



Small Business Development Division Project Worksheet

Project/Contract Title: CONTRACT EMPLOYEE SERVICES
Project/Contract No: 9432-4/16-4
Department: INTERNAL SERVICES
Estimated Cost of Project/Bid: \$24,688,970.00

Funding Source:
GENERAL / FEDERAL /
PROPRIETAR

Received Date: 04/01/2016

Resubmittal Date(s):

Description of Project/Bid: The purpose of this solicitation is to establish a contract for the purchase of contract employment services in conjunction with the County's needs on an as needed when needed basis.

Contract Measures Recommendation

Measure	Program	Goal Percent
Bid Preference	SBE/GS	

Reasons for Recommendation

An analysis of the factors contained in the project package, as well as, an analysis of Implementing Order 3-41 and the Verification to Bid process indicates a SBE-GS Bid Preference is appropriate for this project.

Verifications of Availability to Bid Letters were sent to the thirty-six (36) firms certified in the required Commodity Code. Two (2) of them responded as being able to meet the project's requirements and seven (7) could not meet or provide the service(s).

Commodity Code: 964-Personnel, Temporary (Employment Agency Services)

Small Business Contract Measure Recommendation

Subtrade	Cat.	Estimated Value	% of Items to Base Bid	Availability
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Total

Living Wages: YES ☒ NO ☐

Responsible Wages: YES ☐ NO ☐

Responsible Wages and Benefits applies to all construction projects over \$100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION


Tier 1 Set Aside Tier 2 Set Aside

Set Aside Level 1 Level 2 Level 3

Trade Set Aside (MCC) Goal Bid Preference

No Measure Deferred Selection Factor

CWP


SBD Director
4/25/16
Date