Small Business Development Division

Project Worksheet

Project/Contract Title: GROUNDS MAINTENANCE SERVICE FOR ROADWAYS FOR ZONES G

Received Date: 08/02/2016

Project/Contract No: 9743-26 (9743-023)

Funding Source: GENERAL

Department: INTERNAL SERVICES

Estimated Cost of Project/Bid: $110,000.00

Description of Project/Bid: To establish a contract to purchase scheduled grounds maintenance for the County's roadways, Zone G.

- Measure Program Goal Percent
  - SBE/GS 100.00%

Reasons for Recommendation:
An analysis of the factors contained in the project package, as well as, an analysis of implementing Order 3-41 and the Verification to Bid process indicates a SBE-GS Set Aside is appropriate for this project. Verifications of Availability to Bid Letters were sent to the thirty (30) firms certified SBE/GS firms in the required Commodity Codes and twelve (12) responded as being able to meet the project's requirements.

Commodity Code: 98832-Grading (Of Parking Lots, Etc. - Not Road Building); 98836-Grounds Maintenance: Mowing, Edging, Plant (Not Tree) Trimming, etc.

Small Business Contract Measure Recommendation

<table>
<thead>
<tr>
<th>Subtrade</th>
<th>Cat.</th>
<th>Estimated Value</th>
<th>% of Items to Base Bid</th>
<th>Availability</th>
</tr>
</thead>
<tbody>
<tr>
<td>Grounds Maintenance: Mowing, Edging, Plant (Not Tree) Trimming, etc.</td>
<td>SBE/GS</td>
<td>$110,000.00</td>
<td>100.00%</td>
<td></td>
</tr>
</tbody>
</table>

Total $110,000.00

Living Wages: [X] YES [ ] NO

Responsible Wages: [X] YES [ ] NO

Responsible Wages and Benefits applies to all construction projects over $100,000 that do not utilize federal fund. For federally funded projects, unless prohibited by federal or state law or disallowed by a governmental funding source, the HIGHER wage between Davis Bacon and Responsible Wages and Benefits shall apply.

REVIEW RECOMMENDATION

Tier 1 Set Aside
Tier 2 Set Aside

Set Aside Level 1 Level 2 Level 3

Trade Set Aside (MCC) Goal Bid Preference

No Measure Deferred

CWP

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