

# Memorandum



**Date:** April 25, 2018

**To:** Gary Hartfield, Division Director, Small Business Development Division  
Internal Services Department

**From:** Joanne Menoher Case, Manager, PROS Contracts Administration  
Parks, Recreation and Open Spaces Department

**Subject:** Hurricane Irma – Matheson Hammock Park Building Repairs –  
Project# 510601-17-003, RPQ# HI - 183992

A handwritten signature in blue ink, reading "Joanne Menoher Case", written over the "From:" field.

We respectfully request that you consider our recommendation for a SBE-Cons No-Measure.

## General Description of Work:

CONTRACTOR shall review all documents, specifications, plans and scope of work provided by Miami-Dade County Parks, Recreation, and Open Spaces Department for Hurricane Irma Matheson Hammock Park - Building Repairs. This project has five (5) sites, with five (5) individual permits, at the same location, under the same project number, with similar type repairs. The sites are shown in the drawings and will be identified herein as the following (in order of priority): 1) Beach Pavilion Building (BP) – *historical*; 2) Harbor Master Building (HB) – *historical*; 3) Beach Restroom Building (BR) – *historical*; 4) Restroom by Boat Ramp (RBR); 5) Small Restroom Building (SR). These sites have buildings in need of (primarily) structural and architectural repairs of various degrees, as identified in the documents. In general, the Contractor is to verify all dimensions and material quantities prior to bid. Material quantities and damage areas of lineal feet extension shown on drawings are only estimates and can differ from actual requirements. GC to allow a percentage of tolerance based on actual field conditions and dimensions. (This note applies to all buildings but is very important at the Restroom by Boat Ramp [RBR] for the cubic yard quantity of infill material, and on the other buildings for the extent of cracks to be repaired). Close coordination with the PM; structural engineer; architect; and City of Coral Gables inspectors is required throughout the project. Particular emphasis is placed on the careful removal of stone; inspection of exposed rebar; cracks; and structural repairs in progress. All five sites may be occupied simultaneously, or in any sequence desired, as determined by the GC, if the conditions identified in the contract documents are met.

Estimated Total Value: \$436,610.00

## Project Criteria:

This project contains Federal Grant monies that require the following:

- Full and open competitive bidding
- No State or Local Government Geographical Preferences
- Responsible Wages are applicable for this funding; not Davis Bacon Wages

An analysis of the CSBE Program Ordinance 97-52, amended and I.O 3-22 has been conducted and the Department suggests a SBE-Cons **No-Measure** due to the Federal requirements contained in the funding guidelines. The Department further suggests using the 7360 contract to be able to conform to Federal requirements.

Thank you in advance for your cooperation.