

# Memorandum



**Date:** June 1, 2016

**To:** Gary Hartfield, Division Director  
Small Business Development

**From:** Ivonne Andres, Manager  
Contract Services  
MDT Engineering, Planning and Development

**Subject:** Request for SBD Placement on Review Committee  
MDT 7360 Miscellaneous Construction Plan project  
RPQ No. 319594

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It is recommended that Internal Services / Small Business Development (SBD) place the Miami-Dade Transit (MDT) referenced project on the agenda for the next Review Committee (RC) meeting.

MDT's Office of Civil Rights, Disadvantaged Business Enterprises (DBE) program, has recommended a 0% DBE project goal, and has provided the applicable DBE requirements based on scope of services and project workload. No SBD measures or Community Work-Force program requirements are recommended because this project is 100% federally or State funded and will be advertised under the terms and conditions of the 7360 Miscellaneous Construction Plan. As such, MDT is requesting to proceed with bid advertisement.

**Scope of Work:** This project consists of the repair and restoration of four (4) existing roofs located at the Miami-Dade Transit Central Garage Building and the Central Administration Building (CAB). These roofs have exceeded their useful life and require re-roofing. The contractor shall utilize a liquid membrane system and include all flashing, roof access, curbs, pop ups, roof penetrations, roof drains, vents, roof equipment supports, sealing, and waterproofing of parapet wall.

**Budget Estimate:** \$354,700.00

**Funding Source:** Federal Transit Administration (FTA)

Should you require additional information, please contact me at [iva@miamidade.gov](mailto:iva@miamidade.gov) or at (786) 469-5242.

c: Laurie Johnson  
Jesus Valderrama