


# Memorandum



**Date:** October 1, 2012

**To:** Veronica Clark, Assistant to the Director  
Department of Regulatory and Economic Resources

**From:** Miriam Singer, CPPO   
Assistant Director  
Internal Services Department

**Subject:** Notice of Construction Contract, ISD Contract No. W100158, NSP Rehabilitation –  
13985 SW 276 Way.

---

The Internal Services Department (ISD) respectfully requests that you review the attached recommendation for “no measures or goals”. This project is federally funded and will be reimbursed through funds from the Community Development Block Grant (CDBG). The Community Workforce Program is not applicable to this funding source.

The scope of work shall include all materials, equipment, labor, tools and services necessary for the rehabilitation of the identified NSP (Neighborhood Stabilization Program) residence for buyer’s occupancy, according to ISD directives. The scope of work includes, but shall not be limited to, general conditions, building, electrical, mechanical, plumbing work, and any other ancillary trades and items required to deliver a habitable unit.

This contract includes the cost of disposing of all materials. The General, Supplemental and Special Conditions are included for additional project details.

If additional information is required, please contact Mohammed Taha, CAS MCC Coordinator, at (305) 375-5723.

cc: Luisa Millan, AIA, Acting Director, DCSD  
Fernando Ponassi, Manager, CAS, DCSD  
Mohammed Taha, MCC Coordinator, CAS  
Kelly Duncombe, RER  
Project File

RECEIVED  
DEPT. BUSINESS DEV.  
2012 OCT -2 AM 11:44

**DEPARTMENT INPUT**  
**CONSTRUCTION CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

Check applicable Ordinance(s):  90-143 Responsible Wage and Benefits Workforce Program  03-237 (formerly 03-1) Community

**PROJECT INFORMATION** See attachment

**Contract/Project\*Work Order No.:** W100158

**Contract/Project Title:** NSP Rehabilitation – 13985 SW 276 WAY.

**Description/Scope of Work:** The scope of work shall include all materials, equipment, labor, tools and services necessary for the rehabilitation of the identified NSP (Neighborhood Stabilization Program) residence for buyer's occupancy, according to ISD directives. The scope of work includes, but shall not be limited to, general conditions, building, electrical, mechanical, plumbing work, and any other ancillary trades and items required to deliver a habitable unit.

**Estimated Cost:** \$43,500.00

**Funding Source:** Federal CDBG

**Location of Project:** 16545 SW 144 Court

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CWP)** See attachment

Engineer/Department or Agency's estimated required workforce for Project  Work Order :

Trade/Skills Required	Est. # of workforce required per trade	Est. # of total days to complete job

Comments: N/A

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CSBE)** See attachment

Sub-Trade	Est. Cost	% of Item to Base Bid	Availability
	\$	%	
	\$	%	
	\$	%	

**RECOMMENDATION**

**Set-Aside:** Level 1  Level 2  Level 3  Trade Set-Aside  Sub-Contractor Goal  Workforce Goal  No Measure

**Basis for Recommendation:** **This contract is funded through CDBG**

**Date submitted to SBD:** **10/01/12**

**Contact Person:** **Mohammed Taha, MCC Coordinator, CAS**

**Telephone No.:** **305-375-5723**