

**DEPARTMENT INPUT**  
**CONSTRUCTION CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

Check applicable Ordinance(s):  Davis Bacon     03-237 (formerly 03-1) Community Workforce Program

**PROJECT INFORMATION**    See attachment

Contract/Project/\*Work Order No.: MCC 7360 Plan - CICC7360-0/08 RPO No. 168611

\*Reference corresponding project number when submitting a work order.

Contract/Project Title: General Building Repair/Bathrooms for Rainbow Village for Miami Dade Public Housing and Community Development

**Description/Scope of Work:**

To establish a contract for general building repair/replacement services needed in order to repair various shower/bath wall surface areas to include: carpentry / drywall / interior plastering / tile work in the bathrooms of an estimated twenty (20) occupied housing units located within the Rainbow Village development (2140 NW 3rd Avenue, Miami, FL 33127). In addition, the Contractor shall replace, sand, re-paint (to match the existing coat) all damaged drywall areas.

Estimated Cost: \$27,500.00      Funding Source: 100% Federally Funded (US HUD)

Location of Project: PHCD Rainbow Village Development (2140 NW 3rd Avenue, Miami, FL 33127) (See RPO SOW)

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CWP)**    See attachment

Engineer/Department or Agency's estimated required workforce for Project  Work Order :

Trade/Skills Required	Est. # of workforce required per trade	Est. # of total days to complete job

Comments: \_\_\_\_\_  
 \_\_\_\_\_

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CSBE)**    See attachment

Sub-Trade	Est. Cost	% of Item to Base Bid	Availability

**RECOMMENDATION**

Set-Aside: Level 1  Level 2  Level 3  Trade Set-Aside  Sub-Contractor Goal  Workforce Goal  No Measure

Basis for Recommendation: This project is 100% federally funded (US HUD), which precludes the application of MDC Small Business Contract Measures.

Date submitted to DBD: 10/28/15

Contact Person: Melissa Nichols / Paola Cuff

Telephone No.: 305-576-9699

Public Housing and  
Community Development  
701 NW 1st Court  
16th Floor  
Miami, FL 33136



MIAMI-DADE COUNTY, FLORIDA  
REQUEST FOR PRICE QUOTATION (RPQ)  
Contract No: MCC 7360 Plan - CICC 7360-0/08  
RPQ No: 168611

This RPQ is issued under the terms and conditions of the MCC 7360 Plan .

Date Issued: 10/20/2015 Bid Date Due: 11/12/2015 Time Due: 10:00 AM

Bid shall be Submitted Via: Sealed Envelope to:

Name: Public Housing and Community Development EMail: pcuff@miamidade.gov

Address: 701 NW 1st Court, 16th Floor, Miami, FL 33136 Fax: 305-571-9492

RPQ Added: 10/20/2015 User Bidder Request: N/A Bond Adm./OMB Approval: N/A Bidders Added: N/A

Project Number: FL5-032 Estimated Value: \$27,500.00  
(including base, contingencies, and dedicated allowances)

Project Name: General Building Repair/Bathrooms for Rainbow Village Emergency: N

Project Location: Various (See S.O.W.) ESP: N UAP: N

SITE #	LOCATION 1	DIST	ESTIMATE	T-S-R
#76706	Miami-Dade Public Housing Agency - Non-Capital Project	30	\$27,500.00	0 -0 -0

Department Contact: Paola Cuff Phone No: 305-576-9699 Fax No: 305-571-9492

Project Manager: Melissa Nichols Phone No: 305-576-9699 Fax No: 305-571-9492

Document Pickup: Contact: Phone: Date:

Document Pickup: Location:

	Mandatory:	Date:	Time:	Location:
PreBid Meeting: <u>Y</u>	<u>Y</u>	<u>11/3/2015</u>	<u>09:00 AM</u>	<u>2140 NW 3rd Ave, Miami, FL 33127</u>
Site Meeting: <u>Y</u>	<u>Y</u>	<u>11/3/2015</u>	<u>09:00 AM</u>	<u>2140 NW 3rd Ave, Miami, FL 33127</u>

Type of Contract: Multiple Trade Method of Award: Assigned Rotation

Performance/Payment Bond Required: N Bid Bond Required: N Insurance Required: Y

Addition Insurance Required: N Addition Insurance Amount: \$0.00

Comm Dist: District 3 Davis Bacon: Y AIPP: N \$0.00

Prevailing Wage Rate Requirements: Davis Bacon wages SBD Subcontract Forms Required: N

Date Advertised: Review Committee Date:

SBE-Con. Requirements: Y 0.00% Trade Set-a-side: N

DBE Requirements: N 0.00% DBE Subcontract Forms Required: N

CWP Requirements: N 0.00%

SBD Dates: Received: SOI Date: Compliance: N Memo Date:

Type:	License:	Count:	Work%:	Add Bidders
<u>Primary</u>	<u>Building Contractor</u>	<u>0</u>		
<u>Sub</u>	<u>Carpentry</u>	<u>1</u>	<u>0%</u>	<u>Y</u>
<u>Sub</u>	<u>Drywall</u>	<u>1</u>	<u>0%</u>	<u>Y</u>
<u>Sub</u>	<u>Plastering</u>	<u>1</u>	<u>0%</u>	<u>Y</u>
<u>Sub</u>	<u>Tile</u>	<u>1</u>	<u>0%</u>	<u>Y</u>

Anticipated Start Date: 12/1/2015

Calendar Days for Project Completion: 30

Liquidated Damages / \$\$ Per day: Y \$25.00

Method of Payment: Scheduled Monthly Payments

**CAPITAL BUDGET PROJECT # - DESCRIPTION**

**MCC ESTIMATE**

999999999- Non Capital Project

\$27,500.00

**FUNDING SOURCES:**

<u>SOURCE</u>	<u>PROJECT NUM</u>	<u>SITE #</u>	<u>MCC ESTIMATE</u>
US HUD	<u>N/A</u>	<u>N/A</u>	<u>\$27,500.00</u>
	TOTAL REVENUE:		<u>\$27,500.00</u>

**Awarded To:** \_\_\_\_\_ **SBE-Con. Exp Date:** \_\_\_\_\_ **Paid Amt:** \$0.00

**Collusion Affidavit Received:** N **Date Collusion Affidavit Received:** \_\_\_\_\_

**Base Amt:** \$0.00 **Cont Amt:** \$0.00 **Ded Amt:** \$0.00 **Award Amt:** \$0.00

**Insurance:** \_\_\_\_\_ **ISD Reviewed:** N **Date Approved:** \_\_\_\_\_ **GL Ins Exp Dt:** \_\_\_\_\_

**P & P Bond:** \_\_\_\_\_ **Risk Approved:** N **Date Approved:** \_\_\_\_\_ **WC Ins Exp Dt:** \_\_\_\_\_

**AL Ins Exp Dt:** \_\_\_\_\_

**Scope of Work:** (Contractor must obtain and submit all permits prior to performing any work.)

This project is for general building repair/replacement services needed in order to repair various shower/bath wall surface areas to include: carpentry / drywall / interior plastering / tile work in the bathrooms of an estimated twenty (20) occupied housing units located within the Rainbow Village development (2140 NW 3rd Avenue, Miami, FL 33127). In addition, the Contractor shall replace, sand, re-paint (to match the existing coat) all damaged drywall areas.

**Project Location(s):**

There are an estimated twenty (20) bathrooms to be repaired at the following locations:

(Note: the number of locations, and related work, are subject to change at the discretion of the County.)

**Repairs to one (1) bathroom:**

- 1) 418 NW 19th St
- 2) 352 NW 51st St
- 3) 344 NW 49th St
- 4) 2122 NW 3rd Ave
- 5) 163 NW 26th St
- 6) 3000 NW 3rd Ave #105
- 7) 2130 NW 3rd Ave
- 8) 2010 NW 3rd Ave
- 9) 2104 NW 3rd Ave
- 10) 504 NW 19th St
- 11) 412 NW 19th St
- 12) 308 NW 22nd St
- 13) 324 NW 50th St
- 14) 344 NW 22nd St
- 15) 410 NW 22nd St

**Repairs to two (2) bathrooms:**

- 1) 137 NW 27th St
- 2) 72 NW 34th St
- 3) 2036 NW 4th Ct
- 4) 510 NW 19th St
- 5) 2045 NW 4th Ct

Prior to the commencement of work, due to the fact that the unit(s) is occupied, the Contractor shall obtain approval from an authorized PHCD representative that they have taken every precaution to: cover, close-off work areas, and protect the tenant's furniture, and any other personal items that may be impacted by the stated scope of work to be performed by the Contractor.

The Contractor shall be responsible for all job tasks associated with the successful repair of the stated scope of work, as

required and approved by an authorized PHCD representative. Tasks, clean-up, and removal of all items not specifically mentioned in the scope, but which are obviously required for an operable/functional system shall be included without additional cost to PHCD. The Contractor shall arrange for his/her own storage facility (if needed). The Contractor shall leave the site free and clear of all debris. The Contractor is responsible for providing all materials, labor, equipment, and permits/inspection fees (when necessary) for the total completion of this work. All work shall be performed in the best standards of workmanship and shall be in accordance with Florida Building Code, all national, state, county, and municipal codes, rules, guidelines, regulations and departments having jurisdiction. Site 210

A THIRTY (30) DAY COMPLETION IS REQUESTED FOR THE GENERAL BUILDING REPAIR/REPLACEMENT SERVICES.

**Design Drawings Included:** N                      **Shop Drawings Included:** N                      **Specifications Included:** N  
**Project Qualifier:** Lissette Martinez                      **Phone No:** 786-469-4127                      **EMail:** lpmar01@miamidade.gov

**Comments:**

*In accordance with Miami-Dade County Implementing Order 3-9, Accounts Receivable Adjustments, if money is owed by the Contractor to the County, whether under this Contract or for any other purpose, the County reserves the right to retain such amount from payment due by County to the Contractor under this Contract. Such retained amount shall be applied to the amount owed by the Contractor to the County. The Contractor shall have no further claim to such retained amounts which shall be deemed full accord and satisfaction of the amount due by the County to the Contractor for the applicable payment due herein.*

SEALED BIDS for this project will be received for and on behalf of MIAMI-DADE COUNTY, by PUBLIC HOUSING AND COMMUNITY DEVELOPMENT (PHCD), ADMINISTRATIVE SERVICES DIVISION, 701 NW 1ST COURT, 16TH FLOOR, FRONT DESK, MIAMI, FLORIDA, 33136 UNTIL 10:00 A.M. Local time. Thursday, November 12, 2015 where they will be publicly opened and read aloud.

Bids/Proposals received after the first Bid/Proposal envelope or container has been opened may not be opened or considered. The responsibility for submitting a Bid (the Proposal response to the RPQ) to PHCD on or before the stated time and date is solely and strictly the responsibility of the bidder. PHCD is not responsible for delays caused by any mail, package or courier service, including the U.S. Postal Service Mail, or caused by any other occurrence.

Estimated Project Value (Approximate Construction Budget) / Bid Preparation:  
The Estimated Value (Approximate Construction Budget) for this project is: \$27,500.00 (This amount includes the Construction Cost (\$22,000), Owner's Contingency (\$2,200), and Owner's (Dedicated) Allowances (\$3,300). The Owner's Contingency and Owner's (Dedicated) Allowances will be added by the Owner at Contract Award).

The \$2,200 Owner's Contingency Allowance should not be included in your Base Bid. The Owner's Contingency Allowance may be used for the sole purpose of funding miscellaneous unforeseen additions to the contract, only at the discretion of PHCD. This contingency allowance account does not have to be used either partially or in its entirety; it will be expended at the discretion of PHCD.

The \$3,300.00 Owner's (Dedicated) Allowance should not be included in your Base Bid. The Owner's (Dedicated) Allowance may be used by the Owner to fund other Owner's contingency items that the Owner deems necessary, which may include Owner's unforeseen conditions, changes to the project, etc. This Dedicated Allowance account does not have to be used either partially or in its entirety; it will be expended at the discretion of PHCD.

Whenever the Estimated Values (Approximate Construction Budgets) and/or Cost Estimates or the like are included within the Contract Documents or noted elsewhere, it shall be understood that these are for the Owner's use in determining preliminary funding and are not to be relied upon by bidders in determining their bid. Bidders shall make their own evaluation, quantity take-offs / cost estimates and make their own determination of the cost of the work in full compliance with the Contract Documents.

The cost of time and materials utilized to prepare a quote including such tasks as field visits, site measurements, calculations, evaluations, photographs, copies, etc. shall not be reimbursed by PHCD. All services performed in the course of bid preparation shall be deemed the cost of doing business by the Contractor and shall not be billable to PHCD even if your bid is awarded.

**Bidder's License Requirements:**  
Bidders must hold at the time of bid submission (and maintain the same throughout the duration of the contract) a current valid license. See Sec. 2.12, MCC 7360 PLAN as listed herein.

**Price Proposal Submittal:**

Along with the fully executed RPQ Bid Form - Attachment 5A, submit a detailed price proposal to include, at a minimum: the description of the work for each line item, the cost of each unit of material and/or part & its condition (i.e. new, after-market, re-furbished, etc.), labor rate for each Trade Worker, and man-hours for each line item.

**Bid Guarantee:**

A Bid Guarantee shall accompany each bid over \$25,000.00 in the amount of 5% of Base Bid, in accordance with Instructions to Bidders. The bid guarantee may be a certified check, bank draft, U.S. Government Bonds at par value, or a bid bond secured by a surety company acceptable to U.S. Government and authorized to do business in the state where the work is to be performed.

**Method of Payment:** Single invoice, as accepted and approved by an authorized PHCD representative, at project completion.

**Section 3:**

This is a Section 3 covered activity. Section 3 requires that job training and employment opportunities be directed to low- and very-low income persons and contracting opportunities be directed to businesses that are owned by, or that substantially employ, low- or very-low income persons. FAILURE TO PROVIDE SECTION 3 DOCUMENTS ON OR BEFORE PHCD REQUESTED DUE DATES MAY RENDER BID NON-RESPONSIVE.

FOR SECTION 3 RELATED QUESTIONS PLEASE CONTACT SECTION 3 COORDINATOR: Jesus Hernandez Phone: (786) 469-2131 E-mail: [jeshher@miamidade.gov](mailto:jeshher@miamidade.gov)

**Cone of Silence:**

Miami-Dade County's "Cone of Silence", Ordinance 98-106 (Section 2-11.1(t) of the Code) approved by the Board of County Commissioners as of July 21, 1998, and amended Jan. 29, 2002, is adopted herein. This ordinance specifically prohibits communication in regard to this bid solicitation with County staff except by written means with a copy filed with the Clerk of the Board. Certain exceptions are made such as oral communications during pre-bid conferences and communications with those persons defined in the ordinance regarding matters of process or procedure already contained in the solicitation document. PHCD staff and bidders may communicate orally while a bid is in progress and prior to award of bid to clarify Section 3 definitions, requirements and business preference procedures, pursuant the Miami-Dade Commission on Ethics ruling on March 10, 2004. Under CICC 7360-0/08, The "Cone of Silence" takes effect upon advertisement for bids and terminates when recommendation for Award is made by Miami-Dade Public Housing Agency. The ordinance is attached in Section 00999-3.

**Pre-Bid Meeting:**

A pre-bid meeting will be held at the job site: 2140 NW 3rd Avenue, Miami, FL 33127 at 9:00 AM on Tuesday, November 3, 2015.

The County reserves the right to waive any informalities or irregularities in any bid or to reject any or all bids. Bids from any person, firm, or corporation ever in default upon any agreement with the County will be rejected.

**Project Manager:** Melissa Nichols / Paola Cuff  
Phone: 305-576-9699 Fax: 305-571-9492

**PHCD Procurement Contact:** Barry Cowvins Phone: 786-469-4235 Fax: 786-469-4151

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