



March 11, 2014

Re: Project No. RPQ P0138  
**Replacement of Finish Water Meter #1 at the Alexander Orr Water Treatment Facility**  
**PCTS No. 12577**

Dear Sir or Madam:

The above-referenced contract is being considered for small business contract measures. If you are interested in participating as a CSBE to perform work in connection with this project and meet the requirements listed in this letter, please complete and return the attached Verification of Availability to bid **by Thursday, March 13, 2014, at 1:00 P.M.** It is asked that **all pages are returned completed in its entirety. Failure to complete will result in this Verification of Availability to Bid Letter not being considered.**

Please review the enclosed description of the project.

The letter of availability may be sent **via facsimile transmission to (305) 375-3160 or via email to coralee@miamidade.gov.** If you have any questions, please contact me at (305) 375-3115.

Sincerely,

Coralee Taylor, Contract Development Specialist 2  
Internal Services Department  
Small Business Development (SBD) Division

**VERIFICATION OF AVAILABILITY TO BID**

INTERNAL SERVICES DEPARTMENT (ISD)  
SMALL BUSINESS DEVELOPMENT (SBD) DIVISION  
COMMUNITY SMALL BUSINESS ENTERPRISE PROGRAM  
111 N.W. 1ST STREET, 19<sup>th</sup> FLOOR  
MIAMI, FLORIDA 33128  
PHONE: 375-3111 FAX: 375-3160

PROGRAM COORDINATOR: **Coralee Taylor**

I am herewith submitting this letter of verification of availability and capability to bid, provided the proposed scope of work attached. (**NOTE:** Please provide all the information requested; incomplete and/or incorrect verifications are not acceptable or usable.)

**CONTRACT TITLE:** Replacement of Finish Water Meter #1 at the Alexander Orr Water Treatment Facility PCTS No. 12577

**PROJECT NUMBER:** RPQ P0138

**Estimated Contract Amount:** \$374,560.00

(Scope of work and minimum requirements for this project is attached.)

\_\_\_\_\_  
NAME OF COMMUNITY SMALL BUSINESS ENTERPRISE (CSBE)

\_\_\_\_\_  
ADDRESS CITY ZIP CODE

Certification Expires: \_\_\_\_\_  
DATE

Telephone: \_\_\_\_\_ **\*\*\*Bonding Capacity:** \_\_\_\_\_

\_\_\_\_\_  
PRINT NAME AND TITLE

\_\_\_\_\_  
SIGNATURE OF COMPANY REPRESENTATIVE DATE

Currently Awarded Projects (Name of Project and Owner)	Project Completion Date	Contract Amount	Anticipated Awards

## VERIFICATION OF AVAILABILITY TO BID

**CONTRACT TITLE:** Replacement of Finish Water Meter #1 at the Alexander Orr Water Treatment Facility PCTS No. 12577

**PROJECT NUMBER:** RPQ P0138

### PROJECT DESCRIPTION

The work consists of furnishing all materials, labor, and equipment necessary to install a new water meter, including, but not limited to, excavation, demolition and modification work including: removal of existing Venturi meter, valves, piping and fittings; demolishing existing concrete vault; furnishing and installing proposed 48-inch ductile iron pipe and fittings; furnishing and installing two 48-inch resilient seated wedge gate valves; furnishing and installing new electromagnetic flow meter, furnishing and installing access manholes; including installing new electrical piping and wiring as shown on the drawings; complying with security restrictions; restoring the existing vault walls and hand rails; cleaning, testing and disinfecting the installation; site restoration; and other appurtenant and miscellaneous work for a complete, satisfactory and functional installation.

### PROJECT CRITERIA:

Proposers must have successfully completed the installation of at least 1,000 feet of 48-inch diameter or larger concrete pressure pipe in the United States. The experience of key personnel with other firms may be counted toward the experience requirement, if acceptable to the Engineer.

## Contractor Qualifications Questionnaire

This questionnaire will assist SBD in identifying the qualified contractors that “comply” to perform the aforementioned scope of work. Indicate yes “Y” or no “N” on the empty line on the left side of this questionnaire and forward it completely filled out to this e-mail address: [coralee@miamidade.gov](mailto:coralee@miamidade.gov) or via fax (305) 375-3160 attention Mrs. Coralee Taylor.

\_\_\_\_\_ Proposer has one of the following licenses: General Engineer, Pipeline Engineer or Underground Utilities. Proposer has successfully completed the installation of at least 1,000 feet of 48-inch diameter or larger concrete pressure pipe in the United States and can provide the scope of work as outlined.

\_\_\_\_\_ Proposer does NOT meet the requirements as outlined above.

Similar installation projects completed of at least 1,000 feet of 48-inch diameter. (Name of Project and Owner)	Project Completion Date	Contract Amount	Project Contact Person & Telephone for Verification

I certify that to the best of my knowledge all the information provided is verifiable and correct.

COMPANY NAME: \_\_\_\_\_

NAME OF REPRESENTATIVE: \_\_\_\_\_

TITLE: \_\_\_\_\_ SIGNATURE: \_\_\_\_\_

TELEPHONE NUMBER: \_\_\_\_\_ E-Mail Address: \_\_\_\_\_