

# Memorandum



**Date:** October 20, 2015

**To:** Gary Hartfield  
Director, Small Business Development Division  
Internal Services Department

**From:** Fernando V. Pohassi, MA Arch., LEED® AP  
Manager, Contracts Administration Section, DCSD  
Internal Services Department

**Subject:** Notice of Construction Contract, ISD Contract No. W160003, 110 Oak Avenue, Coral Gables, FL 33133-4853, 121 Florida Avenue, Coral Gables, FL 33133-4828 and 134 Florida Avenue, Coral Gables, FL 33133-4860.

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The Design & Construction Services Division (DCSD) respectfully requests that you review the attached recommendation for "no measures or goals". This project is federally funded and will be reimbursed through funds from the Community Development Block Grant (CDBG) and HOME Investment Partnerships Program (HOME) budget allocations for FY 2015-16. The Community Workforce Program is not applicable to this funding source.

The scope of work consists of, but is not limited to, furnishing all materials, labor, services, supervision, tools, equipment, permits and all other safety measures and items necessary for the restoration of three historically designated wood-frame houses within the MacFarlane Homestead District, a neighborhood that is listed in the National Register of Historic Places and is a locally designated historic district in the City of Coral Gables. The qualifying primary contractor shall have experience in local historic preservation projects, and in accordance with the plans and technical specification included with the bid documents.

This contract includes the cost of disposing of all materials. The General, Supplemental and Special Conditions are included for additional project details.

If additional information is required, please contact Mohammed Taha, CAS MCC Coordinator, at (305) 375-5723.

cc: Asael Marrero, Division Director, DCSD  
Kathleen S. Kaufmann, Chief, Historic Preservation Office, RER  
Mohammed Taha, MCC Coordinator, DCSD  
Laurie Johnson, Manager, SBD  
Project File

**DEPARTMENT INPUT**  
**CONSTRUCTION CONTRACT/PROJECT MEASURE ANALYSIS AND RECOMMENDATION**

Check applicable Ordinance(s):  90-143 Responsible Wage and Benefits  03-237 (formerly 03-1) Community Workforce Program

**PROJECT INFORMATION** See attachment

**Contract/Project/\*Work Order No.:** W160003

**Contract/Project Title:** MacFarlane Homestead Historic District - Rehabilitation of Three Single Family Residences

**Description/Scope of Work:** The scope of work consists of, but is not limited to, furnishing all materials, labor, services, supervision, tools, equipment, permits and all other safety measures and items necessary for the restoration of three historically designated wood-frame houses within the MacFarlane Homestead District, a neighborhood that is listed in the National Register of Historic Places and is a locally designated historic district in the City of Coral Gables. The qualifying primary contractor shall have experience in local historic preservation projects.

**Estimated Cost:** \$295,000.00 **Funding Source:** CDBG and HOME

**Location of Project:** Various locations in close proximity of each other as follow:

- A. 110 Oak Avenue, Coral Gables, FL 33133-4853
- B. 121 Florida Avenue, Coral Gables, FL 33133-4828
- C. 134 Florida Avenue, Coral Gables, FL 33133-4860

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CWP)** See attachment

Engineer/Department or Agency's estimated required workforce for Project  Work Order :

Trade/Skills Required	Est. # of workforce required per trade	Est. # of total days to complete job

Comments: N/A

**PROJECT ANALYSIS FOR GOAL RECOMMENDATION (CSBE)** See attachment

Sub-Trade	Est. Cost	% of Item to Base Bid	Availability
	\$	%	
	\$	%	
	\$	%	

**RECOMMENDATION**

**Set-Aside:** Level 1  Level 2  Level 3  Trade Set-Aside  Sub-Contractor Goal  Workforce Goal  No Measure

**Basis for Recommendation:** Federally funded project

**Date submitted to SBD:** 10/22/2015  
**Contact Person:** Mohammed Taha, MCC Coordinator, CAS  
**Telephone No.:** 305-375-5723