

# Memorandum



**Date:** January 12, 2018

**To:** Gary Hartfield, Division Director, Small Business Development Division  
Internal Services Department

**From:** Joanne Menoher Case, Manager, PROS Contracts Administration  
Parks, Recreation and Open Spaces Department *JM Case*

**Subject:** Charles Deering Estate – Reroofing of Three Buildings – Project# 502501-15-002,  
RPQ# 502501-15-002

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We respectfully request that you consider our recommendation for a SBE-Cons No-Measure.

## General Description of Work:

Contractor shall furnish all labor, equipment and materials required for the Reroofing / Replacement of 3 Bldgs. Roofing Improvement, (Coach House, Power House & Richmond House) all existing steep slope and low-slope structures and underlayments along which include thermal insulation metal flashing, wood shingles, gutters, downspout replacements with some partial building wall refurbishment for flashing tie-in terminations and Lightning protection system. The intent is to match the existing components in all respects in compliance with current FBC 5th Edition (2014) match the historical aesthetics to the fullest extent possible. Drainage remedial work, and exterior painting with work as further identified in the construction documents.

Estimated Total Value: \$253,282.50

## Project Criteria:

This project contains FDOS State Grant monies that require the following:

- Full and open competitive bidding
- No State or Local Government Geographical Preferences

An analysis of the CSBE Program Ordinance 97-52, amended and I.O 3-22 has been conducted and the Department suggests a SBE-Cons **No-Measure** due to the requirements contained in the funding guidelines. The Department further suggests using the 7360 contract to be able to conform to State requirements.

Thank you in advance for your cooperation.