

Memorandum



Date: August 25, 2015

To: Laurie Johnson, SPEE Manager, Business Opportunity Support Services
Internal Services Department

From: Joanne Menoher Case, Special Projects Administrator
Parks, Recreation and Open Spaces Department

Subject: Partners Park – Restroom and Storage Buildings Improvements – Project #131395

We respectfully request that you consider our recommendation for a CSBE No-Measure.

General Descriptions of Work:

Furnish all labor, equipment and materials required to: Repair two small buildings (restroom and storage).

Estimated Value: \$55,000.00

Project Criteria:

This project contains Federal Grant monies that require the following:

- Full and open competitive bidding
- No State or Local Government Geographical Preferences

An analysis of the CSBE Program Ordinance 97-52 as Amended by A.O 3-22 has been conducted and the Department suggests a CSBE **No-Measure** due to the Federal requirements contained in the funding guidelines. The Department further suggests using the 7360 contract to be able to conform to Federal requirements.

Thank you in advance for your cooperation.