



# Small Business Development Division Project Worksheet

**Project/Contract Title:** COURTSIDE FAMILY APARTMENTS (POSTAL SPECIALTIES)  
**Project/Contract No:** SECTION 10-5500  
**Department:** NON DEPARTMENTAL  
**Estimated Cost of Project/Bid:** \$0.00  
**Description of Project/Bid:** To establish a contract for a contractor to furnish, deliver, and install recessed type mail boxes for 84 units and 10 oversized lockable parcel boxes for the Courtside Family Apartments.

**Received Date:** 03/26/2015

**Resubmittal Date(s):**

## Contract Measures Recommendation

<u>Measure</u>	<u>Program</u>	<u>Goal Percent</u>
No Measure	SBE/CONS	

## Reasons for Recommendation

An analysis of the factors and the trade indicate no SBE/Construction measure is applicable on this contract due to insufficient availability. Only one firm responded as being able to meet the contract's requirements.

CWP Not Applicable: Due to funding source.

## Small Business Contract Measure Recommendation

Subtrade	Cat. SBE/CONS	Estimated Value	% of Items to Base Bid	Availability
				1

**Total**

**Living Wages:** YES ☐ NO ☒

**Highway:** YES ☐ NO ☒

**Heavy Construction:** YES ☐ NO ☒

**Responsible Wages:** YES ☒ NO ☐

**Building:** YES ☒ NO ☐

*Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.*

## REVIEW RECOMMENDATION

**Tier 1 Set Aside** \_\_\_\_\_ **Tier 2 Set Aside** \_\_\_\_\_  
**Set Aside** \_\_\_\_\_ **Level 1** \_\_\_\_\_ **Level 2** \_\_\_\_\_ **Level 3** \_\_\_\_\_  
**Trade Set Aside (MCC)** \_\_\_\_\_ **Goal** \_\_\_\_\_ **Bid Preference** \_\_\_\_\_  
**No Measure** \_\_\_\_\_ **Deferred** \_\_\_\_\_ **Selection Factor** \_\_\_\_\_  
**CWP** \_\_\_\_\_

*[Signature]*  
SBD Director

4/14/15  
Date