

Memorandum



Date: 2/09/2016

To: **Laurie Johnson**
SBD Section Chief, Internal Service Department
Small Business Department

From: Rigo Zubizarreta PM, Public Housing and Community
Development

Subject: Review Committee - Notification Only for Federally Funded Vacancy
Preparation at Various Locations for Liberty Square at PHCD

SENT VIA EMAIL

PHCD respectfully requests that the following **federally funded** item be submitted to the Review Committee (RC) for **information purposes only** Vacancy Preparation at Various Locations for Liberty Square at PHCD

Project RPQ 171288

Thank you for your assistance, I can be reached at (786) 469-4124 Email:
Rigoz@miamidade.gov

CC: Gary Hartfield, SBD Director

ANALYSIS FOR CSBE GOAL RECOMMENDATION

PROJECT TITLE: Vacancy Preparation at Various Locations for Liberty Square
PROJECT NUMBER: FLA 5
DEPARTMENT: PHCD
ESTIMATED COST OF CONSTRUCTION: \$294,147.60
FUNDING SOURCE: Federal- US HUD
DESCRIPTION OF PROJECT: Vacancy Preparation at Various Locations at Liberty Square

TASK DESCRIPTION **ESTIMATED UNITS ESTIMATED CSBE COSTS CSBE QUANTITY**
COST

TOTAL CONSTRUCTION **\$294,147.60**

PHCD, Contracting Officer

2/9/2016
Date Submitted to DBD

DEPARTMENT INPUT
CONSTRUCTION CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Check applicable Ordinance(s): Davis Bacon 03-237 (formerly 03-1) Community Workforce Program

PROJECT INFORMATION See attachment

Contract/Project/*Work Order No.: Vacancy Preparation at Various Locations at Liberty Square RPO 171288 MCC 7360 Plan CICC 7360-0/08 *Reference corresponding project number when submitting a work order

Contract/Project Title: MCC 7360 Plan-CICC7360-0/08 RPO 171288

Description/Scope of Work: Description of the Work (Project):

General Description of the Work (Project): Prepare (Renovate) ten units at Liberty Square for Vacancy by new tenants. General work description is provided below but is not ALL inclusive. Some additional items are included in the Scope of Work for each individual housing unit. See description below for General Scope of Work:

Throughout units:

Interior painting (walls and ceilings) including doors
Buffing and waxing all floors
Install new plate covers for electrical, telephone, light switch and cable outlets
Remove and replace floor tile throughout the unit.
Remove and replace outlets as necessary, upgrade to GFI Outlets in Kitchen and Bathrooms.
New lights, switches throughout, as necessary
A/C openings are blocked off on the inside and outside of unit
Heaters are removed and replaced

Kitchen:

Remove and replace existing Kitchen Cabinets including countertops, backsplash and pass-through, upgrade lighting to fluorescent, Install new double sink, faucets and P-trap.
Exhaust Hood is replaced

Bedrooms:

New smoke detectors, closet door are removed. Bedroom doors are replaced as necessary
Replace windows' hardware, locks, and gaskets (per window)
Repair egress window access system

Bathrooms

Complete Bathroom Renovation: includes demolition of tile and existing back board. Cement board installation behind new tile, bathtub reglazing, all electrical fixtures and plumbing fixtures including toilet, lavatory and vanity cabinets. Plumbing lines are inspected after demolition and repaired as necessary. All bathroom accessories are included also.

Note:

During construction we conduct visit units and adjust work scope as necessary to address hidden issues behind cabinets, drywall, etc. We remove drywall to inspect and repair pipes that we find to be damaged or corroded. During the progress and Final Inspections we may add scope, if deemed necessary. All stakeholders are invited to attend and share their input.

Development Name	Development Address
Liberty Square	1310 NW 62 LANE
Liberty Square	1370 NW 63 ST
Liberty Square	1360 NW 65 TERR
Liberty Square	1235 NW 62 ST
Liberty Square	1208 NW 62 TERRACE
Liberty Square	1209 NW 64 ST
Liberty Square	1248 NW 66 ST
Liberty Square	1209 NW 65 TERR
Liberty Square	1240 NW 67 STREET
Liberty Square	1431 NW 62 ST

Approximate Construction Budget for this project is: \$ 294,147.60

Estimated Cost: \$294,147.60 Funding Source: US HUD

**Location of Project (street address or beginning and ending points) i.e.
1415 NW 62nd Street, Miami, Fla. 33125**

PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CWP) See attachment

Engineer/Department or Agency's estimated required workforce for Project Work Order :

Trade/Skills Required	Est. # of workforce required per trade	Est. # of total days to complete job
General Contractor	10	60

Comments: _____

PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CSBE) See attachment

Sub-Trade	Est. Cost	% of Item to Base Bid	Availability

RECOMMENDATION

Set-Aside: Level 1 Level 2 Level 3 Trade Set-Aside Sub-Contractor Goal Workforce Goal No Measure

Basis for Recommendation: _____

Date submitted to DBD: 2/9/2016
Contact Person: Rigo Zubizarreta
Telephone No.: 786-469-4124