

Memorandum



Date: July 21, 2016

To: Gary Hartfield, Division Director
ISD/Small Business Development Division

From: Andrew Burgess, PE, CGC, CMC, CEM® , CBVP, LEED® AP
Energy Management Specialist
ISD/ Facilities and Utilities Management Division

Subject: Request for SBD Placement on Review Committee
Dade County Courthouse – Courtroom 6-2 Witness Stand Platform Lift Replacement
RPQ No. S152188

This project is funded through the Building Better Communities General Obligation Bond (GOB) and will use the MCC 7360 Plan for the Bid and Award Phase. As such, the Internal Services Department Facilities and Utilities Management Division (ISD/FUMD) is requesting that Small Business Development (SBD) Division place the subject project on the agenda for the next Review Committee (RC) meeting.

The Department seeks a licensed contractor capable of furnishing all required permits, labor, tools, equipment and materials as required to comply with the intent of the work described in the bid documents including but not limited to: **to the removal of an existing courtroom witness stand platform lift then to furnish and install a new witness stand platform lift within Courtroom 6-2, including millwork to match all existing finishes at the Historical Dade County Courthouse located at 73 W Flagler Street, Miami, Florida 33128.**

ISD/FUMD respectfully requests that SBD considers a "No Measure" CSBE goal for this project unless the Small Business Development Division is able to identify sufficient CSBE contractors with a minimum of three (3) verifiable witness stand platform lift installations of equal scope within the last three (3) years in a high traffic historical courthouse building.

Base Estimate: **\$84,911.30** (Excludes 10% Contingency Allowance)

Funding Source: **Building Better Communities General Obligation Bond (GOB)**

If you need any additional information, please contact me at aburges@miamidade.gov or at (786) 469-2734.

Thank you in advance for your cooperation.

Cc: Laurie Johnson, SBD Section Chief
Juan Silva, Division Director (ISD/FUMD)
Marc LaFrance, Renovation Services Section Manager (ISD/FUMD)
Michael Chavez, Chief Elevator Inspector (ISD/FUMD)
Project File