, 16th Floor, Miami, FL 33136 Fax: 786-469-2170

RPQ Added: 3/3/2016 User Bidder Request: N/A Bond Adm./OMB Approval: N/A Bidders Added: N/A

Project Number: 170328-R Estimated Value: \$8,000.00  
(excluding contingencies and dedicated allowances)

Project Name: Fence Repair for NSP1 Single Family Homes 245 and 5661 Emergency: N

Project Location: 245 NW 22nd St, Homestead, FL 33030 and 5661 NW 187th St, Miami Gardens, FL 33055 ESP: N UAP: N

<u>SITE #</u>	<u>LOCATION 1</u>	<u>DIST</u>	<u>ESTIMATE</u>	<u>T-S-R</u>
#76764	245 NW 22 ST 33030	8	\$0.00	57-12-38
#76783	5661 NW 187 ST 33055	1	\$0.00	52-06-41
Total:			\$0.00	

Department Contact: Delores Holley Phone No: 786-469-2117 Fax No: 786-469-2170

Project Manager: Delores Holley Phone No: 786-469-2117 Fax No: 786-469-2170

Document Pickup: Contact: Phone: Date:

Document Pickup: Location:

	<u>Mandatory:</u>	<u>Date:</u>	<u>Time:</u>	<u>Location:</u>
PreBid Meeting:	<u>Y</u>	<u>3/16/2016</u>	<u>09:30 AM</u>	<u>See Schedule in Comments Section below.</u>
Site Meeting:	<u>Y</u>	<u>3/16/2016</u>	<u>09:30 AM</u>	<u>See Schedule in Comments Section below.</u>

Type of Contract: Single Trade Method of Award: Lowest Responsible Bidder

Performance/Payment Bond Required: N Bid Bond Required: N Insurance Required: Y

Addition Insurance Required: N Addition Insurance Amount: \$0.00

Comm Dist: Various Davis Bacon: N AIPP: N \$0.00

Prevailing Wage Rate Requirements: N/A SBD Subcontract Forms Required: N

Date Advertised: 3/10/2016 Review Committee Date:

SBE-Con. Requirements: Y 100.00% Trade Set-a-side: N

DBE Requirements: N 0.00% DBE Subcontract Forms Required: N

CWP Requirements: N 0.00%

SBD Dates: Received: SOI Date: Compliance: N Memo Date:

Type: License: Count: Work%: Add Bidders

Primary Fence 999

Anticipated Start Date: 3/28/2016 Calendar Days for Project Completion: 30

Liquidated Damages / \$\$ Per day: Y \$0.00 Method of Payment: Scheduled Monthly Payments

**CAPITAL BUDGET PROJECT # - DESCRIPTION**

**MCC ESTIMATE**

999999999- Non Capital Project

\$8,000.00

**FUNDING SOURCES:**

**SOURCE**

**PROJECT NUM**

**SITE #**

**MCC ESTIMATE**

US HUD

N/A

N/A

\$8,000.00

TOTAL REVENUE:

\$8,000.00

**Awarded To:**

**SBE-Con. Exp Date:**

**Paid Amt: \$0.00**

**Collusion Affidavit Received: N**

**Date Collusion Affidavit Received:**

**Base Amt: \$0.00**

**Cont Amt: \$0.00**

**Ded Amt: \$0.00**

**Award Amt: \$0.00**

**Insurance:**

**ISD Reviewed:**

**Date Approved:**

**GL Ins Exp Dt:**

**P & P Bond:**

**Risk Approved:**

**Date Approved:**

**WC Ins Exp Dt:**

**AL Ins Exp Dt:**

**Scope of Work:** (Contractor must obtain and submit all permits prior to performing any work.)

This project is for installation of new, repair, and replacement services needed in order to repair/replace various sections of wood fencing (to match the existing fence) and the wood entrance gates, within, and along the perimeter of the lots for two (2) PHCD single family homes located at 245 NW 22nd St, Homestead, FL 33030 and 5661 NW 187th St, Miami Gardens, FL 33055);

245 NW 22nd St, Homestead, FL 33030 - SCOPE OF WORK may include, but is not limited to the following:

- Low pressure-wash the existing wood fence on each property to identify loose or damaged wood and repair or replace with installation of new pressure treated wood fence boards, along the perimeter of the lot for each single family home. Repair the entrance gates to ensure that they operative and properly anchored to the house and to the gate post. Apply sealer to match existing fence/gates, according to the sealant manufacturer's instructions. Appropriately dispose of existing wood fence debris resulting from removal.

5661 NW 187th St, Miami Gardens, FL 33055 - SCOPE OF WORK may include, but is not limited to the following:

- Low pressure-wash the existing wood fence on the west side of the property to identify loose or damaged wood and repair or replace with installation of new pressure treated wood fence boards, along the perimeter of the lot for each single family home.
- Removal of one (1) entrance gate and the entire existing wood fence on the east and west side of the property. Appropriately dispose of all existing wood fence debris resulting from removal.
- Installation of two (2) new entrance gates on the east and west side of the property and ensure the gates are operative and properly anchored to the house and to the gate post.
- Installation of new wood fence on the east and west side of the property according to the survey provided by Miami-Dade County and survey markings identified on the property line. The new fence should match the existing fence in type, height, size, format, color, and original quality as well as the restoration of other structures within each property or on adjacent properties, if conditions of the structures and properties were altered in any manner during the work. Whenever needed, work must include the footing and attachments of the fence posts and any other fence element, per Florida Building Code.

**APPLY TO BOTH SCOPES OF WORK**

- Furnish all of the hardware material (i.e. locks, fasteners; wood fence / gates; pressure-treated boards, beams, and posts: board's nominal dimensions 4"x1/2", beams 4" x 2" and posts 4" x 4"; and hardware of non-corrosive type, etc.) to ensure durability of the fences and to make the gates operative as required by the stated scope of work.
- Contractor must submit and obtain permit approval (if applicable) prior to work being performed.
- The clearance of vegetation and ground preparation within the property area alongside the perimeter of the fence to be repaired/replaced.
- Apply sealer to ensure existing fence and new fence/gates matches, according to the sealant manufacturer's instructions.

Please Note: The development square footage area, fencing gauges/sizes, and other details of the fence repair and new installation will be discussed at the scheduled walk-through.

A THIRTY (30) DAY COMPLETION IS REQUESTED FOR THE FENCE REPAIR/REPLACEMENT SERVICES.

**Design Drawings Included:** N

**Shop Drawings Included:** N

**Specifications Included:** N

**Project Qualifier:** Rafael Puente

**Phone No:** (305) 514-6683

**EMail:** Rafaelp@miamidade.gov

**Comments:**

*In accordance with Miami-Dade County Implementing Order 3-9, Accounts Receivable Adjustments, if money is owed by the Contractor to the County, whether under this Contract or for any other purpose, the County reserves the right to retain such amount from payment due by County to the Contractor under this Contract. Such retained amount shall be applied to the amount owed by the Contractor to the County. The Contractor shall have no further claim to such retained amounts which shall be deemed full accord and satisfaction of the amount due by the County to the Contractor for the applicable payment due herein.*

Whenever the Estimated Values (Approximate Construction Budgets) and/or Cost Estimates or the like are included within the Contract Documents or noted elsewhere, it shall be understood that these are for the Owner's use in determining preliminary funding and are not to be relied upon by bidders in determining their bid. Bidders shall make their own evaluation, quantity take-offs / cost estimates and make their own determination of the cost of the work in full compliance with the Contract Documents.

The cost of time and materials utilized to prepare a quote including such tasks as field visits, site measurements, calculations, evaluations, photographs, copies, etc. shall not be reimbursed by PHCD. All services performed in the course of bid preparation shall be deemed the cost of doing business by the Contractor and shall not be billable to PHCD even if your bid is awarded.

**Bidder's License Requirements:**

Bidders must hold at the time of bid submission (and maintain the same throughout the duration of the contract) a current valid license. See Sec. 2.12, MCC 7360 PLAN as listed herein.

**Price Proposal Submittal:**

Along with the fully executed RPQ Bid Form - Attachment 5A, submit a detailed price proposal to include, at a minimum: the description of the work for each line item, the cost of each unit of material and/or part & its condition (i.e. new, after-market, re-furbished, etc.), labor rate for each Trade Worker, and man-hours for each line item.

**Method of Payment:**

Single invoice, as accepted and approved by an authorized PHCD representative, at project completion.

**Cone of Silence:**

Miami-Dade County's "Cone of Silence", Ordinance 98-106 (Section 2-11.1(t) of the Code) approved by the Board of County Commissioners as of July 21, 1998, and amended Jan. 29, 2002, is adopted herein. This ordinance specifically prohibits communication in regard to this bid solicitation with County staff except by written means with a copy filed with the Clerk of the Board. Certain exceptions are made such as oral communications during pre-bid conferences and communications with those persons defined in the ordinance regarding matters of process or procedure already contained in the solicitation document. PHCD staff and bidders may communicate orally while a bid is in progress and prior to award of bid to clarify Section 3 definitions, requirements and business preference procedures, pursuant the Miami-Dade Commission on Ethics ruling on March 10, 2004. Under CICC 7360-0/08, The "Cone of Silence" takes effect upon advertisement for bids and terminates when recommendation for Award is made by Miami-Dade Public Housing Agency. The ordinance is attached in Section 00999-3.

**Pre-Bid Meeting:**

A pre-bid meeting will be held at the job site on Wednesday, March 16, 2016:

**Site Meeting Schedule:**

9:30 AM - Location #1: 245 NW 22nd St, Homestead, FL 33030

11:30 AM - Location #2: 5661 NW 187th St, Miami Gardens, FL 33055

The County reserves the right to waive any informalities or irregularities in any bid or to reject any or all bids. Bids from any person, firm, or corporation ever in default upon any agreement with the County will be rejected.

Project Manager: Delores Holley  
Phone: 786-469-2117 Fax: 786-469-2170

PHCD Procurement Contact: Barry Cowvins Phone: 786-469-4235 Fax: 786-469-4151

Single Family Home: Davis Bacon and Section 3 Not Applicable.

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