

# Memorandum



**Date:** August 9, 2018

**To:** Gary Hartfield, Division Director, Small Business Development Division  
Internal Services Department

**From:** Joanne Menoher Case, Manager, PROS Contracts Administration  
Parks, Recreation and Open Spaces Department

**Subject:** Hurricane Irma – Canopy Shade Repair  
Project # HI - Z187010

*Joanne Menoher Case*

We respectfully request that you consider our recommendation for a SBE-Cons No-Measure.

## General Description of Work:

CONTRACTOR shall review all documents, specifications, plans and scope of work provided by Miami-Dade County Parks, Recreation and Open Spaces Department for Hurricane Irma Canopy Shade structures repairs and/or replacement work to be completed. CONTRACTOR shall perform work at Zoo Miami. CONTRACTOR shall furnish all labor, equipment, materials and documentation including photographs and FEMA requirements to comply with the intent of the work described in the contract documents. Project# HI – 592500-17-002, RPQ# HI - Z187010.

Estimated Total Value: \$363,391.50

## Project Criteria:

This project contains Federal Grant monies that require the following:

- Full and open competitive bidding
- No State or Local Government Geographical Preferences
- Responsible Wages are applicable for this funding; not Davis Bacon Wages

An analysis of the CSBE Program Ordinance 97-52, amended and I.O 3-22 has been conducted and the Department suggests a SBE-Cons **No-Measure** due to the Federal requirements contained in the funding guidelines. The Department further suggests using the 7360 contract to be able to conform to Federal requirements.

Thank you in advance for your cooperation.