

**DEPARTMENT INPUT**  
**CONSTRUCTION CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

Check applicable Ordinance(s):  90-143 Responsible Wage and Benefits     03-237 (formerly 03-1) Community Workforce Program

**PROJECT INFORMATION**    See attachment

Contract/Project/\*Work Order No.: SAC032610 NC PL

\*Reference corresponding project number when submitting a work order

Contract/Project Title: North County Head Start Center Parking Lot Improvements

Description/Scope of Work: Repairs to Existing Parking Lot to include adding new Drainage System, Resurfacing, new Curbbing, ADA Access, and striping

Estimated Cost: 25,500.00                      Funding Source: Federal - Head start

Location of Project (street address or beginning and ending points) i.e. 12345 NE 23<sup>rd</sup> Ct or Starts at 135 St. ends at 145 St.  
3201 NW 207 ST Miami Gardens FL 33056

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CWP)**    See attachment

Engineer/Department or Agency's estimated required workforce for Project  Work Order :

Trade/Skills Required	Est. # of workforce required per trade	Est. # of total days to complete job

Comments: \_\_\_\_\_

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CSBE)**    See attachment

Sub-Trade	Est. Cost	% of Item to Base Bid	Availability

**RECOMMENDATION**

Set-Aside: Level 1  Level 2  Level 3  Trade Set-Aside  Sub-Contractor Goal  Workforce Goal  No Measure

Basis for Recommendation: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Date submitted to DBD: \_\_\_\_\_

Contact Person: \_\_\_\_\_

Telephone No.: \_\_\_\_\_



Federal Health & Human Services N/A N/A \$25,500.00

**Awarded To:** **SBE-Con. Exp Date:** **Paid Amt: \$0.00**  
**Collusion Affidavit Received: N** **Date Collusion Affidavit Received:**  
**Base Amt: \$0.00** **Cont Amt: \$0.00** **Ded Amt: \$0.00** **Award Amt: \$0.00**  
**Insurance: ISD Reviewed: N** **Date Approved:** **GL Ins Exp Dt:**  
**P & P Bond: Risk Approved: N** **Date Approved:** **WC Ins Exp Dt:**  
**AL Ins Exp Dt:**

**Scope of Work:** (Contractor must obtain and submit all permits prior to performing any work.)

SCOPE OF WORK

PARKING LOT IMPROVEMENTS  
 North County Head Start Center  
 3201 207 ST Miami Gardens FL, 33056

INTENT

Requirements in this SOW serve as a direction to the Contractor for the improvements to the existing Parking lot located at North County Head Start Center. The Contractor shall perform all services in accordance to building industry/professional standards of skill, care and diligence adhered to by reputable, first class contracting firms and shall conform to generally accepted professional practices.

PROJECT DESCRIPTION

Miami-Dade County intends to: repair and make improvements to the existing parking lot located at North County Head Start Center at 3201 NW 207 Street Miami Gardens FL, 33056. This includes, but is not limited to; removal of existing asphalt, installation of new drainage system, adding additional aggregate base material as needed, removal and replacement of perimeter curbing, installation of new asphalt material, compliance with ADA requirements, striping, and all required signage. The refurbishment shall use only high quality, FDOT and FBC code approved materials.

SCOPE OF WORK

Section A General Conditions:

1. All work shall be in accordance with the attached proposal.
2. Contractor will be responsible for visiting the site to determine preparations, materials, labor, confirm measurements, and determine equipment required for completing quotation document.
3. It is the Contractors responsibility to protect the surrounding area including vehicles, trailers, pedestrians, trees and turf sites. The contractor shall maintain a safe work area around the facility. The worksite shall be secured and cleaned up daily (debris, equipment, etc.)
4. The Contractor shall follow all applicable City, County, State and Federal codes and regulations.
5. Materials and construction methods shall conform to the applicable requirements of the State of Florida Department of Transportation standard specifications for highway construction, latest edition.
6. The Contractor will be responsible for securing all permits as needed to complete this project.
7. Contractor shall provide all tools, equipment, and Labor necessary to complete the project.
8. Cleaning or maintenance performed on the job site of equipment used during the completion of any job must be done in a manner as to prevent runoff, and possible contamination of Marine waterways and estuaries. The contractor is responsible for the removal of any trash, litter, or debris generated by said maintenance, or crew

members during the completion of this job. The contractor is responsible for the collection of any leaking material from equipment. Appropriate catch pans must be used under parked vehicles and equipment which may leak. Construction equipment may not be staged on any turf areas at any time, for any reason.

9. It is the contractor's responsibility to locate all underground utilities in the work area and to ensure that underground utilities are not harmed during the completion of this job. Likewise, the Contractor is equally responsible for above ground utilities.

10. The contractor is responsible for the disposal of all debris generated during the completion of this job.

#### Section B Services Provided

1. Remove all existing concrete curbing
2. Remove asphalt complete
3. Install new French drain system with minimum of two catch basins, contractor to supply engineering and plans.
4. Repair aggregate base as needed to maintain 8" thickness and ¼" grade as required by code.
5. Apply new asphalt 1" thick or to code approved thickness, whichever is greater to parking lot and driveway.
6. Provide and install all traffic control devices required by code.
7. Build two ADA entry points to parking lot one at end South and one at North end of parking lot.
8. Install new 6" X 12" with 2-#4 Rebar concrete curbing Type "D" around perimeter of asphalt.
9. Re-Striping – Safety traffic paint shall be used to stripe standard parking stalls, "ADA HC Single Accessible" parking stalls, access aisles /routes, directional markings, traffic lanes, stop bars, curbing, and all other existing entrance, drive, and parking lot painting shall be included in the proposal for re-striping/re-painting.

#### CONTACT INFORMATION

Inquiries can be directed to Shawn Angell, Project Manager CAHSD

Attn: Shawn Angell Suite 11-118  
Community Action and Human Services Department  
Energy and Facilities Programs Division  
701 NW 1 Court  
Miami FL, 33136

Office: 786-469-4730 Cell: 786-298-8405  
Email: [caa002@miamidade.gov](mailto:caa002@miamidade.gov)

**Design Drawings Included:** N                      **Shop Drawings Included:** N                      **Specifications Included:** N  
**Project Qualifier:** Shawn Angell                      **Phone No:** (305) 438-8604                      **Email:**  
CAA002@miamidade.gov

#### Comments:

*In accordance with Miami-Dade County Implementing Order 3-9, Accounts Receivable Adjustments, if money is owed by the Contractor to the County, whether under this Contract or for any other purpose, the County reserves the right to retain such amount from payment due by County to the Contractor under this Contract. Such retained amount shall be applied to the amount owed by the Contractor to the County. The Contractor shall have no further claim to such retained amounts which shall be deemed full accord and satisfaction of the amount due by the County to the Contractor for the applicable payment due herein.*

