


Memorandum



Date: September 20, 2021

To: Gary Hartfield, Division Director
Internal Services Department
Small Business Development Division

From:  Leo Gomez, Assistant Director
Miami-Dade Public Library System

Subject: Recommendation for Construction Contract Services for the South Dade
Regional Library Roof Replacement and Impact Resistant Windows & Storefront
Project RPQ No. SD-17168-21– Contract No. SD-17168-21

MDPLS respectfully requests that the Division of Small Business Development (SBD) review and evaluate for measures Project No. SD-17168-21 – South Dade Regional Library Roof Replacement and Impact Resistant Storefront and Windows, which in part will receive federal grant funds.

South Dade Regional Library Roof Replacement and Impact Resistant Windows & Storefront: This project will seek reimbursement, in part or whole from federal funds through the FEMA Public Assistance Program, and as such, bidder must comply with all applicable Federal Law, Regulations, Executive Orders, FEMA policies, procedures and directives. The prospective bidder shall examine carefully the site conditions of the work and be satisfied as to all observable conditions. The scope of work consists of a complete roof replacement and removing existing storefront doors and windows to replace with new impact resistant windows and doors. Installation of new impact resistant doors and windows.

The construction cost estimate for the project is \$1,100,000 which in part will receive federal grant funds.

We appreciate your assistance, in order to proceed with the advertisement and subsequent bidding of the project. Should you have any questions, please feel free to contact Marlene Blanco at 305-322-9165.

cc: Project File



Small Business Development Division

Project Worksheet

Project/Contract Title: South Dade Regional Library Roof Replacement and Impact Resistant Windows & Storefront Project
 Project/Contract No: RPQ No. SD-17168-21
 Department: Libraries

Received Date: 09/20/2021

Funding Source: Library Tax & Federal Funds

Estimated Cost of Project/ Bid: \$1,100,000

Description of Project/ Bid: Prospective bidder shall examine carefully the site conditions of the work and be satisfied as to all observable conditions. The scope of work consists of furnishing all materials, labor, services, supervision, tools, equipment, permits, and all other items necessary for the successful completion of the complete roof replacement and removing of all existing storefront doors and windows to replace with new impact resistant windows and storefront doors at the South Dade Regional Library (10750 SW 211th Street, Cutler Bay, FL 33189).

Contract Measures		
Measure	Program	Goal Percent
No Measure	SSE - Con	
Reasons for		
SM ALLBUSINESS ENTERPRISE - CONSTRUCTION (SBE-Con)		
An analysis of the factors contained in the project package, as well as the factors contained in Implementing Order 3-22 indicates a No Measure is appropriate for this contract due to the funding source (Federal Funds).		
CWP Not applicable: Funding Source.		
NAICS 236220 Commercial and Institutional Building Construction, NAICS 236210 Industrial Building Construction, NAICS 238210 Electrical Contractors and Other Wiring Installation Contractors		
<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>

Responsible Wages: YES No

Building: YES No

SBD Director

Date

Library Department
101 W. Flagler Street
Miami, FL 33130



MIAMI-DADE COUNTY, FLORIDA
REQUEST FOR PRICE QUOTATION (RPQ)
Contract No: MCC 7360 Plan - CICC 7360-0/08
RPQ No: SD-17168-21

This RPQ is issued under the terms and conditions of the MCC 7360 Plan .

Date Issued: 9/20/2021 Bid Date Due: 11/4/2021 Time Due: 02:00 PM

Bid shall be Submitted Via: Sealed Envelope to:

Name: MARLENE BLANCO Email: marlene.blanco@miamidade.gov

Address: 101 W. Flagler Street Fax: 305-375-0000

RPQ Added: 8/16/2021 User Bidder Request: N/A Bond Adm./OMB Approval: N/A Bidders Added: N/A

Project Number: SD-17168-21 Estimated Value: \$1,100,000.00
(excluding contingencies and dedicated allowances)

Project Name: South Dade Regional Roof Replacement and Impact Resistant Storefront and Windows Emergency: N

Project Location: 10750 SW 211th Street, Miami, FL 33189 ESP:

<u>SITE #</u>	<u>LOCATION 1</u>	<u>DIST</u>	<u>ESTIMATE</u>	<u>T-S-R</u>
#3000596	10750 SW 211th Street, Cutler Bay, FL 33189	30	\$1,100,000.00	--

Department Contact: Marlene Blanco Phone No: 305-375-3913 Fax No: 305-375-0000

Project Manager: Marlene Blanco Phone No: 305-322-9165 Fax No: 305-375-0000

Document Pickup: Contact: Phone: Date:

Document Pickup: Location: Electronic Submittal

	<u>Mandatory:</u>	<u>Date:</u>	<u>Time:</u>	<u>Location:</u>
PreBid Meeting: <u>Y</u>	<u>N</u>	<u>10/5/2021</u>	<u>10:00 AM</u>	<u>10750 SW 211th Street, Miami, FL 33189</u>
Site Meeting: <u>Y</u>	<u>N</u>	<u>10/5/2021</u>	<u>10:00 AM</u>	<u>10750 SW 211th Street, Miami, FL 33189</u>

Type of Contract: Multiple Trade Method of Award: Lowest Responsible Bidder

Performance/Payment Bond Required: Y Bid Bond Required: Y Insurance Required: Y

Addition Insurance Required: N Addition Insurance Amount: \$0.00

Federally Funded: Y GOB Funded: N Does the funding source allow UAP? Yes No

CIIP Funded: N Funded or reimbursed by LAP Agreements with FDOT: N

AIPP: N \$0.00

Comm Dist: District 8 Davis Bacon: Y

Prevailing Wage Rate Requirements: Building Construction SBD Certificate of Assurance Form Required N

Date Advertised: SBD Review Date:

SBE-Con. Requirements: N 0.00% Trade Set-a-side: N

SBE-S Requirements: N 0.00% SBE-G Requirements: N 0.00%

DBE Requirements: N 0.00% DBE Subcontract Forms Required: N

CWP Requirements: N 0.00%

SBD Dates: Received: SOI Date: Compliance: N Memo Date:

Type: License: Count: Work%: Add Bidders

<u>Primary</u>	<u>General Building Contractor</u>	<u>999</u>		
<u>Sub</u>	<u>Roofing Contractor</u>	<u>1</u>	<u>0%</u>	<u>Y</u>
<u>Sub</u>	<u>Glass / Glazing</u>	<u>1</u>	<u>0%</u>	<u>Y</u>

Anticipated Start Date: 11/15/2021

Calendar Days for Project Completion: 180

Liquidated Damages / \$\$ Per day: Y \$250.00

Method of Payment: Scheduled Monthly Payments

CAPITAL BUDGET PROJECT # - DESCRIPTION

MCC ESTIMATE

999999999- Non Capital Project	\$126,000.00
200000233- SOUTH DADE REGIONAL - ROOF REPLACEMENT	<u>\$974,000.00</u>
Book Page:Page 193 Funding Year: FY21-22	

CAPITAL BUDGET PROJECTS TOTAL: \$1,100,000.00

FUNDING SOURCE:

<u>SOURCE</u>	<u>PROJECT NUM</u>	<u>SITE #</u>	<u>MCC ESTIMATE</u>
Miami-Dade Library Taxing District	<u>N/A</u>	<u>N/A</u>	<u>\$1,100,000.00</u>

Awarded To:	SBE-Con. Exp Date:	Paid Amt: <u>\$0.00</u>	
Collusion Affidavit Received: <u>N</u>		Date Collusion Affidavit Received:	
Base Amt: <u>\$0.00</u>	Cont Amt: <u>\$0.00</u>	Ded Amt: <u>\$0.00</u>	Award Amt: <u>\$0.00</u>
Index Code: CPH11	Amount: <u>\$0.00</u>		
Insurance:	ISD Reviewed: <u>N</u>	Date Approved:	GL Ins Exp Dt:
P & P Bond:	Risk Approved: <u>N</u>	Date Approved:	WC Ins Exp Dt:
			AL Ins Exp Dt:

Scope of Work: (Contractor must obtain and submit all permits prior to performing any work.)

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This project, will seek reimbursement, in part or whole from federal funds through the FEMA Public Assistance Program, and as such, bidder must comply with all applicable Federal Law, Regulations, Executive Orders, FEMA policies, procedures and directives

Prospective bidder shall examine carefully the site conditions of the work and be satisfied as to all observable conditions. Bidder shall be responsible for measuring, calculating, and performing adequate takeoffs for the storefront and windows for the North Dade Regional Library.

The scope of work consists of the re-roofing of the entire facility at the South Dade Regional Library. Work includes, but is not limited limited to, furnishing all materials, labor, services, supervision, tools, equipment, permits, and all other items necessary for the removal of all existing roofing, roofing underlayment and roofing insulation and the proper disposal thereof, and the preparation and protection of the exposed substrate, the installation of new roof insulation, underlayment, roofing plies, cap sheet, all new stainless steel metal, scuppers, drip flashing, and coping caps. Demolition shall include removal and proper disposal of existing materials. Demolition of existing Non-Impact Storefront windows and accordion-type hurricane shutters with Impact Resistant Storefront System by CGI Windows & Doors, Inc., Bearing Miami-Dade County Product Control Notice of Acceptance #17-1114.02, Expiration Date: January 17, 2023, or approved equal.

Contractor shall submit a safety and logistics plan to the owner to identify lay-down areas, fall protection, and public safety and aces protection. Refer to drawings and specification for all materials and installation prepared by Raymond Engineering-Georgia, Inc., Consultants dated November 23, 2020, drawings and specifications will be provided by the project manager, Marlene Blanco via email or ShareFile (email marlene.blanco@miamidade.gov). Contractor is responsible to obtain all necessary permits.

All work must be effected under the requirements of the referenced contract, this RPQ, all state and local codes and regulations.

-Miami Dade Public Library System provides a service to the public and such service shall continue undisrupted during construction. At the same time, the facility and its contents must be fully protected throughout this project including but not limited to in-site covering and/or removal and relocation as required by the contract documents.

-The bidder shall examine the site carefully and satisfy their self as to all observable conditions. In addition, bidders shall be responsible for verifying dimensions and field conditions. Any and all missing information or ambiguities (if any) must be brought to the Project Manager's attention in writing (via RFI) during the pre-bid period. The contract requires the performance of all things necessary for or incidental to the effective management and performance of the Project. All things not expressly mentioned in the Contract or contract documents, but necessary to carrying out its intent are required by the Contract, and the CONTRACTOR shall perform the same as though they were specifically mentioned, described and delineated.

-Bid price is to include the removal and proper disposal of all equipment removed and work related debris.

-All work described in the contract documents shall include a minimum of One (1) year warranty, in addition to any and all manufacturer warranties provided in accordance to industry standards.

All work shall be done in accordance with the Florida Building Code, FM Global requirements, ASTM D 1079, NRCA Roofing and Waterproofing Manual recommended practices and, as per Raymond Engineering-Georgia, Inc. dated November 23, 2020, drawings and specifications, Project SD-17168-21 South Dade Regional Roof Replacement and Impact Resistant. Bidder shall be responsible for verifying all dimensions in the field. The project is located at 10750 SW 211th Street, Miami, FL 33189. The bid price shall include the removal and proper off-site disposal of all work-related debris. All work is to be performed in accordance with the latest edition of the Florida Building Code (FBC) and all local, state, and federal regulations. Bid price is also to include asbestos survey of roofing materials and (if applicable) the abatement of roofing related asbestos containing materials, all related permit fees and permitting expenses related therewith.

****NOTICE TO ALL POTENTIAL BIDDERS DUE TO COVID 19 emergency, contractors will be required to confirm attendance to mandatory visit virtual meeting or other method, via reply to marlene.blanco@miamidade.gov with copy to the clerk of the board (clerk.board@miamidade.gov), no later than October 1, 2021 at 2:00 PM. This will enable the contracting department to set up appointments in groups of ten (including county staff). All contractors attending the mandatory meetings will be required to follow CDC guidelines for social distancing, including but not limited to required PPE. Be advised that nothing said in pre-bid meeting and site visit shall become legal or binding unless questions are presented in writing and a response issued in writing via addendum.**

Design Drawings Included: Y **Shop Drawings Included:** N **Specifications Included:** Y
Project Qualifier: Leo Gomez **Phone No:** 305-375-5051 **Email:** gle@miamidade.gov

Comments:

EMPLOY MIAMI-DADE PROGRAM

In accordance with Section 5.02 of the Miami-Dade County Home Rule Amendment and Charter, Section 2-8.1 of the Code of Miami-Dade County, and Administrative Order No. 3-63, all contractors and subcontractors of any tier on (i) construction contracts valued in excess of one million dollars (\$1,000,000) for the construction, demolition, alteration and/or repair of public buildings, or public works; or (ii) contracts or leases valued in excess of one million dollars (\$1,000,000) for privately funded construction, demolition, alteration or repair of buildings, or improvements on County-owned land. The awarded Contractor is hereby notified that the County will consider whether the Contractor made its best reasonable efforts to promote Employ Miami-Dade on this contract, as defined in A.O. 3-63, as part of the County's evaluation and responsibility review of the Contractor for new County contract awards.

RESIDENTS FIRST TRAINING AND EMPLOYMENT PROGRAM

In accordance with Section 2-11.17 of the Code of Miami-Dade County and Implementing Order No. 3-61, all contractors and subcontractors of any tier on (i) construction contracts valued in excess of \$1 million for the construction, demolition, alteration and/or repair of public buildings, or public works; or (ii) contracts or leases valued in excess of \$1 million for privately funded construction, demolition, alteration or repair of buildings, or improvements on County-owned land shall comply with the following: (i) prior to working on the project, all persons employed by the contractor or subcontractor on the project to perform construction have completed the OSHA 10-hour safety training course, and (ii) the contractor will make its best reasonable efforts to have 51% of all construction labor hours performed by Miami-Dade County residents.

In accordance with Miami-Dade County Implementing Order 3-9, Accounts Receivable Adjustments, if money is owed by the Contractor to the County, whether under this Contract or for any other purpose, the County reserves the right to retain such amount from payment due by County to the Contractor under this Contract. Such retained amount shall be applied to the amount owed by the Contractor to the County. The Contractor shall have no further claim to such retained amounts which shall be deemed full accord and satisfaction of the amount due by the County to the Contractor for the applicable payment due herein.

SMALL BUSINESS ENTERPRISE-CONSTRUCTION PROGRAM REQUIREMENTS:

In accordance with Sections 2.25 and 2.33 (E) of CICC 7040-0/07 this Project is considered a single trade or primarily single trade project. Primary Trade related work shall not be subcontracted. If ancillary (trade) work is required to complete this Project you may contract with a subcontractor with approval from the contracting Department and the Internal Services Department, Small Business Development Division (SBD). All subcontractors must be certified SBE-CONS firms and approval given by SBD prior to any work beginning. Bidders must submit a completed Certificate of Assurance (COA) form with the Bid Submittal Package. Place the completed COA on top of the bid package so that it can be readily identified by the Department during the bid opening
REQUEST FOR INFORMATION (RFIs):

All requests for information (RFI) shall comply with the Cone of Silence, Administrative Order 3-27 and shall be directed to the Marlene Blanco, Project Manager via email at marlene.blanco@miamidade.gov. The deadline to receive RFIs from bidders is no later than 2 PM, September 20, 2021.

EXAMINATION OF BID DOCUMENTS:

Before submitting a bid, the bidder shall examine the Bid Documents. Bid documents consist of Attachment 5A (Bid Form), Contract Conditions, and project's technical specifications. All bidders shall become thoroughly familiar with all of the terms of this RPQ prior to the Pre-Bid meeting. Failure to do so will in no way relieve the successful bidder from completing the required work for the bid price.

BID SUBMITTAL:

Bids must be submitted in a sealed envelope, and the bidder's name and address, as well as the title and number of the contract for which the bid is being submitted, must be indicated on the outside of the envelope. The sealed envelope shall include the following documents:

1. Bid price using form 5-A, (provided in the bid package).
2. Bid guarantee in the form of a bid bond (using the form provided by Miami-Dade County), certified check, or cashier's check. Failure to include a bid guarantee shall render the bid non-responsive.
3. Vendor Affirmation Affidavit (If not previously submitted)
4. Department of Internal Services, Division of Small Business Development's (SBD) Certificate of Assurance (COA) Form.

Bids will be received until 2:00 PM on the bid due date at the Miami-Dade Public Library Main 101 W. Flagler Street, Miami, FL 33130. The sealed Envelope will be opened shortly after the submittal deadline at 101 W. Flagler Street, Miami, FL 33130. Late bids will not be accepted.

COLLUSION AFFIDAVIT:

Failure to provide a Collusion Affidavit within ten (10) calendar days after the recommendation to award has been filed with the Clerk of the Board shall be cause for the contractor to forfeit their bid/proposal bond.

All bidders shall become thoroughly familiar with all of the terms of this RPQ prior to the Pre-Bid.

*****NOTICE TO ALL POTENTIAL BIDDERS*****

DUE TO COVID 19 emergency, contractors will be required to confirm attendance, via reply to marlene.blanco@miamidade.gov with copy to the clerk of the board, 72 hours prior to the mandatory pre-bid meeting and site visit. This will enable the contracting department to set up appointments in groups of ten (including county staff).

All contractors attending the mandatory meetings will be required to follow CDC guidelines for social distancing, including but not limited to required PPE.
