

# Memorandum



**Date:** 12/4/2018

**To:** **Laurie Johnson**  
SBD Section Chief, Internal Service Department  
Small Business Department

**From:** Francisco M. Trujillo, RA  
Construction Manager 1

A handwritten signature in black ink, appearing to be "F. M. Trujillo", written over the printed name of Francisco M. Trujillo.

**Subject:** Review Committee - Notification Only for Federally Funded REAC deficiencies and improvements to the buildings located at NW 54 ST and NW 22 AVE, for the Annie Coleman

**SENT VIA EMAIL**

PHCD respectfully requests that the following **federally funded** item be submitted to the Review Committee (RC) for **information purposes only**

Project RPQ 35062

Thank you for your assistance, I can be reached at (786) 469-4125 Email:

**[ftrujil@miamidadade.gov](mailto:ftrujil@miamidadade.gov)**

CC: Gary Hartfield, SBD Director

**ANALYSIS FOR CSBE GOAL RECOMMENDATION**

**PROJECT TITLE:**

**FUNDING SOURCE: DESCRIPTION**

**PROJECT NUMBER:**

**OF PROJECT:**

**DEPARTMENT:**

Annie Coleman 5-14-1 contract to make repairs in all buildings located at NW 54 St and NW 22 AVE.

**ESTIMATED COST OF CONSTRUCTION:**

PHCD

\$99,000

Federal-

US

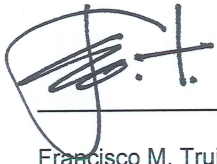
HUD

**TASK DESCRIPTION**

Annie Coleman 5-14-1 contract to make repairs in all buildings located at NW 54 St and NW 22 AVE.

**ESTIMATED UNITS ESTIMATED CSBE COSTS CSBE QUANTITY COST**

**TOTAL CONSTRUCTION      \$99,000**



Francisco M. Trujillo, RA

Construction Manager 1, PHCD

12/4/18

Date Submitted to DBD



**DEPARTMENT INPUT**  
**CONSTRUCTION CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

Check applicable Ordinance(s):  Davis Bacon     03-237 (formerly 03-1) Community Workforce Program

**PROJECT INFORMATION**    See attachment

Contract/Project/\*Work Order No.: Ward Tower emergency improvements \*Reference corresponding project number when submitting a work order

Contract/Project Title: MCC 7360 Plan-CICC7360-0/08  
 Description/Scope of Work: Description of the Work (Project):

**REAC improvements to Annie Coleman 5-14-1 contract**

**Approximate Construction Budget for this project is:**  
 Estimated Cost: \$99,000      Funding Source: US HUD

Location of Project NW 54 ST and NW 22 AVE

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CWP)**    See attachment

Engineer/Department or Agency's estimated required workforce for Project  Work Order :

Trade/Skills Required	Est. # of workforce required per trade	Est. # of total days to complete job
REAC improvements	<i>15-20</i>	<i>60 calendar days</i>

Comments: \_\_\_\_\_  
 \_\_\_\_\_

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CSBE)**    See attachment

Sub-Trade	Est. Cost	% of Item to Base Bid	Availability

**RECOMMENDATION**

Set-Aside: Level 1  Level 2  Level 3  Trade Set-Aside  Sub-Contractor Goal  Workforce Goal  No Measure   
**Basis for Recommendation:** \_\_\_\_\_  
 \_\_\_\_\_  
 \_\_\_\_\_

Date submitted to DBD: 12/4/18  
 Contact Person: Francisco Trujillo  
 Telephone No.: 786-469-4125



**Public Housing and Community  
Development**

701 NW 1st Court  
16th Floor  
Miami FL 33136


**MIAMI-DADE COUNTY, FLORIDA  
REQUEST FOR PRICE QUOTATION (RPQ)**

Contract No: MCC 7360 Plan - CICC 7360-0/08

RPQ No: 35062

**INVITATION TO BID**

A RPQ has been issued for the work identified below. If you are interested in submitting a bid for this project, please submit your bid via Sealed Envelopes, attention to Francisco Trujillo at 701 NW 1st Court no later than 12/21/2018 at 10:00 AM. If you have any questions, contact Francisco Trujillo at 786-4694125.

This RPQ is issued under the terms and conditions of the Miscellaneous Construction Contracts (MCC) Program MCC 7360 Plan.

**RPQ DETAILED BREAKDOWN**

Bid Due Date:	12/21/2018	Time Due:	10:00 AM	Submitted Via:	Sealed Envelopes	SBE-Con. Level:	N/A
Estimated Value:	\$99,000	(excluding Contingencies and Dedicated Allowances)					
Project Name:	Annie Coleman 5-14						
Project Location:	NW 54 ST and NW 22 AVE						
License Requirements:	Primary:	Building Contractor					
	Sub:	Concrete Work; Carpentry; Electrical Contractor					
Scope of Work:	(Contractor must obtain and submit all permits prior to performing any work). REAC repairs to existing building exteriors and site						
Document Pickup:	Contact:	FRANCISCO TRUJILLO	Phone No:	786-4694125	Date:	12/7/2016	
	Location:	701 NW 1 CT					
Pre-Bid Meeting::	YES	Mandatory:	YES	Date:	12/13/2018	Time:	10:00 AM
	Location:	5125 NW 22 AVE					
Site Meeting:	YES	Mandatory:	YES	Date:	12/13/2018	Time:	10:00 AM
	Location:	5125 NW 22 AVE					
Bid shall be submitted to:	Contact:	Francisco Trujillo					
	Address:	701 NW 1st Court					
	Email:	ftrujil@miamidade.gov	FAX #:	786-469-4151			
Type of Contract:	N/A		Method of Award:	Lowest Responsible Bidder			
Method of Payment:	Scheduled Monthly Payments		Insurance Required:	YES			
Additional Insurance Required:	NO		If Yes - Minimum Coverage:				
Performance & Payment Bond Required:	NO		Bid Bond Required:	YES			
Prevailing Wage Rate Required:	Davis Bacon wages	Davis Bacon:	YES	AIPP:	NO	Amount:	
SBE-Con. Requirements:	NO	Percentage:	0.00%	SBD Certificate of Assurance Form Required:	NO		
DBE Requirements:	NO	Percentage:	0.00%	DBE Subcontractor Forms Required:	NO		
CWP Requirements:	NO	Percentage:	0.00%				
SBE-S Requirements	NO	Percentage:	0.00%				
SBE-G Requirements	NO	Percentage:	0.00%				
Liquidated Damages:	YES	\$\$ Per Day:	\$100.00				
Trade Set-a-side:	NO	If Yes, Trade =					
For RPQ's less than \$10,000, if no LD rate is specified, the County reserves the right to assess actual damages in lieu of LDs.							
Design Drawing Included:	NO	Shop Drawing Included:	NO	Specifications Included:	YES		
Anticipated Start Date:	1/5/2018		Calendar Days for Project Completion:	60			
Comments:	REAC repairs to existing building exteriors and site						

**DISCLOSURE:**

- Unless otherwise stipulated in this Invitation to Bid or in the Project's Solicitation Documents, the minimum insurance requirements are: Worker's Compensation Insurance as required by Florida Statute 440, Commercial General Liability Insurance on a comprehensive basis in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage. **Miami-Dade County must be shown as an additional insured with respect to this coverage**, Automobile Liability Insurance covering all owned, non-owned and hired vehicles used in connection with the work, in an amount not less than \$300,000 combined single limit per occurrence for bodily injury and property damage. Certificate holder must be shown as Miami-Dade County, 111 NW 1st Street, Suite 2340, Miami, FL 33128, with a 30 day cancellation notification requirement. Proof of Insurance will be required for each award.
- 7360 RPQs are NOT SBE-Con 100% Set-aside solicitation, however the RPQ may be assigned a SBE-Con Trade set-aside and goal. The SBE-Con Trade-aside and goal if applicable will be will be stipulated on the RPQ and the Invitation to Bid or in the Project's Solicitation Documents.
- All Prime Contractors submitting a bid for RPQ/Project with a Small Business Measures (s) MUST submit the Small Business Development "CERTIFICATE OF ASSURANCE" form properly completed, signed and notarized with their bid document at the time of Bid Submittal. FAILURE TO SUBMIT THE REQUIRED CERTIFICATE OF ASSURANCE FORM AT THE TIME OF BID SUBMISSION SHALL RENDER THE BID NON COMPLIANT TO THE CONTRACT REQUIREMENT AND SECTION 10.33.02 OF THE CODE OF MIAMI-DADE COUNTY.
- 7360 RPQs Federally Funded may be subject to the Disadvantaged Business Enterprise (DBE) Program. The DBE goal will be stipulated on the RPQ and the Invitation to Bid or in the Project's Solicitation Documents.
- 7040 and 7360 RPQs with an estimated project value in excess of \$700,000.00 may be assigned a Small Business Enterprise Goods (SBE-G) or Small Business Services (SBE-S) program goal. The SBE-G or SBE-S goal if applicable will be will be stipulated on the RPQ and the Invitation to Bid or in the Project's Solicitation Documents.
- All RPQs with an estimated project value \$100,000 or above are subject to Responsible Wage Rates. The wage rate will be stipulated on the RPQ and the Invitation to Bid or in the Project's Solicitation Documents.

[Print](#)[EMail Invitation To Bid to FTRUJIL](#)[Exit](#)