

DEPARTMENT INPUT
CONSTRUCTION CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION

Check applicable Ordinance(s): 90-143 Responsible Wage and Benefits 03-237 (formerly 03-1) Community Workforce Program

PROJECT INFORMATION See attachment

Contract/Project/*Work Order No.: NMFCAAALLA

*Reference corresponding project number when submitting a work order

Contract/Project Title: FCAA ALLAPATTA FACILITIES PLAN SITE 1

Description/Scope of Work: ROOF REPAIR, GENERAL CONSTRUCTION
SEE ATTACHED

Estimated Cost: 81,330.00 Funding Source: FEDERAL

Location of Project (street address or beginning and ending points) i.e. 12345 NE 23rd Ct or Starts at 135 St. ends at 145 St.

PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CWP) See attachment

Engineer/Department or Agency's estimated required workforce for Project Work Order :

Trade/Skills Required	Est. # of workforce required per trade	Est. # of total days to complete job

Comments: _____

PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CSBE) See attachment

Sub-Trade	Est. Cost	% of Item to Base Bid	Availability

RECOMMENDATION

Set-Aside: Level 1 Level 2 Level 3 Trade Set-Aside Sub-Contractor Goal Workforce Goal No Measure

Basis for Recommendation: _____

Date submitted to DBD: _____

Contact Person: _____

Telephone No.: _____

Miami-Dade County
Community Action and Human Services Department
Head Start/Early Head Start Program
Family Christian Association of America, Inc. Head Start/Early Head Start
Mount Calvary, 1140 NW 62 Street, Miami FL 33150
New Mount Zion, 500 W. 23 Street, Hialeah FL 33010
A Children's Place, 14701 NW 7 Avenue, Miami FL 33168
DD Simpson Portables, 13850 NW 26 Avenue, Opa-Locka FL 33054

The intent of this Scope of Work is to serve as a direction to the General Contractor for removal and repair work to be done at the for mentioned Head Start/Early Head Start sites.

The Contractor shall provide warranties and all necessary permits as required by law to remove, furnish, and or repair listed items specified on this scope of work. Contractor shall maintain necessary insurances and licenses throughout the duration of the project.

The contractors shall be required to coordinate all work, verify all site conditions and make submittals as required for approval to the owners and inspectors. The contractor is responsible for all work done by any sub-contractor and shall require that all sub-contractor pull all necessary permits according to code.

The Contractor shall perform the services with the standard skill care and diligence which a competent and suitably qualified person performing such services could reasonably be expected to exercise and in accordance with the Work Write-Up; work must be performed in a professional, "Workman like Manner."

Contractor must comply with the Scope of Work and the attached Reference Documents 21000.

Construction or work must begin within seven (7) days from the Notice to Proceed date and shall be carried on at a rate that insures full completion on or before the date of completion as stipulated in the Notice to Proceed.

Contractor is required to provide all documents needed to pull required permits. All documents must comply with the Florida Building Code and the Miami-Dade County regulations.

The contractor understands that timely completion of the work within the contract period is of the essence and contractor accepts that the contract period to complete the work is thirty (30) calendar days.

**FCAA Mount Calvary
1140 NW 62 Street
Miami, Florida 33150**

SCOPE OF WORK

Chain Link Fence

The work consists of furnishing labor, equipment and materials for a galvanized chain link fence to secure gas tanks. The Contractor shall install 22 linear feet of 9 gauge, 6 feet high, galvanized wire chain link fence. The fence will consist of 2 end posts, 1 corner post, 2 gate posts and 1 6 foot high x 4 foot wide single gate (strap hinges and fork latch included with lock and key). Materials shall include but not be limited to the following:

- 22' - lineal feet of 6' high 9 gauge galvanized chain link fabric
- 22' - lineal feet of 1 3/8" OD Top Rail 0.065 Swedged
- 0.2 - 1 5/8" OD x 8' 0.065 Line Posts
- 0.2 - 1 5/8" x 1 3/8" Loop Caps
- 5 - 1 7/8" OD x 8' .065 End/Corner/Gate Posts (terminal post)
- 5 - Post Caps for End/Corner/Gate Posts (terminal post)
- 6 - 6' Tension Bars
- 6 - 1 3/8" Rail Ends
- 6 - 2" Brace Bands
- 30 - 2" Tension Bands
- 11 - Tie Wire for Top Rail
- 1.2 - Tie Wire for Line Posts
- 36 - Carriage Bolt
- 1 - 6' high x 4' wide single gate (strap hinges and fork latch included)

Contractor shall clean-up, and remove all waste and rubbish created by the work, and leave the job site in a manner acceptable to the project Contracting Officer's Representative (COR).

The Contractor shall check all dimensions and measurements, and must verify all conditions at the site in relation to his work.

Cost \$ _____

Barbed Wire

The work consists of furnishing labor, equipment and materials for removal of damaged barbed wire, and the installment of 18" Razor Wire Galvanized Steel. The Contractor shall install 215 linear feet of razor wire or "like kind".

Contractor shall clean-up, and remove all waste and rubbish created by the work, and leave the job site in a manner acceptable to the project Contracting Officer's Representative (COR).

The Contractor shall check all dimensions and measurements, and must verify all conditions at the site in relation to his work.

Cost \$ _____

Storage Cabinets

The work consists of furnishing labor, equipment and materials for removal of damaged cabinets, and the installment of new "like kind" cabinets in classroom 1 and 2.

Contractor shall clean-up, and remove all waste and rubbish created by the work, and leave the job site in a manner acceptable to the project Contracting Officer's Representative (COR).

The Contractor shall check all dimensions and measurements, and must verify all conditions at the site in relation to his work.

Cost \$ _____

Bollards for Playground and Walkway

The work consists of furnishing labor, equipment and materials for installment of bollards alongside of playground and walkway which are within 30 feet of parking lots, or street and to prevent a vehicle from accidentally entering the space. Contractor shall install 4 inch O.D. galvanized 40 steel pipe bollards, with a height of 32 inches from finish grade. Contractor shall install bollards 4 feet apart from each other and run a distance of approximately 260 feet around three sides of playground. Bollards are to have an 18 inch diameter concrete footing, a cast aluminum dome cap, and shall be painted yellow.

Contractor shall clean-up, and remove all waste and rubbish created by the work, and leave the job site in a manner acceptable to the project Contracting Officer's Representative (COR).

The Contractor shall check all dimensions and measurements, and must verify all conditions at the site in relation to his work.

Cost \$ _____

**FCAA New Mount Zion
500 W 23 Street
Hialeah, Florida 33010**

SCOPE OF WORK

Fence Gate X 2

The work consists of furnishing labor, equipment and materials for removal and replacement of 2 fence gates.

Contractor shall clean-up, and remove all waste and rubbish created by the work, and leave the job site in a manner acceptable to the project Contracting Officer's Representative (COR).

The Contractor shall check all dimensions and measurements, and must verify all conditions at the site in relation to his work.

Cost \$ _____

Deep Cleaning of Bathrooms and Kitchen

The work consists of furnishing labor, equipment and materials for deep steam cleaning of all bathrooms and kitchen area. All products are to be green seal certified.

Contractor shall clean-up, and remove all waste and rubbish created by the work, and leave the job site in a manner acceptable to the project Contracting Officer's Representative (COR).

The Contractor shall check all dimensions and measurements, and must verify all conditions at the site in relation to his work.

Cost \$ _____

HVAC Unit Cage

The work consists of furnishing labor, equipment and materials for installation of steel cage over outside air conditioning unit (see supplied reference photos). Contractor shall install a steel cage over unit using HVAC unit measurements, be secured to concrete slab, and have a lock and key to be supplied to Head Start Center Director.

Contractor shall clean-up, and remove all waste and rubbish created by the work, and leave the job site in a manner acceptable to the project Contracting Officer's Representative (COR).

The Contractor shall check all dimensions and measurements, and must verify all conditions at the site in relation to his work.

Cost \$ _____

Ceiling Tiles

The work consists of furnishing labor, equipment and materials for removal and replacement of ceiling tiles in classrooms 1 and 2. Contractor shall install ceiling tiles of "like kind".

Contractor shall clean-up, and remove all waste and rubbish created by the work, and leave the job site in a manner acceptable to the project Contracting Officer's Representative (COR).

The Contractor shall check all dimensions and measurements, and must verify all conditions at the site in relation to his work.

Cost \$ _____

**DD Simpson Portables
13850 NW 26 Avenue
Opa-Locka, Florida 33054**

SCOPE OF WORK

Exterior Metal Door

The work consists of furnishing labor, equipment and materials for removal and replacement of a pre-hung exterior steel emergency exit door complying with Florida Building Codes at main building children egress point. Contractor is responsible for verifying all existing door opening for sizes and existing structural conditions before ordering and installing new doors. Doors must be approved by Miami Dade County Product Control Division. Install as per code requirements and manufacturer's specifications. Door to have metal jamb, keyed entry lock, single cylinder dead bolt, metal threshold, weather strip, door stopper or safety chain, hinges and hydraulic closer. Emergency exit door to have a panic release mechanism on the inside of door.

Contractor shall clean-up, and remove all waste and rubbish created by the work, and leave the job site in a manner acceptable to the project Contracting Officer's Representative (COR).

The Contractor shall check all dimensions and measurements, and must verify all conditions at the site in relation to his work.

Cost \$ _____

Bollards for Playground and Walkway

The work consists of furnishing labor, equipment and materials for installment of bollards alongside of playground and walkway which are within 30 feet of parking lots, or street and to prevent a vehicle from accidentally entering the space. Contractor shall install 4 inch O.D. galvanized 40 steel pipe bollards, with a height of 32 inches from finish grade. Contractor shall install bollards 4 feet apart from each other and run a distance of approximately 260 feet around three sides of playground. Bollards are to have an 18 inch diameter concrete footing, a cast aluminum dome cap, and shall be painted yellow.

Contractor shall clean-up, and remove all waste and rubbish created by the work, and leave the job site in a manner acceptable to the project Contracting Officer's Representative (COR).

The Contractor shall check all dimensions and measurements, and must verify all conditions at the site in relation to his work.

Cost \$ _____

**DD Simpson Portables
13850 NW 26 Avenue
Opa-Locka, Florida 33054**

SCOPE OF WORK

HVAC Unit Cage

The work consists of furnishing labor, equipment and materials for installation of steel cage over outside sprinkler system, and water filter system (see supplied reference photos). Contractor shall install a steel cage over system using verified measurements, cage is to be secured to building wall, and have a lock and key to be supplied to Head Start Center Director for maintenance purposes.

Contractor shall clean-up, and remove all waste and rubbish created by the work, and leave the job site in a manner acceptable to the project Contracting Officer's Representative (COR).

The Contractor shall check all dimensions and measurements, and must verify all conditions at the site in relation to his work.

Cost \$ _____

Deep Cleaning of Bathrooms

The work consists of furnishing labor, equipment and materials for deep steam cleaning of all children's bathrooms. All products are to be green seal certified.

Contractor shall clean-up, and remove all waste and rubbish created by the work, and leave the job site in a manner acceptable to the project Contracting Officer's Representative (COR).

The Contractor shall check all dimensions and measurements, and must verify all conditions at the site in relation to his work.

Cost \$ _____

Conditions other than those which are described in these specifications shall be identified in writing to the CAHSD representative and Owner, before proceeding with the work. The CAHSD or owner will provide approved alternate details as required by the changed conditions. The contractor shall be responsible for any unauthorized changes he incorporates in the work.

Contractor shall be responsible for measurements. Before ordering material, preparing shop drawings, or doing any work, verify at the site all dimensions which may affect the work. Assume full responsibility for the accuracy of figures. No allowance for additional compensation will be considered for discrepancies between dimensions on the drawings and actual dimensions.

Final results are the entire responsibility of the roofing contractor.

NOTE: Any damage caused by the Contractor or his contractors is to be made good at the Contractor's expense.

CONTRACTOR PROVISIONS

The Contractor shall supply everything necessary for the execution and completion of the work. Site preparation and installation performance shall be in accordance with Miami Dade County, and all building codes and standards

WORKING HOURS

Working hours are to be 0700 to 1700. No work is to take place outside these hours unless CAHSD has given approval.

SITE PREPARATION AND CLEANING UP

The Contractor shall at all times keep the work area, including storage areas, free from accumulations of waste materials. Before completing the work, the Contractor shall remove from the premises any rubbish, tools, scaffolding, equipment, and materials that are not the property of the Head Start/Early Head Start Centers. Unightly materials and debris including excess soil, garbage, and equipment should be removed as required; while materials should be scheduled for delivery only as required for immediate use.

ADDENDUM
(If Applicable)

Contractor must list all additional and/or deleted items as requested by the Project Manager/Owner and price accordingly.

These changes in the price will be added or deducted from the total price submitted on the specifications.

Contractor must include in his/her bid all makes, models, styles and colors, etc., or allowances (if any) as requested by the Owner.

1.

2.

Note include addendum price in to the total price of scope.

\$ _____

U.S. Department of Labor
Employment Standards Administration
Wage and Hour Division

(April 2009)

**Fact Sheet #66: The Davis-Bacon and Related Acts
(DBRA)**

This fact sheet provides general information concerning DBRA.

Coverage

DBRA requires payment of prevailing wages on federally funded or assisted construction projects.

The Davis-Bacon Act applies to each federal government or District of Columbia contract in excess of \$2,000 for the construction, alteration, or repair (including painting and decorating) of public buildings or public works. Many federal laws that authorize federal assistance for construction through grants, loans, loan guarantees, and insurance are Davis-Bacon "related Acts." The "related Acts" include provisions that require Davis-Bacon labor standards apply to most federally assisted construction. Examples of "related Acts" include the Federal-Aid Highway Acts, the Housing and Community Development Act of 1974, and the Federal Water Pollution Control Act.

Basic Provisions/Requirements

Contractors and subcontractors must pay laborers and mechanics employed directly upon the site of the work at least the locally prevailing wages (including fringe benefits), listed in the Davis-Bacon wage determination in the contract, for the work performed. Davis-Bacon labor standards clauses must be included in covered contracts.

The Davis-Bacon "prevailing wage" is the combination of the basic hourly rate and any fringe benefits listed in a Davis-Bacon wage determination. The contractor's obligation to pay at least the prevailing wage listed in the contract wage determination can be met by paying each laborer and mechanic the applicable prevailing wage entirely as cash wages or by a combination of cash wages and employer-provided bona fide fringe benefits. Prevailing wages, including fringe benefits, must be paid on all hours worked on the site of the work.

Apprentices or trainees may be employed at less than the rates listed in the contract wage determination only when they are in an apprenticeship program registered with the Department of Labor or with a state apprenticeship agency recognized by the Department.

Contractors and subcontractors are required to pay covered workers weekly and submit weekly certified payroll records to the contracting agency. They are also required to post the applicable Davis-Bacon wage determination with the Davis-Bacon poster (WH-1321) on the job site in a prominent and accessible place where they can be easily seen by the workers.

Davis-Bacon Wage Determinations

Davis-Bacon wage determinations are published on the Wage Determinations On Line (WDOL) website for contracting agencies to incorporate them into covered contracts.

The "prevailing wages" are determined based on wages paid to various classes of laborers and mechanics employed on specific types of construction projects in an area. Guidance on determining the type of construction is provided in All Agency Memoranda Nos. 130 and 131.

Penalties/Sanctions and Appeals

Contract payments may be withheld in sufficient amounts to satisfy liabilities for underpayment of wages and for liquidated damages for overtime violations under the Contract Work Hours and Safety Standards Act (CWHSSA). In addition, violations of the Davis-Bacon contract clauses may be grounds for contract termination, contractor liability for any resulting costs to the government and debarment from future contracts for a period up to three years.

Contractors and subcontractors may challenge determinations of violations and debarment before an Administrative Law Judge (ALJ). Interested parties may appeal ALJ decisions to the Department's Administrative Review Board. Final Board determinations on violations and debarment may be appealed to and are enforceable through the federal courts.

Typical Problems

(1) Misclassification of laborers and mechanics. (2) Failure to pay full prevailing wage, including fringe benefits, for all hours worked (including overtime hours). (3) Inadequate recordkeeping, such as not counting all hours worked or not recording hours worked by an individual in two or more classifications during a day. (4) Failure of to maintain a copy of bona fide apprenticeship program and individual registration documents for apprentices. (5) Failure to submit certified payrolls weekly. (6) Failure to post the Davis-Bacon poster and applicable wage determination.

Relation to State, Local, and Other Federal Laws

The Copeland "Anti-Kickback" Act prohibits contractors from in any way inducing an employee to give up any part of the compensation to which he or she is entitled under his or her contract of employment, and requires contractors to submit a weekly statement of the wages paid to each employee performing DBRA covered work.

Contractors on projects subject to DBRA labor standards may also be subject to additional prevailing wage and overtime pay requirements under State (and local) laws. Also, overtime work pay requirements under CWHSSA) and the Fair Labor Standards Act may apply.

Under Reorganization Plan No. 14 of 1950, (5 U.S.C.A. Appendix), the federal contracting or assistance-administering agencies have day-to-day responsibility for administration and enforcement of the Davis-Bacon labor standards provisions and, in order to promote consistent and effective enforcement, the Department of Labor has regulatory and oversight authority, including the authority to investigate compliance.

Where to Obtain Additional Information

For additional information, visit our Wage and Hour Division Website: <http://www.wagehour.dol.gov> and/or call our toll-free information and helpline, available 8 a.m. to 5 p.m. in your time zone, 1-866-4USWAGE (1-866-487-9243).

This publication is for general information and is not to be considered in the same light as official statements of position contained in the regulations. **U.S. Department of Labor**
Frances Perkins Building 200 Constitution Avenue, NW
Washington, DC 20210

1-866-4-USWAGE
TTY: 1-866-487-9243 **Contact Us**

