



Small Business Development Division

Project Worksheet

Project/Contract Title: PHCD WORKORDER CONTRACT 2023 - CENTRAL AREA **Received Date:** 2/9/2023
Project/Contract No: 76987 **Funding Source:** U.S. HUD
Department: Public Housing & Community Dev
Estimated Cost of Project/Bid: \$1,300,000.00

Description of Project/Bid: The Miami-Dade County Public Housing and Community Development (PHCD) department is among the nation’s top ten housing agencies managing nearly 9,300 public housing units located throughout Miami-Dade County, in approximately 100 development sites. Public housing units’ range in size from zero- and one-bedroom apartments in high rise buildings to multi-bedroom family units. PHCD must maintain all units in an expedited manner.

Currently, work orders serve to identify the source, nature, and priority of maintenance work. They also identify the cost of labor and materials used, time of performance, and provide valuable information on the overall condition of our units.

PHCD is seeking a Maintenance Work Order Contractor for Central Areas, which consist of 32 developments that will create and manage the entire operation of a maintenance work order system, to include performing all maintenance and repair work required for its development sites and ensuring the quality of the work and completion, in a timely manner.

PHCD Central Areas generates an average of about 42 work orders daily. The Maintenance Work Order Manager must have the capacity and organization to complete work orders in all development sites simultaneously and within the required time frame.

Contract Measures		
<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
No Measure	SBE - Con	
No Measure	SBE - Goods & Services	
Reasons for Recommendation		
<p>SMALL BUSINESS ENTERPRISE-CONSTRUCTION (SBE-Con) SBD reviewed this project pursuant to Implementing Order 3-22 and 3-41 for SBE-Con and SBE-Goods measures. Project information analyzed included the project’s scope of services, estimated project cost, minimum requirements/qualifications and funding source. These indicate that an SBE-Con No Measure is appropriate for this contract due to the funding source (Federal funds).</p> <p>Davis-Bacon wages are applicable to this solicitation. The Prevailing Wage type is Building.</p> <p>Community Workforce Program is not applicable due to funding source.</p> <p>NAICS 236220 Commercial and Institutional Building Construction, NAICS 238210 Electrical Contractors and Other Wiring Installation Contractors, and NAICS 238220 Plumbing, Heating, and Air-Conditioning Contractors.</p>		

Living Wages:

YES NO

Highway:

YES NO

Heavy Construction:


YES NO

Davis-Bacon Wages:

YES NO

Building:

YES NO



SBD Director

3-29-23

Date