



May 11, 2012

Re: RPQ No. PER-SLB-123
Slab Covered Trench Cleaning and Repair Along Coral Way (SR 972) Between S.W. 19th
Avenue and S.W. 22nd Avenue

Dear Sir or Madam:

The above-referenced contract is being considered for small business contract measures. If you are interested in participating as a CSBE to perform work in connection with this project and meet the requirements listed on Page 3 of this letter, please complete and return the attached Verification of Availability to bid **by Tuesday, May 15, 2012, at 4:00 P.M.** **It is asked that Pages 2 and 3 are returned completed in their entirety. Failure to complete Pages 2 and 3 will result in this Verification of Availability to Bid Letter not being considered.**

Please review the enclosed description of the project.

The letter of availability may be sent **via facsimile transmission to (305) 375-3160 or via email at kellyd@miamidade.gov.** If you have any questions, please contact me at (305) 375-3136.

Sincerely,

A handwritten signature in cursive script that reads "Kelly Duncombe".

Kelly Duncombe
Sustainability, Planning & Economic Enhancement Department (SPEED)
Small Business Development Division

Please access the new Project Review Process at <http://www.miamidade.gov/sba/reports-pra-csbe.asp>

VERIFICATION OF AVAILABILITY TO BID

SUSTAINABILITY, PLANNING & ECONOMIC ENHANCEMENT DEPARTMENT (SPEED)
SMALL BUSINESS DEVELOPMENT DIVISION
COMMUNITY SMALL BUSINESS ENTERPRISE PROGRAM
111 N.W. 1ST STREET, 19th FLOOR
MIAMI, FLORIDA 33128
PHONE: 375-3111 FAX: 375-3160

PROGRAM COORDINATOR: **Kelly Duncombe**

I am herewith submitting this letter of verification of availability and capability to bid, provided the proposed scope of work attached. (**NOTE:** Please provide all the information requested; incomplete and/or incorrect verifications are not acceptable or usable.)

CONTRACT TITLE: Slab Covered Trench Cleaning and Repair Along Coral Way (SR 972) Between S.W. 19th Avenue and S.W. 22nd Avenue

PROJECT NUMBER: RPQ No. PER-SLB-123

Estimated Contract Amount: \$199,650

(Scope of work and minimum requirements for this project is attached.)

NAME OF COMMUNITY SMALL BUSINESS ENTERPRISE (CSBE)

ADDRESS

CITY

ZIP CODE

Certification Expires: _____
DATE

Telephone: _____ *****Bonding Capacity:** _____

PRINT NAME AND TITLE

SIGNATURE OF COMPANY REPRESENTATIVE

DATE

Currently Awarded Projects (Name of Project and Owner)	Project Completion Date	Contract Amount	Anticipated Awards

VERIFICATION OF AVAILABILITY TO BID

The scope of this project will entail the repair and cleaning of slab covered trenches and associated drainage systems along Coral Way (SR 982) from S.W. 22nd Avenue to S.W. 19th Avenue.

MINIMUM REQUIREMENTS:

The qualified contractor shall include the following with its bid: Sufficient proof of experience defined as a minimum of five (5) years of experience in the cleaning of slab covered trenches and other drainage structures. The contractor shall provide documented proof such as reports demonstrating previous jobs that have involved lengths of trench cleaning and repair, OSHA certifications, etc.

Proof of experience shall accompany the bid package and shall be provided in the form of a signed letter (signed by an office of the firm and on company letterhead). All pertinent information, including but not limited to project name(s), references, contact numbers, etc. shall be provided to the County for review. All information shall be enclosed in the Firm's Qualification Affidavit Forms at the time of bid.

Does your company have a minimum of five (5) years of experience in the cleaning and repair of slab covered trenches and other drainage structures? _____ Yes _____ No

**Please complete and list all projects completed within the last five (5) years which involved the cleaning and repair of slab covered trenches and other drainage structures.
(Utilize additional paper if necessary).**

Name of Project Completed	Value of Project	Project Completion Date	Length of Trench

NAME OF COMMUNITY SMALL BUSINESS ENTERPRISE (CSBE)

PRINT NAME AND TITLE

SIGNATURE OF COMPANY REPRESENTATIVE

ITEM NUMBER	OPTIONAL BID LINE ITEMS (SITE 1) DESCRIPTION	UNIT	UNIT PRICE	ESTIMATED QUANTITY	TOTAL
1	CLEANING OF SLAB COVERED TRENCHES (THE ENTIRE LENGTH OF TRENCH, INCLUDING CLEANING OF STRUCTURE UTILIZED AS ACCESS FOR TRENCH))	L.F.	\$100.00	925	\$ 92,500.00
2	CATCH BASIN, INLET, AND DRAINAGE MANHOLE CLEANING- (ANY TYPE AND SIZE)	E.A.	\$50.00	15	\$ 750.00
3	PIPE CLEANING (ANY SIZE DIAMETER OVER THE ENTIRE LENGTH)	L.F.	\$10.00	800	\$ 8,000.00
4	CLOSED CIRCUIT TELEVISION (CCTV) - INCLUDES PRE AND POST IMAGERY	L.F.	\$5.00	2,650	\$ 13,250.00
5	DISPOSAL OF DEBRIS REMOVED FROM SLAB COVERED TRENCHES AND ASSOCIATED SYSTEMS (CLOGGED DEPTH = 3' ASSUMED	TONS (WEIGHT TICKETS)	\$60.00	600	\$ 36,000.00
6	PERMITS	L.S.	\$ 2,000.00	1	\$ 2,000.00
7	MAINTENANCE OF TRAFFIC (M.O.T) PLAN	L.S.	\$ 9,000.00	1	\$ 9,000.00
8	STRUCTURAL REPAIR OF DAMAGED EXISTING SLAB COVERED TRENCHES, PIPES, INLETS, AND CATCH BASIN (10 % OF THE BUDGETED CONTRACT AMOUNT)	XXXXXX	XXXXXX	XXXXXX	\$20,000.00
TOTAL CONSTRUCTION					
999	CONTINGENCY ALLOWANCE (10% OF THE BUDGETED CONTRACT AMOUNT)	XXXXXX	XXXXXX	XXXXXX	\$ 18,150.00
GRAND TOTAL					\$ 199,650.00