





**SECTION #3**  
**EMERGENCY PURCHASES**

**RESOLUTION**

\*BCC DATE: \_\_\_\_\_

Living Wage Applies: Yes  No

REQUISITION NUMBER: RQAV1500022 \_\_\_\_\_ P.O. NUMBER: \_\_\_\_\_

ACQUISITION DATE: 2/27/2015 \_\_\_\_\_  
(date order placed)

Title: Switchgear Failure Repairs \_\_\_\_\_ Commodity #: 909-39 \_\_\_\_\_

Description: \* Major electrical short that affected the main chiller plant located at bldg. #3099, which left several critical pieces of equipment without power. The plant's ability to maintain comfortable temperatures inside the terminal is currently marginal.

Purpose: \* To restore power and repair shorted switchgear that caused power failure to main chiller plant at bldg. #3099.

<u>Department(s)</u>	<u>Allocation(s)</u>
Aviation	\$222,167.78 _____
_____	\$ _____
_____	\$ _____

Term of Contract: \*  One  Two  Three  Four  Five \* Year(s)  
 \_\_\_\_\_ Month(s)  
 Period \* From \_\_\_\_\_ to \_\_\_\_\_  
 Upon Completion \* From \_\_\_\_\_ to \_\_\_\_\_  
 Upon Delivery \* \_\_\_\_\_ Days A.R.O. (After Receipt of Order)

Special Conditions: \*  Insurance Type \_\_\_\_\_  
 Performance/Payment Bond  
 Certificate of Competency  
 Termination Language

Set Aside  BBE  HBE  WBE  
 Bid Preference  BBE  HBE  WBE  
 Goal  BBE  HBE  WBE  
 CSBE Level \_\_\_\_\_  
 Local Preference  
 Other: \_\_\_\_\_

Review Committee Date: \_\_\_\_\_

Number of Price Quotation(s): \* Requested: \_\_\_\_\_ Received: \_\_\_\_\_

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Awarded To Low Bidder: \*  YES  NO

Vendor(s): \* Fisk Electric \_\_\_\_\_  
\_\_\_\_\_

Value of  
Contract: \* \$ \_\_\_\_\_

**Justification:** \* MDAD is declaring an emergency due to a major electrical short that affected the main chiller plant located at bldg. #3099, which left several critical pieces of equipment without power. The plant's ability to maintain comfortable temperatures inside the terminal is currently marginal. Maintenance Management authorized the contact of an industrial electrical contractor February 27, 2015 at 1:00 am to commence emergency repairs to the MIA main chiller plant. The only industrial electrical contractor able to respond at the time was Fisk Electric. They were given verbal instructions to mobilize and meet with Maintenance staff early that morning on site. During the meeting Maintenance gave them a verbal work scope of which was outlined on an email. The contractors found an alternate power source within the electrical system of the plant to connect to and are actively engaged in performing the emergency repair portion of the work scope.

(Attach Additional Sheets If Necessary)

Signature(s):

Neivy Garcia  
Contact Person

(305) 876-8482  
Telephone

*Neivy Garcia*  
4/24/15  
Date

Department Director Approval

*Richard J. ...*  
4/29/15  
Date

**Department of Procurement Management,  
Bids and Contracts Division Use Only**

Signatures(s):

\_\_\_\_\_  
Procurement Agent

\_\_\_\_\_  
Date

\_\_\_\_\_  
Procurement Supervisor

\_\_\_\_\_  
Date

**SECTION #3**  
**EMERGENCY PURCHASES**

\_\_\_\_\_  
Procurement Manager

\_\_\_\_\_  
Date

\_\_\_\_\_  
Bids and Contracts Division Director

\_\_\_\_\_  
Date

\_\_\_\_\_  
Vendor Assistance Section

\_\_\_\_\_  
Release  
Date

**Instructions for Completion:**

- Attach:**
1. Explanation of the emergency situation.
  2. Written price quotation(s) including terms and conditions.
  3. Vendor(s) Certificate of Insurance
  4. Copy of invoice(s).

**Items marked with an asterisk (\*) to be completed by the Department of Procurement Management,  
Bids & Contracts Division**

## Taylor, Coralee (ISD)

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**From:** Johnson, Laurie (ISD)  
**Sent:** Wednesday, August 26, 2015 10:49 AM  
**To:** Taylor, Coralee (ISD); Adams-Parish, Traci (ISD)  
**Subject:** FW: SBD - Measures (Confirmation Purchase)  
**Attachments:** Justification Document Non-competitive.pdf; DBD DEPARTMENT INPUT.doc

Good morning Ladies,

Please review the attachments and process as requested below.

Thanks

**Laurie Johnson, SBD Section Chief**  
**Internal Services Department**  
**Small Business Development**  
111 NW 1st Street #19 Floor, Miami, FL 33128  
Phone No. 305-375-3121 / Fax No. 305-375-3160

<http://www.miamidade.gov/smallbusiness>

  
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**From:** Chaux-Ramirez, Yuly (ISD)  
**Sent:** Wednesday, August 26, 2015 10:46 AM  
**To:** Johnson, Laurie (ISD)  
**Cc:** Office of Commission Auditor (OCA)  
**Subject:** SBD - Measures (Confirmation Purchase)

Good Morning Laurie,

Attached for SBD review is a **confirmation purchase** from Aviation.

Please let me know if you have any questions or need additional information.

Thank you,

**Yuly Chaux-Ramirez, CPPB**  
**Miami-Dade County Internal Services Department**  
Procurement Management Division  
Ph: 305-375-4263  
Fax: 305-375-4407  
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