


# Memorandum



**Date:** May 11, 2015

**To:** Gary Hartfield  
Director, Small Business Development Division  
Internal Services Department

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**From:** Fernando V. Ponassi, MA Arch., LEED® AP  
Manager, Contracts Administration  
Design and Construction Services Division  
Internal Services Department

**Subject:** Notice of Construction Contract, ISD Contract No. W140040 - ISD/FUMD Ice Plant  
Roof Replacement, 1110 NE 1st Avenue, Miami, FL 33132

The Internal Services Department (ISD) respectfully requests that you review the attached recommendation for "no measures". This project comprises the replacement of an existing roof system, which failed by erosion due to the chiller's maintenance chemicals. Normal operating procedures require that the chiller be cleaned weekly, which results on the refuse being dumped on the roof. The chemicals were analyzed, and it was determined that a roof membrane found to be resistant to the chemicals is Seaman Fibertite KEE.

The issue at hand is that the roof membrane and the application need to be contracted through a sole-source. While this membrane is readily available and is being intensively used in facilities at both the County's airport and seaport, only one (1) applicator approved as such by the manufacturer, is also certified as Community Small Business Enterprise (CSBE) by the County. Therefore, authorization is requested to advertise this solicitation as a no-measure, sole source contract through the Miscellaneous Construction Contract (MCC) 7360 plan. In addition, an exemption to the applicable Community Workforce Program (CWP) is requested, since the proposed roofing system is required to be installed by the manufacturer's specialty certified roofers.

The scope of work includes, but is not limited to, all materials, equipment, permits, labor and services necessary for the removal of the existing roof system, as well as the installation of the new roof system. This contract includes the cost of disposing of all materials.

If additional information is required, please contact Mohammed Taha, MCC Coordinator, Contracts Administration Section, at (305) 375-5723.

cc: Tara C. Smith, Assistant Director  
Asael Marrero, Interim Division Director, DCSD, ISD  
Mohammed Taha, MCC Coordinator  
Laurie Johnson, Manager, SBD  
Lourdes White, SBD  
Project File

